



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Sohra Government College, Sohra
• Name of the Head of the institution	Shri Pyllunwell Hynniewta	
• Designation	I/c Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9615706315	
• Mobile No:	9612167014	
• Registered e-mail	sohragovernmentcollege@gmail.com	
• Alternate e-mail	kamailang1479@gmail.com	
• Address	Saitsohpen	
• City/Town	Sohra	
• State/UT	Meghalaya	
• Pin Code	793108	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	North-Eastern Hill University				
• Name of the IQAC Coordinator	Dr. Kamailang Nongmalieh				
• Phone No.	9612167014				
• Alternate phone No.	9612167014				
• Mobile	9612167014				
• IQAC e-mail address	sohragovernmentcollege@gmail.com				
• Alternate e-mail address	sohragovernmentcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sohragovernmentcollege.nic.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.65	2021	21/12/2021	31/12/2022
6.Date of Establishment of IQAC			07/02/2022		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			9		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			No		

uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Teachers and students appraisal		
organised and advised on the conduct of symposium, workshop, skill training.		
Mobilised funds for the college		
Triggered initiatives for Add on course and follow up of NAAC Peer Team suggestions		
Submitted AQAR		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Add on course	submitted proposals to the government for fund	
Took initiatives for MoUs	Signed two MoUs (One with Saura Mandalam and with local body Dorbar Shnong of Khlieh Shnong Sohra for disposal of solid waste.	
13. Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	10/01/2023

15. Multidisciplinary / interdisciplinary

The HEI is currently running only Degree programmes on Arts streams. There are no multidisciplinary programmes being offered by the HEI for the present.

16. Academic bank of credits (ABC):

The HEI is yet to follow Academic bank of credits (ABC).

17. Skill development:

The HEI presently is yet to offer any skill related course to the students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

There is no Integration of Indian knowledge (teaching in Indian Language, culture, using online course) at the HEI at the moment. The University is yet to initiate any directive in this regard.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The HEI is following the University design of curriculum. there is no Outcome based Education system being followed by the HEI at the present.

20. Distance education/online education:

The HEI is not offering any Distance education course or online education at present.

Extended Profile**1. Programme**

1.1 53

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 367

Number of students during the year

File Description	Documents
Data Template	View File

2.2 312

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 163

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 30

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 30

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	53
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	367
Number of students during the year	

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Data Template	View File

2.2	312
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	163
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	30
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	30
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	5
Total number of Classrooms and Seminar halls	
4.2	135
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	5
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college syllabi are developed by the parent university. This is processed through discussions in a series of academic bodies starting with the Board of Studies (BOS), then the School Board, and finally resolved in the highest academic body, the Academic Council. College (undergraduate) teacher representatives actively interact with the post graduate teachers and UGC representatives.

The college, in adherence to this academic system and diary, has two academic sessions per year, with each session carrying four papers or courses.

To ensure effective delivery and timely completion of the curriculum, the curriculum is distributed to the course instructors/ teachers by their respective heads.

A convenient and viable time table is prepared before the commencement of every academic session. The time table is given to

the students at the time of Induction. At the completion of each semester the teachers informed their respective HODs of the completion of the course.

The college subscribes to useful e-library online websites through Inflibnet. Seminars, debates, quizzes and extra classes also prove helpful to the students. Students are also taken on exposure trips to broaden their knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College through its Academic Committee prepares its own academic calendar by adjusting its academic and other extra-curricular activities with the academic calendar of the university. Every academic year consists of two semesters. Each semester is to be of 16 weeks. The first CIE is conducted after eight weeks of class work. The second CIE is conducted after sixteen weeks of class work.

The College's Evaluation Committee works on the slots reserved in the academic calendar for internal assessment and prepares and displays the time table well in advance. The institution conducts internal assessment for the students in three different components which carries 25 marks - test, assignment and attendance. The test is marked out of 10, the assignment is marked out of 10 and attendance is marked out of 5. An average of both these examinations is calculated to attain the final internal marks of the students.

The college concedes 5 (five) extra marks for those students who secured 75% (seventy five percent) attendance so as to boost or encourage them to attend classes regularly.

All department prepare their lesson plans to ensure timely delivery of the syllabus

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

History: The curriculum as regard to History touches certain aspects of the Gender issues. Paper His-UG 303, which deals with Participation of Women in the Reform Movement of pre-Independent India. Paper His-UG 506, deals with the growth of Feminist Movement.

Economics: Unit I of the Economics deals with issues of gender equity, human values, It also deals with Poverty and Inequality. Unit II deals with socio-economic ethics. Environmental sustainability is addressed in Unit IV, It deals with Green Accounting, sustainability. Unit IV deals with Ecology-sustainability linkages.

Political Science deals with issues like Rights, Liberty, Equality and Justice which are being imparted to the 1st semester students. Gender equality and women safety is part of the syllabus, students are made familiarized with various women's movement as well as role and position of women.

English: Literature studies human nature, social values, and many issues concerning humanity like gender, has many texts, poetry, drama, fiction and criticism addressing various cross cutting issues.

Education: Education Honours Programme deal with many Human values issues. Unit V deals with Education, Social change and Modernisation, Unit VI deals with Education Society and Culture which holistically address issues of professional ethics and Human values and also Gender concerns.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

367

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

363

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has a mechanism for Slow and Advanced Learners:

1. Performance in the Board Examination- Class XII or equivalent Higher Secondary course and
2. Performance in the internal sessional Tests are taken as indicators at assessing the learning level.

Strategies to deal with students of different learning levels:

The College maintained Mentor-Mentee system, wherein, the learning Levels of the students are ascertained and examined from time to time. Other initiatives like Remedial Classes, additional reading etc are conducted by respective departments to assist in improving the learning levels.

Programmes adopted for Slow Learners:, Remedial Classes or Tutorials etc., are organized to help the slow learners improve their performance.

Programmes for Advanced Learners:

The Advanced Learners are further brought up to date with various e-learning Resources, available in the College Library.

Strategies to deal with Absentee Students:

Appropriate Counselling or additional teaching in exceptional cases are done to address the issue of absentee learners.

Strategies at the Department Level: Under the guidance of the Teachers, students are encouraged to rise to an advanced level of learning by active participating in seminar presentation to motivate each other.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
832	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

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Group Discussions are conducted to sharpen critical thinking and mental aptitudes of students.

HEI conducts Field Trips, to various parts of the country to familiarize them with the various political, historical and cultural aspects of the various places.

The Department of English, have introduced a certain form of experiential learning by providing them an opportunity to view it in a movie format.

HEI conduct class seminars and paper presentation as part of the internal assessment.

The library of the HEI subscribes to magazines, newspapers, journals, maps, Infilbnet etc as part of the learning facilities.

Students are encouraged Creative Writing- like Essay Writing, Story writing etc.

1. Research aptitude is encouraged by allowing students to work independently on assignments and class projects as part of internal assessment.

1. Students are also given an opportunity at moving out of the four walls of the Class-room and participating in Volunteering Activities and Community Services through their involvement in the NSS related activities.

The Students are able through these involvement, the students are encouraged problem solving abilities. They are able to understand when to use contextual knowledge to solve problems. They would be able to take informed decisions by virtue of the critical thinking.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The percentage of teachers using ICT enabled tools is comparatively less as there only three classrooms available where there is provision for overhead LCD projectors. Besides, these ICT enabled classrooms were also a recent addition. Nonetheless, there has been a sincere effort to incorporate ICT enabled features in the Teaching learning process. All Teachers are provided a laptop each to effectively use ICT enabled tools in the teaching learning process.

Besides classroom learning, teachers are encouraged to use facilities of Google classroom and Google Meet for addressing the learning issues of the students. Pre- recorded lectures, Power point presentation and study materials of the teachers are uploaded in the college website for the purpose of assisting the learners to catch up with the course. Teachers are also encouraged to provide Study material online for the students. The College also possessed wi-fi facility within the college campus with a capacity of 60Mbps for effective implementation of information technology in their learning process.

The Library is also equipped with e-resources to assist effective learning. Moreover all Teachers are enrolled through the College

Library as members of Inflibnet and allied e libraries so as to ensured adequate access to study materials available online.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sohragovernmentcollege.nic.in/ict-facilities

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**3**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****30**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The following steps are taken by the college to ensure a transparent and robust system of internal assessment:

- The College organizes Orientation Programme for the 1st Semester Students about the various aspects of the evaluation system, as per the University regulations.
- The College follows an Academic Calendar, in tune, with the calendar provided for by the University.
- The College conducts two Sessional Tests, held at significant intervals, to enable the student to perform better. Before the conduct of the second Tests, the students are made aware of their performance in the first Test, so as to give them an idea on their performance in the previous

sessional; thus enabling them to make improvement on their grades.

- A list of the Assignment topics allotted against the roll numbers are displayed in the Notice Board.
- The Last Date for submission of the Assigned topics is displayed in the Notice Board. Higher marks from the two sessional tests are cumulated with assignments scores.
- The students are made to append their signatures on the Mark sheet, against their own names.
- Besides, the Mark List are displayed for view by all the students, before the marks are sent to the University for Final Tabulation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following Mechanisms are in place to minimize any grievances related to internal examinations.

1. Work sheets of the Internal Tests and Assignments are shown to the students by respective teachers.
2. The Mark List secured by the students are once again displayed for view by all the students, before the marks are sent to the University for Final Tabulation.
3. Failure to appear in the Test due to indisposition or otherwise: In the eventuality of the student being rendered indisposed due to ill health or otherwise, provision for re-test is made available.
4. Student not satisfied with the assessment and award of Marks may approach the concerned HoD.
5. Discrepancy in the Marks as noted by the student in the Internal Tests and the Final Marks Displayed in the Notice Board: In such an eventuality, the Co-ordinator of the Evaluation Committee, who handles all Evaluation related matters, is approached to rectify any such discrepancy.

Any grievances related to the dissatisfaction with the overall evaluation process etc could be brought to the notice of the Principal through the Grievances Box made available within the College campus

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

ECONOMICS CO1 Economic theories. CO2 International trade - sustainability and issues. CO3 Analyses of current issues of the Indian economy. CO4 Technical tools, skills for quantitative expressions etc to study economic phenomenon. CO5 International Economic Relations.

EDUCATION: CO1: Educational Psychology, CO2: Educational philosophies, CO3 Legal and Constitutional Provisions in Education. CO4: Educational Planning , Process of School Management and Curriculum Construction.

ENGLISH CO1: Literary criticism - reading and analysis of literary and cultural texts in multiple genres. CO2: Appreciation of life through poetry, novel, drama and essays. CO3: History of English literature.

HISTORY CO1: Indian History and the World. CO2: Social, Political, Economic and Cultural aspects of History as well as its historiography. CO3: Evaluation of historical sources. CO4: Influence on history by geographical factors - issues of race, ethnicity, cultural traditions, gender and class.

KHASI: Khasi Cultural heritage, understanding Culture. CO2: History of Khasi language and its structure. CO3 Rearrangement of sequence of events, description of the cause and effects adding value to the aesthetic aspects of the story.

POLITICAL SCIENCE CO1 Concepts of Liberty, Equality, and International Relations. CO2 Constitutions of different Countries. CO3 Indian Constitution and challenges in Indian Politics. CO4 Public affairs, Policy development, Policy analysis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sohragovernmentcollege.nic.in/admission
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For each semester, internal assessment carries 25 marks for internal tests. The external examination carries 75 marks. So the total for each Semester is 100 marks. To find out the level of Progression of the students, a Comparison is made between two points- entry and Exit points for each student. Marks obtained by students are entry points and final exams marks obtained are exit points including internal marks obtained.

Percentages of both entry and exit points is computed and a comparison of the same is drawn. If there is an improvement, it indicates a Progression and Vice Versa. Departments use the parameters to evaluate students' progressions.

Educational Tours carried out from time to time by various departments of the College to give the students an experiential knowledge of the subject.

Records of progression of the students kept by the various departments.

Feedback Reports of Students, Alumni and guardian. The analysis of the feedback reflect the PO, PSO and CO.

Questionnaires on the syllabus assigned are prepared by the IQAC and distributed to the students for insight on the significance and application of the syllabus and to realize how far the objectives specified are obtained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****163**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://sohragovernmentcollege.nic.in/student-satisfactory-survey-2022-aqar>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the year 2021-22 The NSS Unit of the College actively organise regular activities like cleaning drives, awareness programmes, Swacchh Bharat Pakhwada initiative within and outside the campus. The different social service events, integration and sensitisation programmes within and outside the Campus include:- World Environment Day Celebration, International Yoga Day. in collaboration with the Meghalaya Aids Control Society and the Red Ribbon Club, the NSS Unit conducts Awareness on Voluntary Blood Donation and Blood Donation camps, where not only the students, teaching and non-teaching faculty of the college participate but also the local youths from the various localities and the local churches are also actively involved. Important National days like Independence Day and Republic Day are celebrated by the NSS and NCC units of the college. Yoga sessions as part of the world wide celebration of the International Day of Yoga also conducted.

As part of the co-curricular activities, sports and games are conducted by the HEI. While indoor games are conducted within the college campus, the college organises outdoor games in the

adjacent field of the Sohra Sports Association. The college also actively participates in different tournaments organised by the North Easter Hill University, Shillong from time to time.

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?v=-vFjmrAcfRE&t=55s
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****215**

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****1**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****2**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The present campus covers an area of approximately 10000 square metres. At its present location, the State Government is constructing building and other infrastructure worth more than 11 crores rupees. The college has the Administrative block, the Academic block along with College Office. There are 5 functional class-rooms - 3 of them are ICT-enabled. The HEI has a functional Canteen for both students and staff. At present there is provision for common room only for girls students of the college. The College is well-fenced and is kept on CCTV surveillance for security. Separate rooms for male and female teachers are in place. All teachers are provided personal laptops by the Institute to enable them to prepare for lessons using ICT. The College has also installed a WiFi facilities. Three class rooms are ICT enabled till date. The College has a relatively adequate library with a total number of 9474 books with more than 3000 titles. The library also subscribes to a number of proper journals and. The College Library runs on KOHA automated library management software. Students can access to online study materials through Inflibnet and NLIST membership of the HEI. There are about 5 computers for academic use.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The HEI has no auditorium at present, but construction are going-on for the same. The HEI presently has a seminar hall which doubles up as auditorium for all purposes. The HEI is in the process to construct a basket ball court and other facilities. The HEI has obtained permission from the Sub-divisional Officer to use the football ground belonging to the government for its outdoor sports activities. The HEI has also reached an understanding with the Dorbar Shnong of Khlieh Shnong Sohra for the use of the indoor stadium whenever required. The HEI has a physical instructor employed to oversee the sports activities of the students. Students are given opportunities to express their physical abilities during a week long programme of College Week every year.

The HEI has a Students' welfare committee which looks into the sports and games requirements of the institution. There are also various policies in place to ensure that the students are given adequate space for their physical exercises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sohragovernmentcollege.nic.in/governance

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sohragovernmentcollege.nic.in/ict-facilities
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

135

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The HEI has an Integrated Library Management System (ILMS). The college library presently has about 10000 books, more than 25 journals, and is subscribing to about 6 daily newspapers. The HEI uses the DDC (Dewey Decimal Classification scheme for all the books. The HEI's Library is upgraded with KOHA Library software from a previous software (E-granthalaya). Books are issued using bar-coding for systematic tracking of borrowers and necessary operational convenience. Presently there are only 5 computers for academic purpose. The students and teachers can access e-libraries and e-resources through Inflibnet and N-List. Wi-fi facility is made available to all students and teachers for academic purposes. The College also subscribes to integrated e-resources and journals like e-shodhganga, e-shodhsindhu, etc.

The footfalls of students and teachers are recorded using entry registers and orientation for use if ICT and e-resources are conducted by the Librarian under the supervision of the Library Advisory Committee from time to time. The HEI has a library policy in place to ensure proper upkeep and maintenance of the College Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sohragovernmentcollege.nic.in/library-policy

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14396

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The HEI has put in place mechanisms to keep the Institution abreast with the latest ICT facility. The HEI is connected with a broad band internet connection. There is wi-fi facility for the students and the staff of the College. Three of the five classrooms have ICT equipment in place. The HEI has provided all teachers with laptop for ICT classes. The Library has 5 computers and internet connection to facilitate students' access to e-resources. The Library subscribes to NLIST through Inflibnet and Integrated Library Management System software (KOHA) is installed. From time to time, the Library Advisory committee organises orientation programme for students to familiarise and sensitise them about the available resources.

All ICT equipment are updated and maintained to ensure their smooth functioning. The HEI has an IT policy in place to ensure that proper utilisation of all available technology. The HEI also has Nodal Officers appointed to facilitate students' examination registration, scholarships and updation of AISHE data.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sohragovernmentcollege.nic.in/it-policy-0

4.3.2 - Number of Computers**5**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The HEI has put various policies in place in order that proper procedures are followed in running the college and to ensure quality in all spheres.

The following are the list of policies that have been put in place.

- Policy For Prevention of Sexual Harrassment
- Anti Ragging Regulations
- IT Policy
- Code of Ethics for Students
- Code of Ethics and Service Rules
- Policy for Disabled students
- Green Policy Document
- Leave Rules
- Sports Policy
- Library Policy

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sohragovernmentcollege.nic.in/governance

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

8

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The HEI facilitates students' representation and engagement in various administrative, co-curricular and extra curricular activities by selecting students in many Committees of the College. The HEI proactively conducts elections for Sohra Government College Students Union (SGCSU) every 2 years through secret ballot and free and democratic process.

Students are selected to be members of the various committees like the NSS Advisory Committee, NCC, Magazine Committee, Students' welfare committee. The Students are actively involved in the College Week celebration through appointment of student Animators in all events of the co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sohra Government College is yet in its nascent stages. The College Alumni association however is expanding as more ex pupil of the College are joining the Association through invitation of the present office bearers. The Association is registered with the relevant authority and efforts are on to get it to be more proactively supporting the college. The Association has already started a corpus to support its alma-mater. The Association holds its annual meeting and occasional meetings every year to strengthen the association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

The aims and objectives of Sohra Government College are

*Physical, intellectual and spiritual development of an individual.

*Development of balanced personality in the students

*Broadening of the mind, inculcation of values and building of character

*To enlighten the youngsters in the line of education in order to meet their future challenges.

The motto of the College is 'Progress with wisdom' signifying its mission for quality education .

The vision of the college is to make quality education available to the rural youths at an affordable cost. The management of the college closely reviews the needs and challenges of the student from time to time. All the teachers and the various department ensures the attendance of the students in various academic and co-curricular activities of the college.

Through meetings and other interactions, the Management of the college encourages the teacher to deliver and perform effectively. The overall conduct and effort of the teachers are received with great appreciation and enthusiasm.

The college ensures that all the students are registered in time for the scholarship. To help in overall development of the students, the teachers, through various committees, ensures the participation of students in various co-curricular activities, sports and cultural events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Advisory Committee of Sohra Government College, Sohra constituted by the Government of Meghalaya look into the affairs of the institution as an apex body. The Committee communicates the annual plan of the college to the Principal. The principal conveys the plan to the various department and committee of the college during the general meeting of the teaching and non-teaching staff. This has encouraged the teachers to adopt various tools like ICT, interactive sessions, discussion, etc more effectively in the classroom. This had made learning more student centric and exciting.

The alumni association of the college gathers the feedback from the past students of the college. This enabled the college to bring innovative ideas and ways to cater to the needs and challenges of the students.

File Description	Documents
Paste link for additional information	https://sohragovernmentcollege.nic.in/organization-chart
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The aims and objectives of Sohra Government College are

*Physical, intellectual and spiritual development of an individual.

*Development of balanced personality in the students

*Broadening of the mind, inculcation of values and building of character

*To enlighten the youngsters in the line of education in order to meet their future challenges.

The motto of the College is 'Progress with wisdom' signifying its mission for quality education .

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to the rural youths at an affordable cost. The management of the college closely reviews the needs and challenges of the student from time to time. All the teachers and the various department ensures the attendance of the students in various academic and co-curricular activities of the college.

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The college ensures that all the students are registered in time for the scholarship. To help in overall development of the students, the teachers, through various committees, ensures the participation of students in various co-curricular activities, sports and cultural events.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Advisory Committee of Sohra Government College, Sohra constituted by the Government of Meghalaya look into the affairs of the institution as an apex body. The Committee communicates the annual plan of the college to the Principal. The principal conveys the plan to the various department and committee of the college during the general meeting of the teaching and non-teaching staff. This has encouraged the teachers to adopt various tools like ICT, interactive sessions, discussion, etc more effectively in the classroom. This had made learning more student centric and exciting.

The alumni association of the college gathers the feedback from the past students of the college. This enabled the college to bring innovative ideas and ways to cater to the needs and challenges of the students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://sohragovernmentcollege.nic.in/organization-chart
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has laid down effective welfare measures to teaching and non-teaching staff by providing financial support whenever required.

Through the Employees Cooperative society, the college has been able to provide financial loan of rupees 2.5L to two teaching and one non-teaching staff in the current academic year.

The management also ensures the smooth conduct of class and other academic activities in the absence of the nursing female staff and those who are doing research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College authority prepares an annual report based on the performance of the teaching and non-teaching staff. The principal monitors the performance of the staff and encourages the teaching staff to keep themselves at par with the evolving teaching and the

various innovative techniques used.

With the encouragement of the management, teachers have been able to implement effective teaching methods in the classroom which includes group discussion and interaction, ICT, character/role play, quiz, etc. This has improved the teacher-student relation and interaction in the classroom and improved the active participation of the students.

Staff meeting are held from time to time by the Principal to discuss, review and address various performance issues of teachers and students. The IQAC is responsible to look into the overall quality assurance of the HEI. The HEI maintains Departmental Academic diary for all teachers to record the number of classes taken, topic, method of lectures and remarks to ensure that performances of teachers can be recorded.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Sohra Government College being a government run institution, is audited by the Local accounts and audit department and the office of the Auditor General (A&G) Shillong.
- External financial audits have not taken place this year.
- The Principal's office maintains all accounts and all audit objection are being taken care of by the same as the Principal is the only one with financial authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The HEI is fully funded by the Government of Meghalaya. But the HEI makes continuous effort for mobilisation of Fund to materialise many shortfall of funds. One of the mobilisation effort is to support the Khasi Music Certificate Course introduced by the HEI in the previous years. The HEI has reached an understanding with the two MLAs of Sohra and Shella Constituencies who have also pledged to support the salary of the Instructor of Khasi Music.

The HEI, with the intervention of Shri Gavin Myllemngap MLA Sohra Legislative Constituency has received a bus from the Meghalaya Urban Development Department, Government of Meghalaya, to be used as College bus for students. An agreement has been signed in this regard and the bus has been delivered to the College.

The HEI has also received funds from MLA of Sohra Legislative Constituency for construction of boundary wall and fencing of the College Campus amounting amounting to Rs. 2.50 lakh. and another Rs 60000 for furniture of the college.

as a result of fund mobilisation, the college has received the Work Order from the MDC and CEM of Khasi Hills District councils for the construction of Rain water harvesting system at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalising the quality assurance strategies and processes in the HEI. The IQAC through in series of meetings and deliberations has been able to draw blueprints to ensure various steps are taken to achieve all round excellence of the HEI. IQAC has played a pivotal role to advise the various committees and organises seminars, workshop and symposiums. The IQAC provides a framework for fund-mobilisation, ICT upgradation, curriculum enrichment and other activities to ensure quality in the institution.

IQAC is responsible for Performace appraisal of the teachers, and to address issues concerning students. The IQAC has been able to make all necessary documentation and arrangements for submission of AQAR.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **The IQAC hold a series of meeting after every interval to review, study and improvise on the strategy for quality assurance**
- **All Committees submit their reports for perusals to the IQAC.**
- **The IQAC prepares feedback survey for the student for appraisal of teachers performance.**
- **The teachers are encouraged to identiy slow learners and advanced learners through mentoring process.**

- Students progression are monitored by all Departments by keep track of their marks during all internal and external examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The College has put in place certain mechanisms for gender equity and its promotion.
- The College has constituted the Internal Complaints Committee and human rights committee to look into issues of sexual harrassments at work place.
- the college has installed cctv for security and safety of students.

- separate common rooms are available for female teachers and students.
- separate lavatories are also constructed for female students and teachers
- students especially girls can give written complaints confidentially through grievance box installed at the College campus.
- the college has two buses for ferry the students to their residences to ensure safety and security.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The College has put in place measures to manage wastes - solid, liquid. to manage solid waste, the college has a compost pit and an incinerator to dispose smaller amount of solid waste.
- The College has signed an MoU for 3 years with the Village Dorbar of Khlieh Shnong Sohra for disposal of larger amount of waste at Khlieh Shnong Sohra's Waste recovery plant.
- There is a negligible volume of liquid waste coming from the

canteen of the college which is taken care of by construction of a soak pit close by.

- The College has constructed septic tank for toilets within the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The College takes initiatives to provide inclusive environment i.e tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities by organising run for unity during Sardar Vallabhai Patel's birthday.
- The college also celebrates important national days like Independence day and Republic Day and exhort students for national integration.
- co-curricular activities like debate, quiz, drawing and painting are organised to instill in students the spirit of brotherhood and peaceful existence.
- The College NSS and NCC celebrated international yoga day on the 21st June 2022 to mark India's contribution to the health of the world.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College through its extension activities like the NSS, NCC and Red Ribbon Club organise activities to its volunteers to sensitise them about their constitutional obligation, values, rights, duties and responsibilities. Activities like cleaning drive, awareness programmes, blood donation camps, and others which instill in the students the sense of belonging, teamwork, mutual understanding and responsibilities are organised by the College during this year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.</p>	<p>C. Any 2 of the above</p>
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	
<ul style="list-style-type: none"> Sohra Government college organises programmes during days of national and international importance like Independence day, Republic Day, National Integration Day, International Yoga Day etc. Birthdays of national leaders like Sarvapali Radhakrishnan are also celebrated by the college and all its extension activities units like NSS, NCC and RRC. 	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The College has two unique and best practices adopted for the benefit of the students and the area. One is the Clean and Green campus initiative of the College. Every year the college celebrate World environment day with great fervour. Cleaning drive and tree plantation are conducted by the NSS and the student community as a whole. The College prides itself by being the first institution in the area to declare a No Plastic Zone.
- Another Best practice of the College is the initiative to introduce Earn while you learn. In this initiative, the students who mostly come from a farming and cultivating background bring their produce and sell them to the teachers who readily buy them to help the students earn and at the same time ensure that students attend classes rather than help their parents to sell the produce at the market. it is a win win situation for the college and the students. The teachers have contributed to construct a shack for the purpose of keeping the produce brought by the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institutional Distinctiveness of Sohra Government College lies the Institute's Inclusiveness. Sohra Civil Sub-division has a population of about 9,207 (2011,cenus) and covers a geographical area of 351.99 sq km comprising of about 139 villages. These villages are remote and relatively poor making the affordability of a quality higher education a far-fetch dream. But the presence of the College in the area has given all the opportunity to realised the dream which otherwise would not have been possible. It may be mentioned here, that Sohra Government College, true to the spirit of inclusivity as envisaged in its vision statement, leaves no student outside the pail of admission, irrespective of his or her background, something our rural students cannot expect

in any urban college.

As it is, education from the humanist perspective historically focuses on developing rationality, autonomy, empowerment, creativity, affections and a concern for humanity. Sohra Government College is committed to the cause of empowerment of the rural youths, through access to higher education especially to the socio economically less privileged students.

The college has been graded B+ by NAAC therefore the scope for excellence can be fully realised in the years to come

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- prepare for NEP 2020
- Start Add-on Course immediately
- To upgrade the Khasi Music Certificate course into a degree programme
- To improve the results of students.
- to arrest the drop out rate of students mid term