

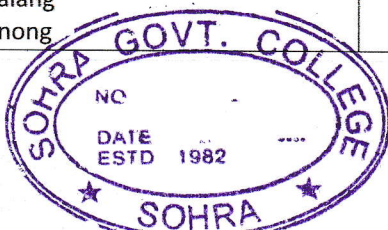
SOHRA GOVERNMENT COLLEGE
LIST OF DIFFERENT COMMITTEES

Please Note:

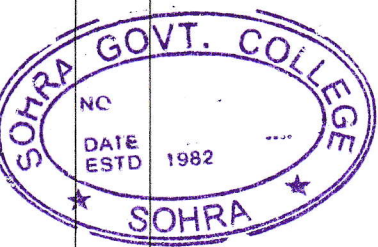
* The Committees will function till the process of Assessment and Accreditation by NAAC is completed.

* All Committees are to keep a record of all minutes of meetings, activities, reports in soft and hard copies.

SL. NO	NAME OF THE COMMITTEE	MEMBERS	FUNCTIONS
1	STEERING COMMITTEE	Member-secretary : Shri A.K. Choudhury Shri. P. Hynniewta Shri K.M. Syiem Smt. D. M. Wahlang Smt. C. Syngai Smt. L.M. Synrem	<ul style="list-style-type: none"> It shall oversee the overall functioning of all the different committees
2	ACADEMIC COMMITTEE	Member-Secretary: Shri K. Niangmih Shri P. Hynniewta Shri A.K. Choudhury Smt. C. Swer Smt. C. Syngai Smt. L.M. Synrem Smt. T. Sinha Dr. S. Kharwanlang	<ul style="list-style-type: none"> It shall oversee the overall academic development of the College. It shall ensure that at least 75% attendance is attained by each student. It shall conduct a quarterly assessment of students' attendance, academic performance and decide on the necessary course of action. It shall prepare standing instructions on the requirements to be followed by the students. It shall be responsible for the preparation of Lectures' time table, Academic calendar, Quality Handbook. It shall analyse the results and students' performance in all internal and external examinations. It shall display the analysed results on all notice boards and keep a proper record of the same for future ready reference.
3	ADMISSION COMMITTEE	Member-Secretary – Smt. T. Sinha Shri P. Hynniewta Smt C. Swer Smt C. Syngai Smt M.M. Nongbri Smt B. Dopri Dr. S. Kharwanlang Smt H. Kharshiing Students Representative: Two Students' Representative from the Sohra Government College Students' Union.	<ul style="list-style-type: none"> It shall oversee the screening of students seeking admission in the college. It shall guide students, if necessary, to opt for appropriate honours subject, during the admission process. It shall prepare the list of students admitted in each department and maintain a record of the same. It shall ensure that during the admission process, the enrolment of students in each department should not be in excess of the upper limit of seats available.
4	EVALUATION COMMITTEE	Member Secretary – Shri P.Hynniewta Shri K.M. Syiem Shri E.V. War Smt C. Syngai Smt C. Swer Smt T. Sinha	<ul style="list-style-type: none"> It shall prepare/conduct both internal and external examinations. It shall ensure timely submission of internal assessment of the students to the University.
5	SPORTS AND CULTURAL COMMITTEE	Member Secretary – Dr. S. Kharwanlang Shri G.S. Kharwanlang Shri W.M.B. Monsang Smt S. Nongkhlaw Smt A.Kurkalang Smt B.C. Lanong	<ul style="list-style-type: none"> It shall handle all matters related to sports activities participated by the college. It shall ensure active participation of the college in the extra-curricular, literary, non-literary activities by the students of the college



		<p>Students' Representatives:</p> <p>1. Two student representatives from the Sohra Government College Students' Union.</p>	<ul style="list-style-type: none"> • It shall oversee/organize the college programme. • It shall be the custodian of all sports items under the possession of the college and accordingly maintain a proper inventory for the same.
6	PURCHASE COMMITTEE	<p>Member Secretary – Smt E. Lyngdoh Shri K.M. Syiem Shri G.S. Kharwanlang Smt C. Syngai Smt I. Diengdoh</p>	<ul style="list-style-type: none"> • It shall make necessary procurement for the college, whenever the needs arise.
7	SEMINAR COMMITTEE	<p>Member Secretary – Smt I. Mitri Dr. Kamailang Nongmalieh Smt L. M. Synrem Smt C.L. Sunn Smt D.M. Wahlang Dr. I. Kharpran Shri K.M. Syiem</p>	<ul style="list-style-type: none"> • It shall conduct seminars, workshop, etc. • It shall also accept proposals from various departments for organizing seminars and workshops, etc. • It shall explore, if possible, for financial assistance/sponsorships for organizing seminars, workshop etc from any potential source. • It shall keep a record of all seminar/workshop proceedings, papers, materials for publications and future reference.
8	LIBRARY ADVISORY COMMITTEE	<p>Member-Secretary – Smt D. Marbaniang Shri A.K. Choudhury Shri K.Niangmih Dr. S. Kharwanlang Smt T. Sinha Smt C. Swer Smt C. Syngai Smt. L.M. Synrem</p>	<ul style="list-style-type: none"> • It shall review the status of the library in terms of the availability of books from time to time. • It shall work out the modalities for the acquisitioning of books for further enhancement of the library. • It shall submit proposals to the Office of the Principal for the purpose of obtaining fund/grants-in-aid for the further augmentation of library resources in the college. • It shall oversee the proper functioning of the College Book Bank.
9.	GRIEVANCES COMMITTEE	<p>Member-Secretary – Dr. Kamailang Nongmalieh Smt E. Lyngdoh Smt M. Wahlang Smt C. Swer Smt P.M. Syiem Smt T. Sinha</p> <p>Students Representatives: President and General Secretary of Sohra Government College Students' Union</p>	<ul style="list-style-type: none"> • It shall address any and all grievances and legitimate complaints emanating from the student community. • It shall set up cell for boys and girls separately to be manned by the members of the committee so as to enable the students to approach in case of any issue arising. • It shall prepare a feedback form for identifying stress-related issues of the students
10	RED RIBBON CLUB	<p>Member-Secretary – Smt D.R. Rani Smt U. Khylllep Smt H.W. Kharshiing</p>	<ul style="list-style-type: none"> • It shall function as per guidelines of the Red Ribbon Club.
11	DISASTER MANAGEMENT COMMITTEE	<p>Member-Secretary – Shri W.M.B. Monsang Shri E.V. War Smt M.M. Nongbri Smt A.B. Lyngdoh</p>	<ul style="list-style-type: none"> • It shall prepare a disaster management plan for the college. • It shall organize programmes and drills to ensure the college's preparedness, appropriate response and recovery for any disaster that may occur.
12	DOCUMENTATION COMMITTEE	<p>Member-Secretary – Smt C. Syngai Dr. I Kharpran</p>	<ul style="list-style-type: none"> • It shall be responsible for dealing with issues relating to information sought by



		Smt D.R. Rani Smt H. Kharshiing Smt U. Khyllep	the public in case of RTI. <ul style="list-style-type: none"> It shall be responsible for documentation, photography, recording of all functions and events participated by or taking place within and outside the College. It shall maintain records of reports of all committees for future ready reference.
13	CAREER GUIDANCE & COUNSELLING COMMITTEE	Member-Secretary – Smt L.M. Synrem Smt A.B. Lyngdoh Smt M. Wahlang Smt P. Khyriem Smt P.M. SYiem Smt B.M. Kynta	<ul style="list-style-type: none"> It shall provide students with resources and skills necessary to pursue their career goal. It shall prepare the students for different competitive examinations, higher studies and in choosing a rewarding career. It shall organize talks, training and workshops so as to expose the students to various career opportunities. It shall provide mentoring and counseling session to students who are in need of mentoring/counseling. It shall maintain records of students who have graduated and are pursuing higher studies within and outside the state.
14	ALUMNI COMMITTEE	Member Secretary – Shri G.S. Kharwanlang Shri P.S. Lyngdoh Smti I. Diengdoh Smt S. Nonglait Smt J.F. Rani Shri D.R. Syiemlieh Shri M. Bynnud Shri B. Majaw Smt K. Kharwanlang	<ul style="list-style-type: none"> It shall be responsible for linking the Alumni of the college to their alma mater. It shall bring together the former students and make efforts to contribute to the college on various aspects.
15	INTERNAL ACCOUNTS AND AUDIT COMMITTEE	Member-Secretary – Shri K. Niangmih Shri P. Hynniewta Shri A.K. Choudhury	<ul style="list-style-type: none"> To audit the accounts of the college and to submit a report to the steering committee/IQAC.
16	INTERNAL QUALITY ASSURANCE CELL (IQAC)	Member – Secretary: Dr. Kamailang Nongmalieh 1. Principal (Chairman) 2. Dr. S. Kharwanlang (Jt Coordinator) 3. Shri K. Niangmih 4. Shri A.K. Choudhury 5. Smt I. Mitri 6. Smt. C. Syngai 7. Prof. A.K. Nongkynrih (Department of Sociology, NEHU, Shillong) 8. Prof. R.J. Syngkon (Department of Commerce, NEHU, Shillong)	<ul style="list-style-type: none"> It shall be responsible for preparing the college for assessment and accreditation by the NAAC. It shall function as per guidelines laid down by the University Grants Commission. It shall ensure that the College Faculty Members avail their Career advancement/placement in time.
17	NATIONAL SERVICE SCHEME (NSS) ADVISORY COMMITTEE	Member-Secretary: Shri K.M. Syiem (Programme Officer) Dr. Kamailang Nongmalieh (Programme Officer) Members: Smt M.M. Nongbri Smt C.L. Sunn 2 Students' Representatives Sirdar, Saitsohpen Elaka.	<ul style="list-style-type: none"> It shall function as per guidelines laid down by the NSS.
18	MAGAZINE & CAMPUS NEWS COMMITTEE	Member-Secretary: Smt Banita Mawiong Kynta Shri W.M.B. Monsang Smt D.M. Wahlang	<ul style="list-style-type: none"> It shall be responsible for publishing and editing of the College Magazine, campus news, etc.



		Dr. I. Kharpran Smt I. Mitri. Students' Representative: Student Editor of Sohra Government College Students' Union.	<ul style="list-style-type: none"> It shall encourage the students and staff to contribute write-up and consider publishing the same in the college magazine, campus news, etc. It shall decide on the frequency of the publication of the College magazine and campus news.
19	WOMEN'S GRIEVANCE CELL	Member Secretary: Smt H. Kharshiing Smt P. Khyriem Smt M. Wahlang	<ul style="list-style-type: none"> It shall take all steps to prevent sexual harassment of women students and teachers. It shall see that action is taken against such harassment It shall see to it that there is no gender discrimination and inequality in the college.
20	STUDENTS' WELFARE COMMITTEE	Member Secretary: Shri G.S. Kharwanlang Smt B. Dopri Smt B.M. Kynta Smt D.R. Rani Smt U. Khylllep Smt B.C. Lanong Shri E.V. War Students' Representatives: President of SGCSU Secretary of SGCSU	<ul style="list-style-type: none"> It shall be responsible for the general welfare of the students It shall, from time to time, gather feedbacks and suggestions from the students with a view to improve their academic aspirations and welfare. It shall be responsible for proposing necessary facilities to be provided for. It shall oversee the fair and proper conduct of the Student Union's election of Officer Bearers. It shall supervise matter relating to exposure/field trips of the college students.
21	TRANSPORT COMMITTEE	Member Secretary: Shri G.S. Kharwanlang Shri K. Niangmih Shri P. Hynniewta Shri K.M. Syiem Smt U. Khylllep Students' Representatives: Transport Secretary of Sohra Government College Students' Union.	<ul style="list-style-type: none"> It shall frame rules and regulations for and monitor the smooth service of the College Bus. It shall from time to time fix the bus fare for the students of the College.
22	RESEARCH COMMITTEE	Member Secretary: Dr. S. Kharwanlang Dr. Kamailang Nongmalieh Smt E. Lyngdoh Smt S. Nongkhlaw Smt B.C. Lanong Dr. I. Kharpran Smt A. Kurkalang	<ul style="list-style-type: none"> It shall encourage and facilitate Faculty members' research works. It shall sensitise, encourage and guide college students in doing research works projects and paper presentations.
23	DISCIPLINARY CUM ANTI-RAGGING COMMITTEE	Member Secretary: Smt U. Khylllep Shri A.K. Choudhury Smt P. Khyriem Smt A. Kurkalang Smt. B. Dopri Shri K.M. Syiem Students' Representative: Secretary I/C Discipline from Sohra Government College Students' Union	<ul style="list-style-type: none"> It shall ensure that discipline is adhered to by the College Students and Staff alike. It shall lay down rules and regulations to be followed by the College Community and shall enforce the same. It shall see to it that no ragging or any such form of discrimination takes place among the student-community of the college. It shall work towards developing of a cordial and healthy relationship among students and staff. It shall address any legitimate complaints emanating from the student-community.
24.	NATIONAL CADET	Member Secretary: Shri W.M. B. Monsang	<ul style="list-style-type: none"> The College NCC shall function as per the



	CORP	Dr. I. Kharpran.	specified guidelines of the NCC.
25	INFRASTRUCTURE AND BUILDING COMMITTEE	Member Secretary: Shri P. Hynniewta Shri K. Niangmih Shri G.S. Kharwanlang	<ul style="list-style-type: none"> It shall look after the all aspects of construction, renovation, maintenance of the college building and other infrastructures. It shall decide, approve the estimates and expenditures of the college pertaining to any construction or renovation of the college.
26	HUMAN RIGHTS COMMITTEE	Member Secretary: Smt B.C. Lanong Smt B. Dopri Smt C.L. Sunn Smt M.M. Nongbri Smt I. Mitri Dr. S. Kharwanlang Shri A.K. Choudhury	<ul style="list-style-type: none"> It shall serve to protect and promote Human Rights at the college level. It shall strive to spread awareness of Human Rights among students of the college. It shall provide guidelines to students in terms of Dos and Don'ts on key component of Human Rights. It shall initiate steps to organize seminars, workshops and conferences on Human Rights.
27	ICT AND WEBSITE COMMITTEE	Member Secretary: Shri K.M. Syiem Dr. Kamailang Nongmalieh	<ul style="list-style-type: none"> It shall serve to make all class rooms ICT enabled. It shall ensure that the college website is timely updated with all relevant information. It shall decide on information to be uploaded on the website of the college in consultation with the office of the Principal.
28	RASHTRIYA UTTCHATAL SHIKSHA ABHIYAN (RUSA)	INSTITUTIONAL COORDINATOR: <ul style="list-style-type: none"> Shri P. Hynniewta NODAL OFFICERS: Academic Activities: <ul style="list-style-type: none"> Shri A.K. Choudhury Civil works & Environment Management: <ul style="list-style-type: none"> Dr. S. Kharwanlang Procurement: <ul style="list-style-type: none"> Smt C. Syngai Members: Smt P.M. Syiem Smt I Mitri Shri R. Mawroh (Principal Consultant, RUSA) Financial Aspects: <ul style="list-style-type: none"> Smt H. Kharshiing Equity Assurance Plan Implementation: <ul style="list-style-type: none"> Smt L.M. Synrem Members Shri K. Niangmih Smt T. Sinha Smt C. Swer Shri R. Mawroh (Principal Consultant, RUSA)	<ul style="list-style-type: none"> To prepare the Institutional Development Proposal (IDP) of the College. To oversee and monitor project implementation of the college To maintain record and statistical data and report to the State Project Directorate. To conduct programmes related to students from RUSA scheme. To procure goods, works, services of the college. To maintain the financial accounts of the college from RUSA scheme.
28	ADVISORY BOARD FOR SOHRA GOVERNMENT COLLEGE	Chairman : Deputy Commissioner, East Khasi Hills District. Vice Chairman: S.D.O. (Civil), Sohra Sub-Division. Members: E.E. PWD (Building), Shillong Circle.	<ul style="list-style-type: none"> It shall serve to ensure the smooth functioning of the college.



		<p>E.E. PHE Shillong Circle. District Sports Officer, East Khasi Hills. People interested in Education: 2 representatives from NEHU, Shillong. 1 representative from DHTE Shri T.B. Diengdoh. Smt B.B. Giri. HOD Economics Department, Sohra Government College. HOD Education Department Sohra Government College</p>	
--	--	--	--



Smt B.B. Giri
Principal
Sohra Govt. College
Sohra

Minutes of the Advisory Body Committee meeting held on the 5th October, 2020 at 1.00 pm in the Teacher's Common Room of Sohra Government college.

The meeting kickstarted with a welcome note from the Chairman Shri. A.S. Mukhim S.D.O Sohra Civil Sub-Division.

Agenda:

★ The meeting confirmed the proceedings of the last meeting held on 11th October, 2019.

★ Pending issues:

- a) Absorption of Sir E. V. War Khasi Department.
- b) Creation of 1 more post in the Department of Education as per UGC norm.
- c) Opening of Science and Commerce Streams.
- d) Delinking of higher Secondary Section.
- e) Renovation of Old Building.

★ Resolution:

- a) Absorption of Sir E. V. War Khasi Department.

It has entrusted the Principal to write to the Government for the absorption of the above. The matter has been included in the memorandum on 3rd November, 2020.

- b) Creation of 1 more post in the Department of Education as per UGC norm.

There are only four posts of Teaching faculty in education Department. As the enrolment is increasing so there is a need of another Teacher.

Total Enrolment – 2019-2020.

Semester	2019	2020
BA 1 st Semester	277	300
BA 2 nd Semester	184	175
BA 3 rd Semester	180	170
BA 4 th Semester	22	22
BA 5 th Semester	23	23
BA 6 th Semester	-	23
Total	686	713

It has been included in the memorandum presented to the Chief Minister on 3rd November, 2020.

- c) Opening of Science and Commerce Streams.

It is suggested that new subject in Arts Streams like Philosophy, Sociology and Geography be opened.

Department like Physical Education and Computer Application are also essential in the area.

It is also suggested by Dr (Mrs) V. Pala to open Commerce Stream first, as it does not involved much infrastructure.

d) Delinking of higher Secondary Section.

It is resolved to remind the Department concerned regarding delinking, including the requirement of (i) Separate building (ii) Principal (iii) Vice – Principal.

It was stated in the delinking process that it shall be shifted to Normal Training School, but till date it had not been shifted. There is also a demand from the students to shift the same.

It has been included in the Memorandum presented to the Chief Minister on 3rd November, 2020, at the Foundation Stone laying Ceremony of the New Building.

e) Renovation of Old Building.

There are three rooms which is beyond repaired, and PWD (building) has certified that it cannot be used, so it is closed.

★ Certificate Course in Khasi Music:

The Course had received the approval of DHTE and CDC NEHU. It shall commence when the academic session begins with effect from 18th January, 2021, with sponsorship received from the Shri. B. Synrem MLA of Shella and Shri. G. M. Myllem MLA of Sohra.

It is intended that a Course on Tourism shall follow with due process and permission.

★ Facilitation of Teachers who have served for more than 25 years of service like Shri A.K. Choudhury and Shri K. Niangmih. The college shall make necessary arrangements.

★ Black Topping of the Compound of the College.

The responsibility has been entrusted to the office of the Principal, Sohra Government College to do the needful.




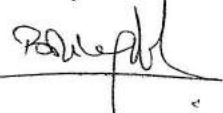





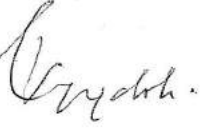
★ Handing over of the Building to PWD (Building), PHE, MeECL.

It has been included in the memorandum presented to the Chief Minister on 3rd November, 2020.

The meeting was concluded with a vote of Thanks from the Principal, Sohra Government College, secretary of the committee, followed with light refreshments.


Principal
Sohra Govt. College
Sohra

Members present at the Advisory Body Committee meeting of Sohra Govt. College, Sohra, held on 05th Oct. 2020 in the Profs Common Room at 12.30 noon.

Sl. No.	Name	Designation.	Signature
1.	A. S. Mukhim	SAD CO, Sohra.	
2.	T. Kharebon.	EE (PHE) Sohra	
3.	T B Benjamin	Member	
4.	B. DIENGDÖH.	TABLE TENNIS COACH.	
5.	J. Jakhraoia	AEE, Sohra MEPOCL.	
6.	V. Pala	Asstt. Professor dept of Economics NEHU	
7.	L. M. Lyman	H.O.D Education Department	
8.	P. Hymawita	H.O.D Economics Department	
9.	S. Khoythei	PWA - Dept West	
10.	DR (Ms) A. L. Lyngdoh.	Principal	

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

Dated: Sohra, The 21st Oct, 2019

Minutes of the Advisory Committee meeting held on the 11th Oct, 2019 at the office of the Principal Sohra Government College, Sohra.

The Principal of the College, Dr (Miss) A.L.Lyngdoh, welcomed the members of the Advisory Committee. She informed the gathering that the meeting was supposed to be held at the office of the Sub-Divisional Officer, but due to election duty, he is unable to attend and the venue shifted to the College. She also informed that Smt.B.B.Giri had expressed her inability to be a member and tendered resignation from being a member. The Principal then, requested Smt.Theilin Phanbuh, Chairperson of the Women's Commission to be a member of the Advisory Committee, in which the response was positive. But could not attend the meeting, as she is out of station for official duty. Further, the Principal felt the necessity of including two members from the Institution .

Justification on the inclusion of (i) Shri.Klustardhon Niangmih HoD Khasi and (ii) Shri.Pyllunwell Hynniewta, Asstt.Professor.

I would like to justify before you, the honorable members of the Advisory Committee of Sohra Government College, Sohra, that, the need was felt to include Shri. Klustardhon Niangmih , HoD Khasi Deptt. As he is the founding member of the Institution. His presence will provide a lot of inputs.

Shri.Pyllunwell Hynniewta, Asstt.Professor in Economics is the Co-ordinator of RUSA Scheme, a scheme from Ministry of Human Resource Development which is moded out through the Directorate of Higher & Technical Education, Govt.of Meghalaya, Shilong.

RUSA Scheme is channelized through different programmes, which only the Co-ordinator can highlight.

However, Shri.P.Hynniewta could not attend the meeting because of Election duty.

Agendas:-

1. Renovation of the Old Building and fencing of the New Campus.

The Principal informed that relating to renovation of the old building and fencing of the New Campus, has been informed to Directorate of Higher and Technical Education, Government of Meghalaya, Shillong. Infact, Directorate of Higher and Technical Education has directed the PWD (Building) to take up the matter.

Regarding fencing of the New Campus , it has been written to Directorate of Higher and Technical Education and the same has entrusted PWD (Buildings) member to take up the matter at the earliest.

The members also reminded the PWD (Building) member, about the courtyard of the College, which require a face lift at the earliest.

2. Complete De-linking of Higher Secondary section ,: It is necessary because –

(a). Administration :- The Administration is under two authorities for Degree, it is within the purview of the Directorate of Higher and Technical Education and Higher Secondary, it is under Directorate of School Education and Literacy . NEHU and MBOSE, both has to function simultaneously. At times, adjustment cannot be compromised.

(b). Teaching Staffs :- There are only four regular Teaching Staff. While another three are contractual which made the Teaching faculty feel insecure. The Committee request DSEL to appoint regular Staffs.

(c). Till date, there is no Assistant Lecturer for History. The Principal had written a number of times to DSEL for appointment of Assistant Lecturer in History but till date, there is no respond.

It may be informed that DSEL has ordered the Principal to advertised the post on contractual basis, which was complied with, but no candidates applied. DSEL was informed, but till date there is no further action.

This is infact, a set back to the progress of Higher Secondary Section.

3. Increase in the number of sanction post for

- I. Khasi Department.
- II. Education Department.

The Meeting deliberated at length on the matter and resolved as follows:-

- (i) **Khasi Department:-** There is an increased in enrolment, therefore more Teachers must be appointed. It may be reminded that Shri.E.V.War had already served the Institution before provincialisation but he is yet be absorbed.
- (ii) **Education Department:-** There are only Four Teaching faculty in the department. So one more post should be filled up.

4. Vocational Courses:-

- (i) **Traditional Music :-** The Institution intended to start a course on Traditional Music. Initially, it shall be a certificate Course which will gradually be a full degree course with Honours. A request application had been sent to Directorate of Higher and Technical Education to expedite the matter.
- (ii) **Tourism:-** The College also highlighted the importance of introducing as a course of study, as Sohra is a Tourist Destination . The process of application shall start shortly. The Advisory Committee entrusted the Principal to do the needful for both the course.

5. **Proposal for the opening of other Streams and subjects which are not offered in the Institutions.**

1. Streams :- (i) . Science.
(ii) . Commerce.
2. Other Departments :- Sociology, Philosophy, Computer Application, Geography, Physical Education.

It is felt that opening of Science and Commerce Stream will help many who had taken Science and Commerce in Higher Secondary level to continue their studies, as many are unable to move out to study because of financial problems. Similarly, opening of other disciplines will offer them the opportunity to choose the discipline they prefer most. Pertaining to Physical Education, it is suggested that it can be started as a six months certificate course.

The meeting has decided to write to the Government to appoint a Teacher in Physical Education.

6. **NAAC :-** The meeting was informed that the letter of intent was sent to UGC and it was accepted. It is resolved that the matter be taken up after the Election.

7. **Affiliation :-** As per official records of the Institution, it is found that English Honours has only Temporary affiliation, which has to be renewed. It is resolved it, should be renewed for the year 2016 – 2017; 2017 – 2018; 2018 – 2019.

8. **Permanent Affiliation :-** It is resolved that Permanent Affiliation should be sought for English Honours with effect from 2019 – 2020.




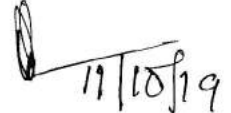


9. **Felicitation :-**

The Meeting also resolved that Lecturers / Associate Professor, who had serve more than twenty-five years, should be felicitated. This shall be as a token of recognition for the services OFFICE OF THE rendered.

The Meeting ended with a vote of thanks from the Principal, Sohra Government College, Sohra.

U. Y. d. h.
Principal
Sohra Govt. College
Sohra

Members present at the Advisory Committee meeting of Sohra Govt. College, Sohra held on 11th October 2019 in the office Chamber of the Sub-Divisional Officer, Sohra Civil Sub-Division, Sohra.

Sl. No.	Name	Designation	Signature.
1.	DR(MISS) ALFREDA L. L. NGDOH	SECRETARY PRINCIPAL, S.G.C.S.	
2.	Shri T. B. Dreydore		
3.	Shri A. K. Choudhury	HOD D/O ECO	
4.	Shri L. M. Syman	HOD Education	
5.	Shri K. Neaugnich	HOD Khari	 11/10/19
6.	Shri S. Khongshai	Sp. PWD(B)	 11/10/19
7.	Shri K. Marbaniang	Physical Training Instructor o/o District Sports Officer, Shillong	 11/10/19

Minutes of the Meeting of the Advisory Committee of Sohra Government College held on the 24th, June, 2016 in the Office Chamber of the Sub-Divisional Officer, Sohra Civil Sub-Division, Sohra.

Members Present as per Annexure -1

The meeting was presided over by Shri.N.Hajong, MCS, Sohra Civil Sub-Division, Sohra.

At the outset the Chairman welcomed all the members present and then asked the Secretary, Shri.D.Blynser, Principal of the College to place the agenda before the house for discussion.

The Secretary informed the house of the ADC Permission to hold the Advisory Committee Meeting in the Office Of Sohra Civil Sub-Division and Shri.N.Hajong, MCS, S.D.O, (Civil) to preside over the meeting.

The Meeting reviewed the minutes of the previous meeting which was held on the 19th August, 2015 in the Office Chamber Of Shri.P.SDkhar, IAS, Deputy Commissioner, East Khasi Hills District, Shillong. Agenda wise it was resolved as follows:

1. Renovation of Government Normal Training School to accommodate Classes X1, X11

In connection with this agenda, it was resolved to take up the matter with the E.E Public Works Department (Building), Shillong, to expedite the renovation work in order to enable the shifting of Classes X1, X11 Arts at the earliest, to solve the congestion problems in the college. It was also resolved to send a letter to the Education Department for sanction.

2. Delinking of +2 and Appointment of Assistant Lecturers in History and Economics Departments &

Renumeration for College Teachers:

With regards to this agenda, the house resolved to request the Directorate of School Elementary & Literacy Shillong, to appoint these Assistant Lecturers at the earliest, to avoid undue pressure on the college teachers.

On the issue of payment of honourarium to college teachers of History and Economics Department for taking extra classes in Classes X1, X11, it was informed by the Chairman that since college teachers get their salary from the government, so the question of payment of honourarium does not arise.

3. Creation of one more Post & Filling up of 2 Vacant post in the Department of Education:

As per the norms of the University at least five teachers are to be appointed in each department, however, the number of Sanction Posts in the Education Department of the College is only 4. Of these, two posts remain vacant owing to the resignation of Smt.I.G.Marbaniang and the retirement of Smt.R.P.Muktieh Sr. Lecturer.

Hence it was resolved to send a letter to the Education Department to solve this matter at the earliest and to reconsider the creation of one more post for the benefits of the students, and to fulfil the norms of the university..

4. Water Supply & Re-wiring of the College:

With regards to this agenda, it was resolved to send a letter to the E.E Public Works Department (Electrical), Shillong to do the repair at the earliest. A copy of the Government Notification relating to the Provincialisation of the college to be attached for necessary information and immediate action of the Department concerned.

5. Academic matters of the college:

After a report on the overall academic performance of the college was presented to the house, it was resolved to leave the internal matters of the college to the principal, teaching and non-teaching to do the needful for the development of the college.

6. Admission of students:

In connection with this matter, it was exhorted by the chairman that the admission procedure should be carried out in accordance with the rules of the government and emphasised that the college should be more accommodative in its approach in order to provide ample opportunity to the students of the area especially the poor and the underprivileged students.

7. Problems of drop-out students:

The house was informed of the high rate of drop-out of the 1st Semester students (2015 batch). The house expressed its concern in this matter and resolved to take up this issue in a separate meeting.

8. Students' Grievances:

The house was informed of the transportation problem faced by the students which had adversely affected their attendance. An assurance has been made by the Chairman to take up this problem with the government.

9. Skill Development & Capacity Building programme for students:

In this regard, it was resolved that in order to equip our youths with job-oriented and capacity building skills for their future career, skill development and capacity building Programmes should be organised and integrated in the college routine.

10. Fresh proposal for the opening of Degree Science & Commerce streams in the New College Campus:

The Proposal for the opening of Degree Science and Commerce streams in the new college campus was discussed and the house unanimously resolved to accept the proposal.

In connection with this agenda, it was resolved that a Master Plan should be prepared for this purpose, in a very systematic and comprehensive manner to accommodate all the three Streams viz, Arts, Science and Commerce and the same should be sent to the E.E Public Works Department (Building), Shillong, and the Education Department to do the needful.

11. Creation of UDA/Cashier post in the college office:

In connection with this agenda, it was resolved that the application should be put to the government after necessary consultation is done with other government colleges.

12. NAAC Accreditation:

The house was informed of the undergoing process for NAAC Accreditation of the college. In connection with this matter, the house was also informed that "A Self-Study Report & A Letter of Intent" have been successfully completed by the IQAC Committee of the college.


13. Review of members & Specification of Headquarters:

It was suggested that personal consent of those members who failed to attend the meeting a number of times should be obtained before new members are appointed in their place. Suggestions were also made to appoint resourceful persons of the area as members of the Advisory Committee.

In connection with the specification of headquarters of different departments, an assurance has been made by the Chairman to take up this matter in the Co-ordination Committee Meeting of the Sub-divisional heads of the Sohra Civil Sub-division.

The Chairman expressed his gratitude to all the members present for their valuable suggestions and response in the interest of Sohra Government College.

Thereafter, the meeting concluded with a vote of thanks from the Chairman.


Principal
Sohra Government College
Cum -Secretary Advisory Committee.

Minutes of the Meeting of the Advisory Committee of Sohra Government College held on

19th August 2015

Minutes of the Meeting of the Advisory Committee of Sohra Government College held on 19th August 2015 in the Office Chamber of the Deputy Commissioner, East Khasi Hills, Shillong Member present as per Annexure –I.

1. Shri P. Dkhar
2. A.L. Mawlong
3. Shri T.B. Diengdoh
4. Shri G.E. Lyngdoh
5. Ms. D. Mawthoh
6. Smt. R.P. Muktieh
7. Shri A.K. Choudhury
8. Shri A.B. Marbañiang
9. Shri P. Mawñuih

The meeting was presided over by Shri P. Dkhar I.A.S., Deputy Commissioner, East Khasi Hills the Chairman of the Advisory Committee.

At the outset the Chairman welcomed all members and the guest. The Secretary placed the agenda before the house for discussion.

1. Renewal of the application for renewal of Provisional affiliation.

The application for renewal of Provisional affiliation for B.A. English Hons. Was discussed and the house resolve to accept the proposal.

2. New Building prior to rooms in the old existing building.

With regards to agenda number 2 the House resolved to request the government to expedite the construction of Building in the new allotted land pending the construction three big rooms are to be provided immediately.

3. Teachers for + 2

1. There are teachers who did not joined their post after being appointed the classes has to be managed by the college teachers who has to sacrifice their off period.
2. No teacher is being appointed in History. After a threadbare discussion the House resolved that Honorarium should be paid to the Teachers for helping the (+2) and to request the Govt. to appoint Teachers.

4. Case of Shri Eddie Vermon War , Lecturer in Khasi who was not absorbed.

The House resolved that the application be forwarded and recommended for consideration.

5. Creation of one more post in the department of Education(4 post only)

The House resolved to request the Govt. for one more sanctioned post for Education because according to NEHU norms there should be five teachers in each subject.

Contd....2/-

6. Water supply

As the water pipes of the college are rusted and there is no supply of water to the College. To buy new pipes and laying them the Education Department has to bear the expenses (Feed back from PHE). The members resolved that the college should write to the Education Department to look into the matter urgently.

The House also resolved that the PWD Building Shillong to look into the matter of wiring and inspect the water supply.

7. Appointment of non-teaching staff .

The Secretary informed the House that because of the introduction of Semester System and online registration of forms and Examination form there is an urgent need for another LDA to be appointed who is capable of handling computer matters. Besides it was necessary that an Accountant be appointed.

8. Attendance of the Teachers during function.


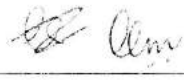
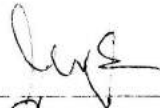




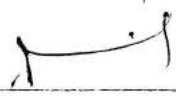

The House resolved that Teachers should be present in the college when function and Special programmes are being organized in the College.

9. Infrastructure

As the College has got the capacity for 800 students only the House felt that there should be alternative provisional for rooms to cater to the increasing number of students seeking admission(present strength of students is 904) should be provided otherwise it will be a problem for fresh admission for session 2016-17.

The House was also informed of the condition of the existing Building i.e. due to dampness the concrete of part of the ceiling has been eroded and the enforcement are exposed and all portion of the wall has cracked due to weak foundation and with regard to this all the members strongly felt that urgent necessary action/repairing of the building should be urgently taken and the house resolved that the College should write to the PWD Buildings.

**MEMBERS PRESENT FOR THE MEETING HELD ON 19th AUGUST, 2015 IN THE
OFFICE CHAMBER OF THE DEPUTY COMMISSIONER, EAST KHASI HILLS DISTRICT,
SHILLONG**

Sl. No	Name And Designation	Signature	Contact No.
1.	Shri. P. S. Dkhar, IAS Deputy Commissioner, East Khasi Hills District, Shillong		9436117519
2.	A. L. Maulong MCS, ADC		
3.	Mr. T. B. Demolw		
4.	Shri. G. K. Lyngdoh, Dist. sports officer.		9436100049
5.	Smt S. Mawthoh, Principal		9436111720
6.	Smt R. P. Muktiel, Sr Lecturer		9856072241
7.	Sh. A. K. Choudhury S. Lecturer		9436346678
8.	Shri A. B. Marbaniam AEE PWD (Bidding)		9868064656
9.	Shri. P. Maonish JE PWD(B)		94361-18798

Meeting of The Principal, Teaching Staff, Students Union Members and a member of the Advisory Committee held on the 3rd, August, 2015 at 1:20pm at The College.

Members Present:

Signature

1. Principal/Chairperson
Smt. D. Mawethoh

[Signature]

2. Shri. K. N. Cairns

[Signature]
3/8/2015

3. Shri T. B. Diengdoh

4. Shri P. Hymieuta

[Signature]

5. Shri Eddie V. War.

6. Shri. Klor M. Syen

[Signature]
[Signature]

7. Shri. S. Kharwanlang

8. Smt. L. M. Syren

[Signature]
[Signature]

9. Smt. M. M. Nongbri

10. Smt. B. M. Wally

[Signature]

11. Carmel B. Dohling

12. Ms. Kuroshai wahlang

[Signature]

[Signature]

13. Renolson Khyler

[Signature]

14. Ibaki Diengdoh

[Signature]
[Signature]

- 15. Pynkhattang Khongueir *Pink*
- 16. Nangkiewkor Moore Don *Don*
- 17. Nanpli Hynniewta. *Whta.*
- 18. Ainhun Wan. *Wan*
- 19. Deimaphi Kharnaiori *Deim*
- 20. Franklin Roy. S. Mything. *Mything*
- 21. Sankupar Saer *Saer*

* Minutes of the Meeting of The Principal, Member of the Advisory Committee, members of The Teaching Staff & Office bearers of The Students Union held on the 3rd, August, 2015. at the college.

- The Committee deliberated on the following:-
1. The meeting was presided over by The Principal who welcomed all the members present and at the same time clarified her intention in holding the meeting in order to discuss the varied problems faced by the college and to chalk out the roadmaps for its progress.
 2. Shri. T. B. Dingdoh, one of the Advisory Members present expressed his acknowledgement to the government for the provincialisation of the college. He exhorted all the teachers and the students present on the importance of Co-operation, hardwork and sincerity in the work entrusted to them.
 3. Students Union: In order to empower the union to pursue the matters related to their welfare, it was resolved that the Students

Union should have its own Constitution as per the guidelines of the government. It was also resolved that the Union should register itself with the government at the earliest.

4. Permanent Campus: In pursuance of this matter, it was clarified by Shri. P. Hynienta, the Nodal officer of the College, on the main reasons for the delay in the construction of the permanent building of the College. It was learnt ^{that} though the government had earmarked a sum of Rupees ~~one~~ ten crores for the purpose, till date only one crore has been sanctioned so far.

5. Problem of Congestion: With the implementation of the semester system, the college faced the problem of congestion.

In connection with this matter, it was clarified by the principal that the government was informed of this, but this seemed to be falling on deaf ears.

6. Delinking of the +2 Stage: The Principal expressed her unhappiness on the delay of the delinking process of the +2 stage by the government, which has added up to the problem of congestion in the college.

The members were also informed of the appointment of separate set of teachers for the +2 stage.

7. Centre of H.S.S.C Examination: In

connection with this matter, the meeting was informed by the Principal that a letter had been sent to the government in this regard, to shift the Examination Centre of H.S.S.C from the college to other Higher Secondary School of the area in order to avoid congestion.

of M-BOSE
- Shri. T. B. Dingdoh volunteered to take up the matter with Shri. G. P. Wahlang.

8. Non-functioning of the Advisory Committee: The committee deliberated at length on the non-functioning of the Advisory Committee since its formation in 2009 which has resulted in the delay of many

developmental works of the College.

9. Morning Shift: It was suggested by one of the students on the need to start the Morning Shift for the Degree students of the College in order to alleviate the problems of the underprivileged and working students of the area and at the same time to solve the problem of Admission in the College.
- It was suggested that Part-time teachers should be appointed for this purpose to ensure the smooth functioning of the Morning classes.
10. Creation of New Departments: The students had voiced their opinion on the urgent need to create new departments in subject areas like Sociology and Computer Applications in order to provide multiple choices of subjects to the students of the College.
- It was resolved that the matter should be taken up with the Advisory Committee.
11. It was resolved in the meeting that the Students Union of the College should not be in anyway, whether directly or indirectly involve itself in any activities of

any N.G.O's, Pressure Groups or Political Parties.

13. The Principal requested the meeting to take up the issue of Shri. E. V. War, The lone lecturer of the Khasi Department of the College, who was not absorbed by the Government, with the rest of the Teaching Staffs at the time of the Provincialisation.

- Sir E. V. War expressed his humble request to take up this case with the Advisory Committee.

13. The members present were also informed of the problems faced by the Department of Education of the College which functions till date with only four posts.

14. The Principal informed that Shri. T. W. Chynn, The Local M. L. A. of Sema Constituency gifted a bus from his M. L. A. Schemes for the use of College students within his Constituency.

- The Students were then asked to suggest their plan for the management of the bus including the payment of the driver's salary (and conductor if needed) which has to be borne by them.

15. Shri Mangkiewhor Moore Don, The President of The Students Union introduced the Office Bearer to the members present.

16. Suggestions: In order to solve the varied problems faced by the College, the following practical solutions were suggested :-

(a) The Advisory Committee of the College should be revived at the earliest in order to speed up the developmental works of the College.

(b) The resolution of the Meeting should be presented to the Advisory Committee.

(c) It was also suggested that in the meeting of the Sub-Divisional Heads, of which the Principal is a member, a memorandum on the various issues of the College should be presented.

(d) It was suggested that all the members present need to be thorough with the issues concerning the College in order to follow-up the matter in its right earnest.

② It was also suggested that the college should have a proper working strategy in place, in order to facilitate both the Teachers' and the Students' body. to send their respective representation to the Government in matters concerning them.

- The meeting concluded with a vote of thanks from the Chair.

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

Dated: Sohra, The 20th Dec, 2019

The Staff Meeting held on the 20th December, 2019 at 10.30 am in the new building of the College, where the Principal presided over the meeting.

Minutes of the Meeting:-

The Academic Calender of the College for the Year 2020- 2021 has been entrusted to Shri.K.M.Syiem and the same should be completed before the opening of the next session.

The next session will start with the Semester Exam.

Foundation Day Celebration:-

To be held on the 10th July 2020, all the programmes and preparation of budget has entrusted with the Sports & Cultural Committee before March 2020.

Opening of Khasi Music Class in the College where The Post Graduate Courses will also be sent for proposal to the Government.

The meeting has resolved that no permission will be allowed for Musical Concert inside the College Campus.

Formation of College loop Society has selected the Adhoc Chairperson – Smt.H.W. Kharshiing, Adhoc Secretary. Smt. D. R. Rani and Adviser – Smt. B. M.Kynta to prepare the modalities at the earliest.

Refinement of College Anthem will be done by Smt. I.Mitri

The meeting is adjourned with the vote of thank by the Principal of the College.



Recorded by.
Dr. Shembhalang Kharwanlang.

Minutes of the Staff meeting on the 15th of September, 2020.

1) Agenda:

A. Laying of the foundation stone for the new building in the new campus.

A i) Tentatively next week.

A ii) No funds.

A iii) Invitees: Chief Minister, Education Minister, 2 local MLAs and MDCs. Director DHTE, Principal Secretary, DC, and SDO.

A iv) Cultural Programme to be arranged by the Sports and Cultural Committee

B) Approval for Certificate Course on Khasi Musical Instrument.

B i) Entrusted to the Academic Committee

B ii) Fees Structure, ^{was} also entrusted to the Academic Committee (All HoDs).

B iii) Request for DMFL scheme.

C) Creation of New Post.

C i) The Principal informed the everyone present that A.G office will not come for audit if the two officers, namely Sir E.V. War and King Sarah Giri are not absorbed.

C ii) Request for one more lecturer in the Education Department.



Minutes of the Staff Meeting held on the 9th November 2020, at 11. am at Sohra Government College, Sohra.

1. The meeting was chaired by Dr. A.L. Nyngdok, Principal, Sohra Government College who welcomed all teachers present in the meeting.
2. **Submission of Attendance:** - The chair advised all concern teachers to submit the attendance of all classes held during the month of October 2020 to the office of the Principal at the earliest.
3. **College Annual Magazine:** - The meeting resolved to publish the College's Annual Magazine before the winter vacation of the College. The College Magazine Committee is advised to take up the matter to materialise the task at the earliest.
4. **NAAC Preparation:** - The meeting was informed that the Criteria Teams follow up meeting with the Consultant will take place on the 11th November 2020. It was resolved that all efforts will be made to ~~submit~~ attempt to submit the SSR before the end of the year 2020.
5. **Khasi Traditional Music Certificate Course:** The Chair informed that the College is ready to start the Certificate Course on Khasi Traditional Music. Pertaining to this matter the meeting resolved to entrust the Admissions Committee with the task of preparing a format for the Course's Admission forms, fee structure etc.
6. **Fund mobilisation:** - The meeting discussed the need to mobilise funds to sustain the Add-on Courses that the College intended to start. Regarding this matter

the meeting resolve to ~~appreciate~~ ^{possible} explore all ~~possibilities~~ to sources for collaboration, sponsorship and support to aid and sustain the courses to be started in the college.

8.7. **Resumption of Regular Classes:-** Keeping in view of the need to resume regular classes ~~on the~~ ^{back} as there was a luke-warm response from students to online classes, the meeting resolved to commence regular classes across all semesters from the 16th Nov. 2020 onwards.

8. **Farewell function:-** The meeting discussed the desire of all staff to organise a farewell function for Shri A.K. Choudhury, Lecturer, Department of Economics who retired from service recently. It was resolved that ~~the~~ a farewell function will be organised on the 17th December 2020. The Sports & Cultural Committee is entrusted with the task to organise the function and plan the programme on the mentioned date.

The meeting was closed by a vote of thanks proposed by the Chairist.



A.L. Singh
Dr. A.L. Singh
(Principal)

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :: :: :: SHILLONG

No. CE / GC / MISC-4 / 2016 / 133

Dated Shillong, the 4th November, 2020

From: Shri S. Bhattacharjee,
Jt. Director of Higher & Technical Education,
Meghalaya, Shillong.

To: The Principal,
Sohra Govt. College,
Sohra.

Sub: Request for approval of Khasi Music Certificate Course at Sohra Govt. College, Sohra.

Madam,

With reference to the subject stated above, I am to forward herewith a copy of Govt. letter No. EDN.263 / 2015 / 65, dated. 27th October 2020 received from Joint Secretary to the Govt. of Meghalaya, Education Department for your information and necessary action.

Yours faithfully,

Jt. Director of Higher & Technical Education,
Meghalaya :: :: :: Shillong.



132

GOVERNMENT OF MEGHALAYA
EDUCATION DEPARTMENT

No.EDN.263/2015/65

Dated Shillong the 27th October, 2020

From:- Smti. O.S. Marak,
Joint Secretary to the Govt. of Meghalaya,
Education Department.

To, The Director of Higher & Technical Education,
Meghalaya, Shillong.

Subject:- Request for approval of Khasi Music Certificate Course at Sohra
College, Sohra.

Reference:- No.CE/GC/Misc-4/2016/131, dated 13.10.2020.

Sir,

With reference to the subject and letter No. cited above, I am directed to say that the Department of Education agree for starting the Khasi Music Certificate Course at Sohra Govt. College, Sohra, but the said course is to be purely run without any financial burden to the Government i.e by the College own resources and the appointment of any faculty for the said certificate course if from the College own fund.

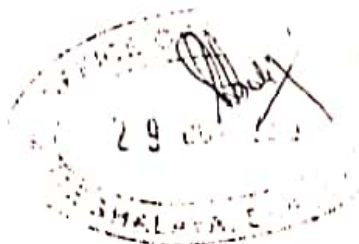
Yours faithfully..

[Signature]

Joint Secretary to the Govt. of Meghalaya
Education Department

New P.C.DHII(new)

10/27/20
Smti. O.S. Marak
11/11/20
11/11/20





पूर्वोत्तर पर्वतीय विश्वविद्यालय

पू० प० त्रिपि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Prof. H. Kayang
Director, College Development Council
NEHU, Shillong - 793022

Email: dircdc@nehu.ac.in
hkayang@yahoo.com
Phone: 0364- 272-1201

No.CDC/18/Soh.C/2002/Vol.II/- 880

Dated 14th September, 2020.

To,

✓ The Principal,
Sohra Govt. College,
Sohra.

Sub: Request for Approval for a Certificate Course in Khasi Music.

Ref: F.No.SGC/CDC/NEHU/2020 dated 25/2/2020.

Madam,

With reference to the above subject and letter under reference for approval to open a certificate course in Khasi Music, I am to informed you that the 76th Affiliation Committee held on 2nd September 2020 has noted the same for approval to open of the said course.

Yours faithfully,


(H. Kayang)

Certificate Course In Khasi Music

Duration : 6 months
Full Marks : 400 Marks
(Four Papers)

Objectives:

- (a). This course will introduce the students to the basic understanding of Khasi Music.
- (b). It will train them to develop their vocational skills.

PAPER-I: EVOLUTION OF KHASI MUSIC.(Theory and Practical) -75 and 25

OBJECTIVES: This paper will introduce the students to the basic understanding of Khasi Traditional Music; Ka Tem Ka Put Hima. It shall consist of the following units:

1. Understanding Khasi Polity.
2. Concept of Ka Sad Ka Sunom (symbol of sovereignty) for the up-keep of Khasi Traditional Music.
3. Understanding the concept of the crafting and classification of Khasi Traditional Musical Instruments.

Practical: At least one or two Rhythmic patterns of Hima Khyrim shall be taught.

PAPER –II: THE EMERGENCE AND GROWTH OF HIMA SOHRA (SOHRA SYIEMSHIP) – (Theory and Practical) 75 + 25

OBJECTIVE: Focus shall be on the emerging factors leading to the coming into existence of Sohra Syiemship. This will enable the Students to understand the Traditional belief, the Historical factors which have led to the emergence of Sohra Native State. The Units are:

1. Shnong (Villages), Raid (Commune), Hima (Native State), Historical processes involves therein.
2. The Thung Syiem and Ka Thang Syiem Sohra (Coronation and Cremation): Study of the rituals. Traditional Rhythmic patterns: Ritualistic Phawar, Traditional Dance and Types of Traditional Musical Instruments used.
3. Sohra and British rule and the impact on the Traditional system, Traditional values.
4. Ka Tem Shnong (Music at the level of the village) Influence on contribution of Seng Khasi; if any.



PAPER- III: VOICE CULTURE. (Practical and Theory) 75+25

This paper shall try to examine the growth and need of Voice Culture training as per the Western Style Vis a vis ...Traditional Style. Units are:

1. Tonic -solfa notation; Reading and Writing Western staff notation. Advent of Choral Music, Growth of theatre music. Interaction with the adjoining areas; Musical instruments used.
2. Bhatkhande Notation system.
3. Impact and Influence of Indian Music on the Growth and development of Khasi Traditional Music.

PAPER- IV: STUDY OF KHASI MUSICAL / INSTRUMENTS. 75 + 25

OBJECTIVE: There is a need to study the thought content of crafting of Musical Instrument /Classification of Khasi Musical Instruments. Units are:

1. Crafting : Type of Wood; Bamboo: thought content (Ka Pyrkhath ha ka thaw Tiar Tem Tiar Put Tynrai).
2. Classification : Membran phones/ Chord do phones / Idio phones/others: Identification of the craftsmen, Women craftsmen should also be studied.
3. Teaching and Learning process: This will be mostly practical – Learning of the different processes.



[Handwritten Signature]
Principal
Sohra Govt. College
Sohra

Suggested Reading Materials.

All India Radio, Shillong (Archival Collection) / Audio C.D.'s

- B.C.Deva Musical Instruments, N.B.T., India, 1979.
- C.K.Khongwir Ki Saimuka Ka Duitara: Khasi Song Book in Tonic Solfa Notation Form (Revised Edition): La-Riti Publication, Shillong, 2010.
- C.K.Khongwir Na Thwei Ki Sur Myllung: Khasi Song Book in Tonic Solfa Notation Form: La- Riti Publication, Shillong, 2010.
- D.R.Barthakur The Music and Musical Instruments of North Eastern India, Mittal Publication , New Delhi.
- E.B.R.Wanswett Folk Songs of North East India Vol-I & II, Jalani Publishers Pvt. Ltd.
- E.B.R.Wanswett Ki Persara ki Sur Khasi ha ka Tonic Solfa Notation, Jalani Publishers Pvt. Ltd., 1982.
- E.W.Kharsahnoh Ki Tynrai Jingrwai (Fundamental of Music), Staff Notation Edition Vol-I, Bynta 1 & 2, Published by Board of Synod Institute of Music, Shillong, 1998.
- Helen Giri (Ed) U Myllung ha ki Sur , ka Thup I, La-Riti Publication.
- Helen Giri (Ed) U Myllung ha ki Sur , ka Thup II, La-Riti Publication.
- Helen Giri (Ed) Katto katne shaphang ka Put ka Tem Tynrai, La-Riti Publication.



- Lapynshai Syiem The Evolution of Khasi Music : A Study of the Classical Content , Second Edition, La-Riti Publication, Shillong, 2012.
- Lapynshai Syiem My Father Composer: Soulful Melodies, La-Riti Publication, Shillong, 2011.
- Lapynshai Syiem Khasi Music: Interpreting its Rhythmic Patterns: Sangeet Natak, Volume XLIII, Number 3, Sangeet Natak Akademi, New Delhi, 2009.
- Sainkur S. Syiemlieh Ki Tynrai Jingrwai (Fundamental of Music), Staff Notation Edition Vol- I, Bynta 1 & 2, Published by Board of Synod Institute of Music, Shillong, 1998.
- Sainkur S. Syiemlieh Ki Tynrai Jingrwai (Fundamental of Music), Staff Notation Edition Vol- II, Bynta 3 & 4, Published by Board of Synod Institute of Music, Shillong, 1998.
- Sainkur S. Syiemlieh Ki Tynrai Thaw Jingrwai Sawsur Staff Music Notation Edition Vol- I, Bynta 1 & 2, Published by Board of Synod Institute of Music, Shillong, 1998.
- Sainkur S. Syiemlieh Elementary Tonic Solfa 1 & 2 , Published by Board of Synod Institute of Music , Shillong, 2006.
- Seng Khasi Khasi Heritage, Ri Khasi Press, Shillong, 1969.



Students' Attendance Register for

The Month of April 2021

SUBJECT Certificate Course in Khari Music.

CLASS SEC

Roll No	NAME OF THE STUDENTS	Admission No.	ATTEN -															Last Session	Lectures delivered during : 20 -20												Shortage			
			DANCE																June	July	August	September	October	November	December	January	February	March	April	May		TOTAL	Percentage	
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15																	16
1.	Mawlorde Ryntathiang		P					P	P								P				P										P	Ab		
2.	Phuangkupay Nawa		Ab				P	P									Ab				Ab										Ab	P		
3.	R. Rdchrickon Sgeemlich		P				P	P									Ab				Ab										Ab	Ab		
4.	Maitsephrang Bunan		Ab				P	P									P				P										P	Ab		
5.	Kabiongbang Dzenghoh		P				P	P									P				P										P	P		
6.	Jeffy Amathen W. Rynthathiang		P				Ab	Ab									P				P	Ab								Ab	P			
7.	Carroll Benzender Dohing		Ab				P	P									Ab				P	Ab								Ab	Ab			
8.	Kerry Kennedy Wallang		Ab				Ab	Ab									P				P	Ab								P	Ab			



Handwritten Signature
 Municipal College
 Sohra Govt. College
 Sohra Sohra

GOVERNMENT OF MEGHALAYA
EDUCATION DEPARTMENT

NOTIFICATION

NO. EDN.375/2000/155

Dated Shillong, the 18th June, 2012

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following rules for regulating the recruitment and conditions of Service of persons appointed to the Meghalaya Higher & Technical Education Service.

THE MEGHALAYA HIGHER & TECHNICAL EDUCATION SERVICE RULES

1. Short title and commencement:

- (a) These Rules may be called the Meghalaya Higher & Technical Education Service Rules, 2012.
- (b) They shall come into force from the date of this notification.

2. Definitions:

In these Rules unless there is anything repugnant in the subject or context,

- (a) **'Appointing Authority'** means the Governor of Meghalaya.
- (b) **'Commission'** means the Meghalaya Public Service Commission.
- (c) **'Committee'** means the Departmental Promotion Committee constituted under Rule 8.
- (d) **'Governor'** means the Governor of Meghalaya.
- (e) **'Government'** means the Government of Meghalaya.
- (f) **'Member of the Service'** means member of the Meghalaya Higher & Technical Education Service.
- (g) **'Rules'** means the Meghalaya Higher & Technical Education Service Rules, 2012.
- (h) **'Service'** means the Meghalaya higher & Technical Education Service.
- (i) **'State'** means the State of Meghalaya.
- (j) **'Year'** means a Calendar Year.

3. Constitution of the Service:

There shall be constituted a Service to be known as the Meghalaya Higher & Technical Education Service Rules consisting of the following persons namely;

- (a) persons appointed to different posts in the service on or after 21st January 1972 but before the commencement of these Rules,
- (b) persons appointed to different posts in the service in accordance with the provisions of these Rules.

4. Composition of the Services:

(1) The services shall consist of the following grades, namely,

- | | | | |
|-----|----------------|---|--------------------------|
| (a) | Senior Grade. | } | as shown on Schedule - I |
| (b) | Grade I Post | | |
| (c) | Grade II Post | | |
| (d) | Grade III Post | | |

(2) Each of the categories of posts in Clause (a), (b), (c) and (d) of sub-rule (1) above (listed in Schedule-I) shall form an independent cadre. Members of the lower cadre shall have no claim for appointment to any of the higher cadre except in accordance with the provisions made in these Rules.

5. **Status:** The status of the service shall be Gazetted as well as Non-Gazetted as per their respective scale of pay as prescribed by Government.

6. Strength of the Service:

- (a) The strength and composition of the Service shall be such as may be determined by the Governor from time to time.
- (b) At the commencement of these Rules, the strength of the service and posts therein shall be as shown in Schedule-I.

7. Method of recruitment:

- (1) Appointment to any post in the Senior Grade of the Service shall be made by promotion from amongst the members of the Service holding the next lower posts in the grade and those belonging to Grade-I as specified in the Schedule-II and included in the select list approved under sub-rule (4) of Rule 9.
- (2) Appointment to any post in the Grade I shall be made by promotion from amongst the members of the Service holding the next lower posts in the grade and those belonging to Grade II as specified in Schedule-II and included in the Select list approved under sub-rule (4) of Rule 9.
- (3) Appointment to any post in Grade II shall be made by promotion from amongst the members of the Service belonging to Grade III as specified in Schedule II and included in the Select list approved under sub-rule (4) of Rule 9.
- (4) Appointment to any post in Grade III of the service shall be made by direct recruitment or promotion as indicated in Schedule II.

8. Departmental Promotion Committee:

- (1) For the purpose of appointment by promotion under sub-rule (1) and (2) of rule 7 there shall be a Departmental Promotion Committee consisting of the following members:
- | | |
|--|--------------------|
| (a) Chief Secretary | -Chairman. |
| (b) Principal Secretary/ Commissioner & Secretary, Finance | -Member. |
| (c) Principal Secretary/ Commissioner & Secretary, Personnel | -Member. |
| (d) Director, School Education & Literacy | -Member. |
| (e) Director, Higher & Technical Education | -Member. |
| (f) Principal Secretary/ Secretary, Education | -Member Secretary. |
- (2) For the purpose of appointment by promotion under sub-rule (3) of rule 7 there shall be a Departmental Promotion Committee consisting of the following members:
- | | |
|---|---------------------|
| (a) Principal Secretary/ Commissioner & Secretary, Education | - Chairman. |
| (b) Principal Secretary/ Commissioner & Secretary, Personnel
or his representative | - Member. |
| (c) Principal Secretary/ Commissioner & Secretary, Finance
or his representative | - Member. |
| (d) Director, School Education & Literacy | - Member. |
| (e) Director, Higher & Technical Education | - Member Secretary. |
- (3) The Committee may invite any other persons to attend its meeting if and when considered necessary.

9. Procedure for preparing the Select List:

- (1) At the beginning of each year the Appointing Authority shall refer to the Committee the approximate number of vacancies to prepare the lists for promotion to those grade the Appointing Authority shall furnish the Committee with the following documents, namely:-
- (a) A list of members of the Service drawn up in order of seniority and consisting three times the number of vacancies referred to in sub-rule (1):
Provided that such restriction shall not apply in respect of post where the total number of eligible persons is less than three times the number of vacancies and in such a case the Committee shall consider all the eligible officers.
 - (b) The Character Rolls and Service Records of such members.
 - (c) Any other documents and information as may be considered necessary by the Appointing Authority or required by the Committee.
- (2) The Committee after examining the Character Roll, Service Records and other documents in respect of all such person shall prepare a list based on seniority with due regards to individual merit and suitability. The number of persons to be included in the Select List shall be

according to the actual number of vacancies. The list shall be forwarded by the Committee to the Appointing Authority.

- (3) The names of persons in the list shall be placed in order of preference for promotion. In every case where a junior member is selected in preference to his/her seniors the Committee shall record in writing the reasons for doing so.
- (4) For the purpose of appointment by promotion under rule 7, the Appointing Authority shall consider and approve the list prepared by the Committee along with the Character Roll and Service Records and other documents in respect of each person in the list unless it considers that any change is necessary. If the Appointing Authority considers that it is necessary to make any change in the list received from the Committee, it shall inform the Committee of changes proposed and after taking into account the comments, if any, of the Committee approve the list finally with or without modification as may in its opinion to be just and proper.
- (5) The list so approved under sub-rule (4) above shall form the select list for the purpose of appointment by promotion under Rule 7.

10. **Validity of the Select List:**

- (1) The Select List shall remain in force for a period of one year unless its validity is extended by the Appointing Authority with the approval of the Commission;
 Provided that such an extension shall not be for a total period exceeding six months;
 Provided further, that in the event of any great lapse in the conduct of duties on the part of any person from the Select List, the Appointing Authority may, if it thinks fit, remove the name of such persons from the Select List in consultation with the Commission. The reasons for doing so shall be recorded in writing.
- (2) The Committee shall meet once a year to review the Select List.

11. **Direct recruitment:**

- (1) Competitive Examination for direct recruitment under sub-rule (4) of rule 7 shall be held at such intervals as the Appointing Authority may decide, in consultation with the Commission from time to time. The date on which and place at which the examination shall be held, shall be fixed by the Commission.
- (2) The examination shall be conducted by the Commission in accordance with such syllabus as the Appointing Authority may from time to time make in consultation with the Commission.

- (3) Out of the number of vacancies to be filled up on the result of each examination, there shall be reservation in favour of candidates belonging to Schedule Caste and Schedule Tribes to the extent and subject to the conditions as the Government may from time to time prescribed.
- (4) On the basis of the results of the Competitive Examination, the Commission/Committee shall prepare a list of all successful candidates in order of merit, which shall be determined in accordance with the aggregate marks obtained by such candidate and if two or more candidates obtain equal marks, the Commission/Committee shall arrange them in order of their relative merit which shall be determined in accordance with the general suitability of the candidates for appointment to the post. The number of persons to be included in the list shall be as according to the actual vacancies likely to occur during the recruitment year plus 10 (ten) percent of the actual vacancies or 2 (two) names whichever is more. The list shall be forwarded to the Appointing Authority.
- (5) The inclusion of a candidate's name in the list confers no right to appointment unless the Appointing Authority is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the post and that appointment to any post in the service is subject to availability of vacancy.

12. **Conditions of eligibility for appearing at the Competitive Examination:**

In order to be eligible to compete at the Examination for direct recruitment, a candidate must satisfy the following conditions, namely:-

- i. Nationality – He/ She must be a citizen of India.
- ii. Age – He/ She must have obtained the age of 18 years and must not have exceeded the age of 27 years on the first day of the year in which the advertisement for the post is made;
Provided that in the case of candidate belonging to Schedule Caste and Schedule Tribe, the upper age limit will be subject to relaxation made by the Government from time to time.
- iii. Educational Qualifications – as laid down in Schedule II.

13. **Disqualification for appointment to the Service:**

- i. No person who, after such medical examination as the Government may prescribe is not found to be in good mental or bodily health and free from any physical defects or infirmity which may render him unfit in the discharge of his duties shall be appointed to the service.
- ii. No person who has been convicted for any offence involving moral turpitude shall be appointed to the service.

- iii. No person who has more than one spouse living shall be eligible for appointment to the service:
Provided that the Governor may if he is satisfied that there are special grounds for doing so, exempt any person from the operation of sub-rule (iii).
- iv. No person who attempts to enlist support for his candidature either directly or indirectly by any recommendation either written or oral or by other means, shall be appointed to the post in the Service.

14. Appointment to posts in the Service:

- i. Appointment to any post in the Service under Rule 7 shall be made by the Appointing Authority and shall be published in the Meghalaya Gazette.
- ii. Subject to the provisions of sub-rule (3) and (5) of Rule 11, appointment by direct recruitment under Rule 7 shall be made from time to time in order in which the names of candidates appear in the Merit List prepared under sub-rule (4) of Rule 11.
- iii. A person appointed by direct recruitment shall join within 15 days from the date of receipt of the order of appointment, failing which and unless the Appointing Authority extend the period of joining which shall not in any case exceed three months, the appointment shall be cancelled.
- iv. Appointment of candidates under Sub-Rule (1) (2) and (3) of Rule 7 shall be made in the order of their names as they appeared in the Select List approved under sub-rule (1) of Rule 10.

15. Probation:

Every person appointed through direct recruitment under Rule 7(4) shall be on probation for a period of 2 (two) years:

Provided that the period of probation may for good and sufficient reasons be extended by the Appointing Authority in any individual case by a period not exceeding 2 (two) years:

Provided further that where a person appointed to the post in the Service could not be placed under probation for want of permanent vacancy, any period which he has rendered in a temporary capacity may, having regard to his performance, be counted towards the period of probation.

16. Departmental Examination and Training:

- (a) Such persons referred to sub-rule (a) of rule 3 who have not passed all the papers of the Departmental Examination prescribed for all service prior to allocation to the State of Meghalaya shall, within a period of two years from the date of commencement of these rules appear at and pass the Department Examination conducted by the Commission in the subject(s) in which he has not passed and shall also be required to successfully undergo, if he has already not done so, such training as the Appointing Authority may prescribe.

- (b) Such persons referred to in sub-rule (b) of rule 3 and who have not passed the Departmental Examinations conducted by the Commission and or have not undergone the training prescribed from time to time within a period of 2 (two) years from the date of commencement of these rules shall complete successfully such prescribed training.
- (c) Every person appointed to posts in the Service after commencement of these Rules shall during the period of probation, shall complete successfully such training as may be prescribed by the Appointing Authority.

17. **Discharge or reversion of a probationer:**

A probationer shall be liable to be discharged from the post he/ she holds in the service or reverted to the permanent post in which he holds a lien had he/she not been suspended under the rules applicable to him/ her prior to his/ her appointment to the post as the case may be, if:

- (a) He/ she fails to make sufficient use of the opportunities given during the training or fails to give satisfactory performance during the period of probation, or
- (b) He/ she fails to pass the Departmental Examination unless the Appointing Authority permits him to sit for re-examination in the subject or subjects in which he failed, or
- (c) On any information received relating to his/ her nationality, age, health, character and antecedents, the Appointing Authority is satisfied that the probationer is ineligible or otherwise unfit for being a member of the Service.

18. **Seniority:**

- (a) The inter-se seniority of the members of the Service in any cadre appointed on or after 21st January, 1972 but before the commencement of these Rules, shall be in the order in which their names appeared in the merit list prepared by the Commission or the Select Lists approved by the Appointing Authority or the Commission as the case may be. Such members shall be junior to all members mentioned in sub-rules (a) and (b) above in the respective cadre.
- (b) The seniority in any group, of persons brought from the Central Government or from other State Governments on deputation and subsequently absorbed permanently under the Government of Meghalaya before or after the commencement of these Rules shall be determined with effect from the date such persons started serving continuously in that group as deputationist and will rank junior to the junior most person in position in that particular group at that particular time.

- (c) The inter-se seniority of the members of the Service appointed to different cadres shall be determined in the order in which their names appeared in the Select List approved under sub-rule (4) of Rule 9 or in the Merit List prepared under sub-rule (4) of Rule 11;

Provided that in any cadre a member appointed by promotion shall be senior to a member appointed by direct recruitment, where such appointment falls in the same year.

- (d) If confirmation of any member of the Service is delayed on account of his/her failure to qualify for such confirmation, he shall lose his position in order to seniority in that cadre vis-à-vis such of his juniors who may be confirmed earlier than him/her. His original position in that particular cadre shall, however, be restored on his/her confirmation subsequently.

19. **Confirmation:**

- (1) Confirmation of member of the Service appointed by promotion to Senior Grade, Grade I, Grade II and Grade III shall be made in the respective cadre according to his/her seniority in that cadre subject to the following conditions, namely:-

- (a) that he/she has served not less than one year in the post in which he/she is to be confirmed.
- (b) that his/her performance is satisfactory (to be judged on the basis of Annual Confidential Reports and other relevant records).
- (c) that there is no departmental proceeding or vigilance enquiry against him/her.
- (d) that the vacancy is available and no Officer holds a lien on it.

- (2) Confirmation of a probationer in a service shall be made according to his/her seniority in the service subject to the following conditions, namely:-

- (a) that he/she has completed the period of probation to the satisfaction of the Appointing Authority.
- (b) that he/she has successfully undergone the training courses as may be prescribed by the Appointing Authority from time to time.
- (c) that vacancy is available and no Officer holds a lien on it.

Provided that where a person is not given an opportunity to undergo the prescribed training during the period of probation his confirmation shall not be held up for reasons of not successfully undergoing the said training but such persons shall, when called upon by the Appointing Authority and opportunity given, successfully undergo that said training, failing which he shall be liable to be removed from service unless the Appointing Authority allows him other chances.

Provided further, that the Appointing Authority may, for good and sufficient reasons, exempt a member of the service from passing any one or more of the prescribed Departmental Examination and Training and confirm him in the respective cadre of the Service.

20. **Gradation List:**

There shall be prepared and published annually an up-to-date Gradation List as on 1st January of every year consisting of the names of all members of the Service cadre-wise and drawn up in order of seniority and other particulars relating to the date of birth and appointment to the Service and such other details relevant to the service career shall be indicated against each name.

21. **Increment:**

- (a) The first increment admissible to a probationer shall accrue on the expiry of 1 (one) year from the date of his joining the post but subsequent increment shall be allowed only on his passing the Departmental Examination completely and on his successful completion of the training courses as may be prescribed.
- (b) Such person referred to in sub-rules (a), (b) and (c) of Rule 16 who have not passed the Departmental Examination or have not undergone the prescribed training shall be allowed to draw increment becoming due within a period of 2 (two) years from the date of commencement of these Rules but further increment shall be allowed only on their passing of the Departmental Examination completely and successful completion of the training course.
- (c) The pay of a member of the Service on his passing the Departmental Examination and/ or the prescribed training course shall be fixed at such a stage as if he had been allowed his usual annual increments due but he shall not be entitled to any arrear of pay on account of withholding of due increment during the period prior to the date of passing the Departmental Examination and/ or the prescribed training course.
- (d) The increment admissible to a member of the service promoted from one grade to another shall accrue on the expiry of each year as admissible under the rules.

22. **Time Scale of Pay:** The Time Scale pay admissible to the members of the Service shall be as shown in column 3 of Schedule I annexed to these rules and subject to revision by Government from time to time.

23. **Fixation of pay:**

(1) Except otherwise admissible under Fundamental Rules and Subsidiary rules or under special orders of the Government the pay of any person of the service shall be fixed at the minimum of that time scale on first appointment in the service.

(2) On promotion to senior grade post in the service the pay shall be fixed in accordance with the principle covering fixation in the Fundamental Rules and Subsidiary Rules or any rules from the time being in force.

24. **Power of the Governor to dispense with or relax any Rule:**

The Governor, if satisfied that the operation of any of the provisions of these rules causes undue hardship in any particular case or cases or results in any particular post or posts being left unfilled for want of person(s) possessing the minimum experience as specified by these Rules for promotion to such post(s), may dispense with or relax the requirement of any of these Rules to such extent and subject to such condition as he may consider necessary for dealing with the case in a just and equitable manner, or, for meeting the exigencies of public interest.

25. **Interpretation:**

If any question arises relating to the interpretation of these rules the decision of the Government in the Education Department with the approval of the Personnel & AR Department, shall be final.

26. **Repeal and savings:**

All rules, orders, or notifications corresponding to an in force immediately before the commencement of these rules are hereby repealed:

Provided that all orders made or action taken under the rules, order or notification so repealed or any action taken in pursuant thereto shall be deemed to have been validly made or taken under the corresponding provisions of these Rules.

DIRECTORATE OF HIGHER & TECHNICAL EDUCATION

Schedule -I

Name of posts	Time scale of pay	Total strength	Temporary	Permanent
Senior Grade Posts				
1. Additional Director	28700-860-35580-1050-43980	1	1	
2. Joint Director	26700-800-33100-1000-42100	2	1	1
3. Principal, Polytechnic	26700-800-33100-1000-42100			
Grade I Posts				
1. Deputy Director	23300-700-27500-830-32480-970-39270	2	2	
2. Principal, College	23300-700-27500-830-32480-970-39270	3	3	
Grade II Posts				
3. Vice-Principal, College	20700-620-24420-730-29530-890-36650	2	2	
4. Head of Department in Engg./ Technical Branches	20700-620-24420-730-29530-890-36650	3	-	3
Grade III Posts				
1. Lecturers				
(a) Colleges	17000-470-20290-EB-560-25330-760-33690	158	47	111
(b) Polytechnic		10	-	10
2. Workshop Superintendent	17000-470-20290-EB-560-25330-760-33690	1	-	1
3. TCPO, Polytechnic	17000-470-20290-EB-560-25330-760-33690	1		1
4. Senior Instructor in Engineering Subjects	14100-350-16550-EB-460-20690-620-27510	8	2	6
5. Demonstrator in Physics/ Chemistry	14100-350-16550-EB-460-20690-620-27510	2	-	2
6. Audio/ Visual Technician	14100-350-16550-EB-460-20690-620-27510	1	-	1
7. Foreman	14100-350-16550-EB-460-20690-620-27510	2	-	2
8. Workshop Instructors	9200-230-10810-EB-300-13510-410-18020	12	1	11

DIRECTORATE OF HIGHER & TECHNICAL EDUCATION

Schedule –II (see rule 7)

Sl. No.	Name of posts	Method of recruitment with % of vacancies to be filled up by different methods	Persons eligible for consideration for promotion	Experience and Qualification required	Remarks
1	Director	Cadre Post			
2	Additional Director	Promotion	Joint Director	3 years service	If no suitable person as Joint Director is available, experience is relaxed to 5 years of combined service at Joint Director and Dy. Director level
3	Joint Director	Promotion	(1) Dy. Director (2) Principal, College	3 years service at their own grade	If no suitable person is available, experience is relaxed to 5 years of combined service at the level of Dy. Director and Vice-Principal or 18 years combined service at the level of Principal / Vice Principal / Selection Grade Lecturer
4	Principal, Polytechnic	Promotion	Heads of Departments, Polytechnics	3 years service at their own grade	If no suitable person is available, experience is relaxed to 20 years of combined service of HOD plus Lecturer.
5	Principal of Colleges including B.Ed. College	Promotion	(1) Vice-Principal (2) Selection Grade Lecturer	3 years service at their own grade	If no suitable person is available, experience is relaxed to 15 years of combined service at the level of Vice Principal / Selection Grade / Senior Grade Lecturer.
6	Dy. Director	Promotion	(1) Vice Principal College	3 years service at their own grade	If no suitable person is available, experience is relaxed to 8 years of combined service at the level of Vice-Principal and Senior Grade Lecturers
7	Head of Department in Engg./ Technical Branches	Promotion	Lecturer in appropriate Engineering/ Technical Subject TCPO Polytechnic	5 years service in their own grade 8 years of continuous service in their own grade and with B.E. / B. Tech. in appropriate subject	
8	Vice- Principal, College	Promotion	Lecturers of colleges, B. Ed. College, Government Polytechnics (non-technical subjects)	3 years service in their own grade	
9	Lecturer, College and B.Ed. College	Direct recruitment 100%		Post Graduate Degrees (minimum qualification)	As per Govt. prescribed rules.
10	Lecturer, Polytechnic	Direct Recruitment 75% Promotion 25%		B. E./ B. Tech. (minimum qualification) Senior Instructor in appropriate Engg./ Technical subject	10 years of satisfactory service in his own grade

Name of posts	Method of	Persons eligible for	Experience	Remarks
---------------	-----------	----------------------	------------	---------

Sl. No.		recruitment with % of vacancies to be filled up by different methods	consideration for promotion etc. required	and Qualification required	
1 1 .	TCPO Polytechnics	Direct Recruitment 100%		Diploma in any branch of Engineering	
1 2 .	Workshop Superintendent	Promotion	Foreman in Engineering Subjects	5 years of experience in his own grade	
1 3 .	Senior Instructor in Engineering subjects	Direct Recruitment		At least 2 nd Class Diploma in the respective branch of Engg. from recognized Polytechnic/ Institution conducting Diploma courses. Preference will be given to candidate having practical experience in any Engg./ Technical Institute, Workshop or Industry	
1 4 .	Demonstrator in Physics/ Chemistry	Direct Recruitment 100%		At least 2 nd Class Science Degree with honours in Physics/ Chemistry for Physics/ Chemistry Laboratory respectively. Candidates without honours but having at least 5 years of teaching/ laboratory experience at degree level may be considered	
1 5 .	Audio/ Visual Technician	Direct Recruitment 100%		At least B. Sc. Passed. Preference will be given to the candidate having three years experience in operation & maintenance of audio-visual equipments	
1 6 .	Foreman	Direct Recruitment	Workshop Instructor	Pass SSLC and pass in Trade test conducted by recognized ITI 10 years of continuous and satisfactory shop floor experience in Industry or in Technical Institution	
1 7 .	Workshop Instructors	Direct Recruitment 100%		At least SSLC passed and pass in the Trade List in the respective trade conducted by recognized ITI/ Technical institutes affiliated to DGCT, New Delhi. Preference will be given to the candidate with some practical/ industrial experience in any technical institute/ industry or enterprise	

Sd/-
P. S. Thangkhiew)
Principal Secretary, Education

Copy for information and necessary action to:-

1. P.S. to the Chief Minister, Government of Meghalaya, Shillong.
2. P.S. to the Education Minister, Government of Meghalaya, Shillong.
3. P.S. to the Chief Secretary to the Government of Meghalaya, Shillong.
4. P.S. to the Additional Chief Secretary to the Government of Meghalaya, Planning Department.
5. P.S. to the Additional Chief Secretary to the Government of Meghalaya, Finance Department.
6. P.A. to the Principal Secretary to the Government of Meghalaya, Education Department.
7. Commissioner & Secretary to the Government of Meghalaya, Personnel & AR (A), (Service Rules Cell) Department.
8. Accountant General (A & E), Meghalaya, Shillong.
9. Director of Printing and Stationeries for favour of publication in the Meghalaya Gazette.
10. Secretary, Meghalaya Public Service Commission, Meghalaya, Shillong.
11. Director of School Education & Literacy, Meghalaya, Shillong.
12. Director of Higher & Technical Education, Meghalaya, Shillong.
13. Director of Educational Research & Training, Meghalaya, Shillong.

(L. R. Sangma)

**Secretary to the Government of Meghalaya
Education Department**



SOHRA GOVERNMENT COLLEGE, SOHRA

East Khasi Hills, Meghalaya
(Established on the 10th July, 1982)

Ref. No. SGC/LIB/2015

Date 6th August 2015

To

The National Informatics Officer
Meghalaya, Shillong.

Subject: Application for availing of Library automation (e-granthalaya) at Sohra Government College.

Sir,

With reference to the subject mentioned above, I would like to request your kind office to guide and assist Sohra Government College, Sohra to start a Library Automation system and installation of related softwares for its college library. The availability of the mentioned system will help the students of the college and the library management to conveniently access their study materials.

The College shall remain indebted to you for your kind and prompt response in this regard.

Yours faithfully

Handwritten Signature
Principal,
Sohra Government College
Sohra

Sohra Government College
Sohra.

INSTALLATION OF E-GRANTHALAYA (ILMS)



e-Granthalaya 4.0

A Digital Agenda for Library Automation and Networking

Request Form for FREE Hosting/Online Access of e-Granthalaya 4.0 on NIC Cloud
(Only for Government and Government Funded/Aided Organizations)*

1. Name of Requester : SMT. D. MANTHOH
2. Designation : Principal, Sohra Govt. college
3. Address/City/State/Pincode : Saitsohpon, Sohra
Meghalaya - 793108
4. Phone : 9436111720
5. Email of Librarian (to get Login info) : deiderdeider@gmail.com
6. Mobile : 9436111720
7. Name of Organization : Sohra Government college.
8. Name of Govt./Ministry/Department: Department of Education, Meghalaya
9. No of Library Staff : 2
10. Collection Status (Numbers)
 - a. Books : 7500
 - b. Bound Journals : 50
 - c. Reports :
 - d. Manual :
 - e. Standards :
 - f. Audio-visuals :
 - g. Current Journals : 10
 - h. Others : NIL
11. Hardware / Software (available)
 - a. No. of Desktops : 10
 - b. Internet Connectivity (Y/N) : YES
 - c. Type of Connectivity : Broadband / Leased Line / NICNET / NKN / Others
 - d. Net Speed : 100 mbps.
12. Name of NIC Co-Ordinator (if any):
13. Whether already automated? : Y/N
 - a). Name of Software :
 - b). No. of Records entered :
 - c). Format of Data : Database/EXCEL/MARC21/ISO: 2709 / Others
 - c). Do You wish to Migrate -
Data to eG4; Y/N :


(Signature of Authorizing Officer)
Sohra Govt. College
Sohra



SOHRA GOVERNMENT COLLEGE, SOHRA

East Khasi Hills, Meghalaya
(Established on the 10th July, 1982)

Ref. No.

Date 11/8/15

Authorisation Letter

Shri. Kamalāng Raneē, Assistant Professor, Department of English is hereby authorized and designated as the nodal officer for supervision and providing technical support to the computerization and management of Library of the College.

Ms. D. Mawthoh
Principal
Sohra Government College
Sohra

Copy to:

1. The person Concerned
2. Deputy Librarian, Sohra Government College.

Ms. D. Mawthoh
Principal
Sohra Government College
Sohra.

SOHRA GOVERNMENT COLLEGE SOHRA EAST ACCESSION REGISTER					SOHRA GOVERNMENT COLLEGE Khasi Hills District REGISTER		
Sl. No.	Accession Number	Author	Title	Class / Year	Name & Publishers	Page	Value
30.4.20	9447	S.B. Schmidt	Political Science for	1 st / 2000-01	Shilong, Assam India	500	
		A. Lyngdoh	Psychology - Pt. III	1 st / 2001-02	Shilong		
30.9.20	9448	S.B. Schmidt	Political Science for	1 st / 2001-02	Shilong, Assam India	300	
30.1.20	9449	S.B. Schmidt	Psychology in North East India	1 st / 2001	Charkhi, Assam India	200	
30.2.20	9450	Daniel Digne	Polymers Course	1 st / 2002	Calcutta, India	150	
30.3.20	9451	Emily Bonate	Marketing Methods	1 st / 2002	Hyderabad, India	300	
30.10.20	9452	A. Lyngdoh	Political Science for	1 st / 2002	Shilong, Assam India		
30.10.20	9453	Edward Albert	History of English Literature	1 st / 1978	London, England	100	
30.11.20	9454	Emily Bonate	Marketing Methods	1 st / 2002	Hyderabad, India	300	

LAST PAGE OF ACCESSION REGISTER


 Dr. (Miss) A. L. Lyngdoh
 Principal
 Sohra Government College, Sohra
 Khasi Hills District, Meghalaya
 Sohra

LIBRARY BOOK COLLECTION



SOHRA GOVERNMENT COLLEGE::LIBRARY

SOHRA, EAST KHASI HILLS DISTRICT, MEGHALAYA -793108

PERIODICALS SUBSCRIBED IN LIBRARY

JOURNALS/MAGAZINES

Sl. NO.	JOURNAL/MAGAZINE/NEWSPAPERS	PUBLISHERS	ADDRESS	EMAIL	PHONE NUMBER	WEBSITE	ISSN NUMBER	FREQUENCY	SUBSCRIPTION NO.	REMARKS
1	Economic and Political Weekly	Sanshodhan Trust Publication	320-321, A to 2 IND Estate, Ganga Park, Kadam Marg, Lower Park, Mumbai 400 013	circulation@epw.in	02224067 8282	www.epw.in	0012-9076	Weekly	MG-00377	Received
2	India Today	Living Media India Ltd.	We Care, India Today, A-16, Sector 17, No. 201 301, G.P., India	wecare@today.com	1800-1800-100/0320-2479000	www.infotoday.in		Weekly	76399452	Received
3	Economic Challenger	Economic Challenger	70, Sarveshwar Nagar, AMER-305 003(Rajasthan), INDIA	drankothar@yakov.in OR editor@economicchallenger.net	91-0145-826471		0975-1311	Quarterly	4095	Received
4	Eastern Panorama	K.K. Ithajhumsa	Eastern Panorama Press, RPG Complex 2nd floor, Keating Road, Shillong - 793001, Meghalaya	contact@easternpanorama.in	0364-2504885	www.easternpanorama.in		Monthly		Received
5	Down To Earth	Society for Environmental Communications	41, Tagh Lakshad Institutional Area, New Delhi - 110 062, INDIA	dte@comedia.org	29955124/29956399	Archives: From 31st May 1992 at http://www.dte-wtoearth.org.in/archives/	0971-8079	Fortnightly	71176	Received

6	University News	Association of Indian Universities	AIU House, 38, Connaught Place, New Delhi - 110 007	publications@aiuweb.org	23230059	http://www.aiu.ac.in	0568-2257	Weekly	2121979	Received
7	Indian Literature	Sahitya Akademi Rabindra Bhawan	35 Ferozshah Road, New Delhi - 110 061	secy@wbl.vsnl.net.in OR sahyakademi@vsnl.net	23386626/23345297		0019580-4	Bimonthly	22410/B-294	Received
8	Indian Historical Review	Sage Publications	Sage Publications Pvt. Ltd. B-1/1 - 2, Mohan Cooperative Industrial Area, Mathura Road, Post Bag 7, New Delhi - 110 044	journalsubs@sagepub.in	011-40539722	www.sagepub.in Online Access Code-1000567238	Print-0376-9836 Online-0975-5977	Bi-Annually	CI-000773	Received
9	Man and Society: Journal of North-East Studies	C. Joshua Thomas for ICSSR-NERC	Indian Council of Social Science Research (ICSSR), North Eastern Regional Centre (NERC), NEHU Campus, Shillong-793022, Meghalaya	icssr-nerc@hotmail.com	2550432/2550436	www.icssrnerc.org	2228-4058	Bi-Annually		Received
10	The NEHU Journal	NEHU Publications	Publication Office, NEHU Publications, Bijai Complex, Lantumkhrah, Shillong - 793003	editor@nehujournal@gmail.com			0972-8406	Bi-Annually		Received But from 2019 publication was stopped

**COLLECTION OF PERIODICALS
(JOURNALS/MAGAZINES/NEWSPAPERS)**

	Rock Pebbles: a Peer-Reviewed International Journal of Language, Literature & Culture	Dr. Odyanath Majhi, Chief Editor, Rock Pebbles: a Peer-Reviewed International Journal of Language, Literature & Culture, Bih-Naranpur, Post-Kalantapur, Vidya Deviwar, BIPUR, Odisha - 755007	rockpebbles2007@rediffmail.com/rockpebbles2030@gmail.com	09437449907 08833012930	www.rockpebbles.in	0975-0509	Monthly	Received	
11	World Affairs Journal of International Issues	The Editor, World Affairs, D - 322, Defence Colony, New Delhi - 110 024, India	cameo@worldaffairsjournal.com, affairsworld@gmail.com	1149528956/4 08174942462 8994	www.worldaffairsjournal.com/www.worldaffairsjournal.in	Print-0973-8052 Online-0874-0917	Quarterly	Received	
NEWSPAPERS									
1	The Telegraph	Azada Publishers, Ed- Aweek Sarkar	Kolkata		http://telegazet.in		Daily	Received	
2	The Shillong Times	Shobha Choudhuri, Ed - Patricia Mukherji	Shillong	letters@thehillshillongtimes.com	http://thehillshillongtimes.com		Daily	Received	
3	Meghpor	R. M. Marwah, Ed - D. L. Sanghera	Shillong		http://www.the-meghpor.com		Daily	It was unattached and Received	
4	U Neoglasa Hima	R. M. Marwah, Ed - D. L. Sanghera	Shillong		http://www.the-meghpor.com		Nil	Daily	Nil

5	Economic Times (Along with Times of India)	Bennett, Coleman & Co Ltd., Ined Saund (Ed.)	Shivaji Sen, 105/7A, SN Basappa Road, Kolkata - 700 034	info@etgeneral.com	94355 42115	www.economicstimes.com	Nil	Daily	Nil	It was unattached and exchange of with Guardian in 2018
6	Guardian	Paranmow Lal Agarwala for G. L. Publications Ltd., Heha Agarwal (Ed.)	Lower Lachumoni, Shillong	editor@the-guardian.com	2224086	http://www.guardiannews.in		Daily	Received	
7	Itanag	Bak K.M. Shabong (Ed.)	Risat Offset Press, Itanag, Shillong - 793025	01881928005@shillong.com/risatitanees@rediffmail.com	0364 2500059			Daily	Received	
8	Kjatong	Mr. S. S. Nangram	Liban Printers, Keating Road, Shillong - 1 Office Address: Umsohru, Shillong - 793001		8374191870			Weekly	Received	


 Dr. (Mrs) A. S. Shikha
 Principal
 Solva Government College, Solva

COLLECTION OF PERIODICALS (JOURNALS/MAGAZINES/NEWSPAPERS)



SOHRA GOVERNMENT COLLEGE::LIBRARY
EAST KHASI HILLS DISTRICT, MEGHALAYA -793108
COLLECTION OF MAPS ACCESSED IN LIBRARY

DATE	ACCESSION NO.	TITLE	PLACE/PUBLISHER
20.9.2010	1	World Physical	Delhi, Gupta Audio Visual
20.9.2010	2	Europe Physical	Delhi, Gupta Audio Visual
20.9.2010	3	Latest Political Map of India	Delhi, Gupta Audio Visual
20.9.2010	4	Latest Physical Map of India	Delhi, Gupta Audio Visual
20.9.2010	5	First War of Independence, 1857	Delhi, Gupta Audio Visual
20.9.2010	6	India On the Eve of Independence, 1947	Delhi, Gupta Audio Visual
20.9.2010	7	India On the Eve of Independence, 1947	Delhi, Gupta Audio Visual
20.9.2010	8	North-Eastern States - Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura: Political and Road Side	Delhi, Gupta Audio Visual
20.9.2010	9	Rise of British: India in the Time of Lord Wellesley (1805 A.D.)	Delhi, Gupta Audio Visual
20.9.2010	10	Mauyan Empire, 322 B.C. - 185 B.C.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	11	The Empire of Akbar at the Time of His Death (1605 A.D.): Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	12	Gupta Empire, 320 A.D. - 560 A.D.	Delhi, Gupta Audio Visual
20.9.2010	13	The Kingdoms of the Indian Peninsula (Cholas, Chakryas and Pallavas) - 600 A.D. - 1326 A.D.	Delhi, Gupta Audio Visual
20.9.2010	14	Golden Period of Ashoka, 273 B.C. - 232 B.C.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	15	Ancient and Aryan Period, 5000 B.C. to 500 B.C.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	16	Alexander's Indian Campaign, 327 B.C.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	17	Mahrtha Confederacy - Downfall of the Mughals, 1707 A.D. to 1765 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	18	Rajputs Kingdoms, 650 A.D. - 1192 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	19	Tughlak Empire, 1220 A.D. - 1412 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	20	Babar's Empire, 1525 A.D. - 1530 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	21	India at the Time of Reorganisation - 1956	Delhi, Gupta Audio Visual
20.9.2010	22	Aurangzeb's, 1605 A.D. - 1707 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	23	Sultanate of Delhi, 1010 A.D. - 1290 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	24	Khalji Empire, 1290 A.D. - 1320 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual
20.9.2010	25	Harcha Empire, 500 A.D. - 650 A.D.: Illustrated Indian History in Maps	Delhi, Gupta Audio Visual


Principal
Sohra Government College, Sohra

COLLECTION OF MAPS



*The Hon'ble
Please circulate
to all Principal
affiliated colleges
NEHU*

*Principal of
colleges under
Koroy
23/7/2020*

पूर्वोत्तर पर्वतीय विश्वविद्यालय
पू. प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

Phone :
Grams : NEHU

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

F.O. 40. NEHU/2010 - 075

Dated 03.06.2020

CIRCULAR

In pursuance of the e-governance and the digitization policy of the Government of India, all the following activities are required to be implemented through online system/mode of transaction/remittance **through SBI Collect** on real time basis for maintenance of proper accounting records: -

Application fee, admission fee, tuition fee, examination fee, hostel fee, late fee, Refund of imprest money, refund from LTC, refund from Medical, students consolidated, examination fees from the affiliated college, students consolidated registration fees from the affiliated college, students consolidated enrolment fees from the affiliated college, college examination Centre fees, **college affiliation fee**, user charge of residence, building, duplicate medical ID, user charge of NEHU vehicle, royalty on publication, rent/overhead charges for using NEHU campus compound for publicity by private companies, banks, user charges for University common facilities (payable by other institution in the NEHU campus, CIEFL, IGNOU, SAI, Science Centre Shillong, Registration fee for workshop/seminar, user charges for use of Multi use Convention hall/convocation/ community/seminar hall, NEHU Employees ID, misc allowances fines for late payment/late submission/ damage, fines, library consultation fee, refund of TA, refund of adjustment account (bill Section), call deposit, caution money deposit and all other kinds of remittances.

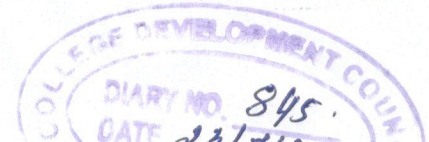
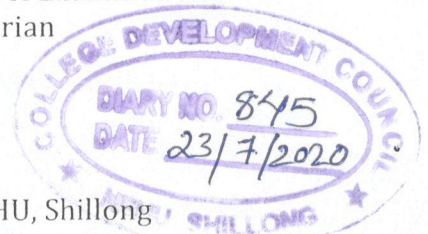
N.B:- there will be no more remittances through Demand draft/banker cheque, or cheque system, with immediate effect.

This issues with the approval of the Vice Chancellor

Finance Officer
Finance Officer
North- Eastern Hill University
Shillong

Copy to:

1. P.S. to VC, NEHU, Shillong for kind information of the Vice-Chancellor
2. PS to PVC, NEHU, Shillong/Tura for kind information of the Pro Vice-Chancellors
3. PS to Registrar, NEHU, Shillong for kind information of the Registrar
4. PS to COE, NEHU, Shillong for kind information of the Controller of Examination
5. PS to Librarian, NEHU, Shillong for kind information of the Librarian
6. All the Deans of School, NEHU, Shillong
7. All the Heads of Department/Centre, NEHU, Shillong
8. The Dean Students Welfare, NEHU, Shillong
9. The University Engineer (I/C), NEHU, Shillong
10. All Joint Registrars/Deputy Registrars/Assistant Registrars, NEHU, Shillong
11. In-Charge, NDVN, NEHU, Shillong
12. In-Charge, Health Centre, NEHU, Shillong
13. All Section Officer (s), NEHU, Shillong



GOVERNMENT OF MEGHALAYA
OFFICE OF THE SUB-REGISTRAR OF CO-OPERATIVE SOCIETIES
SOHRA SUB-DIVISION, SOHRA

FORM OF CERTIFICATE OF REGISTRATION
RULE-6 (3)

Certificate of Registration NO. S-09 of 2020-2021. in the office of the Sub-Registrar of Co-operative Societies, Sohra Sub-Division, Sohra.

UNDER

The Meghalaya Co-operative Societies Act ,2015

In the matter of application of Shri.Klur Manik Syiem and for registration of a Cooperative Society at village Saitsohpen. P.O.-Sohra, P.S-Sohra Under the Sohra Civil Sub-Division in the District of East Khasi Hills, Meghalaya.

I do hereby certify, that pursuant to Section II (2) of the Meghalaya Co-operative Societies Act,2015 the said society has been registered in my office as a Co-operative Society with Limited liability under the title "Sohra Government College Employees Multipurpose Cooperative Society Ltd" and numbers as. S-09 dated this the 25th day of November of the year Two Thousand Twenty Anno Domini.

1. The Bye-Law adapted by the said Society have also been registered.
2. The following is the area of operation of the Society: -
 - a. Sohra Government College Campus only



(Smti. D. Shanpru)
Sub Registrar of Co-operative Societies,
Sohra Sub-Division, Sohra.

GOVERNMENT OF MEGHALAYA FINANCE
(REVISION OF RULES CELL) DEPARTMENT

Shillong, the 14th February, 1984*

No. FIN/R.R./1/78. – In exercise of the powers conferred by proviso to Article 309 of the Constitution of India and of all other powers enabling him in this behalf and in super session of rules and orders relating to matters covered by these rules, the Governor of Meghalaya is pleased to make the following rules, namely :-

The Meghalaya Fundamental Rules and Subsidiary Rules 1984

PART I

CHAPTER I

EXTENT OF APPLICATION

F.R. 1

Short title and commencement – 1(1) These rules may be called the Meghalaya Fundamental Rules, 1984.

(2) They shall come into force with effect from the date of publication in the Official Gazette.

F.R. 2

(1) – These Fundamental Rules shall apply to government servant whose pay is debitable to the Consolidated Fund of the State. No rules modifying or replacing any of the Fundamental Rules shall adversely affect any person who is in government service at the time when these rules come into force except under the direction of the authority competent or empowered to make such a rule.

(2) Where the application of any rule in these Fundamental Rules is expressly or by implication limited by the provisions of any Article of the Constitution of India or by any rule made there under, these Fundamental Rules shall be subject to such limitation as the provisions may create.

F.R. 3

The State Government may relax the provisions of rules or orders so made by it in such manner as may appear to it to be just and equitable :

Provided that where any such rules or orders are applicable to the case of any person, the case shall not be dealt with in any manner less favourable to him than that provided by these rules or orders.

F.R. 4

The State Government may delegate any of its powers to any of its officers subject to any conditions which it may think fit to impose and to such extent as may be required for the convenient and efficient dispatch of public business.

specifying the conditions under which a government servant on leave may continue to draw a compensatory allowance, or a portion thereof, in addition to leave salary. One of these conditions should be that the whole or a considerable part of the expense to meet which the allowance was given continues during leave.

**COMPENSATORY ALLOWANCES OTHER THAN
TRAVELLING ALLOWANCE**

S.R. 16

Subject to the provisions of S.R. 19, a compensatory allowance attached to a post will be drawn in full by the government servant performing the duties of that post.

S.R. 17

(i) When a government servant who has drawn a compensatory allowance in his old post joins a new post to which he is appointed while on duty in his old post, or when a government servant joins a new post on return from leave of not more than four months' duration during which he has been permitted by competent authority to draw a compensatory allowance, and a compensatory allowance is also attached to his new post, he will during joining time draw a compensatory allowance at the lower of the two rates.

(ii) Compensatory allowance is admissible in all cases during joining time and will be at the rate of the allowance attached to the post which the government servant is leaving or is proceeding to join, as the case may be.

S.R. 18

(1) A compensatory allowance, other than a house-rent allowance and a conveyance allowance, may be drawn up to a maximum period of four months by a government servant who takes earned leave including commuted leave on medical ground from the post to which the allowance is attached or is transferred there from for not more than one month to another post, as well as by the government servant performing the duties of the post to which the allowance is attached :

Provided that :

- (a) the authority sanctioning the leave or transfer, as the case may be, certifies that the government servant is likely to return, on the expiry of his leave or his temporary duty, to the post to which the allowance is attached or to another post carrying a similar allowance; and
- (b) the government servant certifies that he continues to incur the whole or a considerable part of the expense to meet which the allowance was granted.

(2) The following are the forms of the certificate prescribed in proviso (a) and (b) above :

**CERTIFICATE BY THE AUTHORITY SANCTIONING THE LEAVE OR
TRANSFER**

There is every expectation of his returning to post from which he proceeds on leave/ temporary transfer.

Signature

Designation.....

Date

These certificates should be included in the original orders sanctioning the leave or transfer.

CERTIFICATE BY THE GOVERNMENT SERVANT PROCEEDING ON LEAVE OR TRANSFER

Certified that for the reasons furnished below I continued necessarily to incur during the period of the leave whole temporary transfer approximately percent of the expenses to meet which the Allowance was given.

Signature

Designation.....

Date

Reasons – Examples of such reasons would be –

- (1) that the leave was spent in
- (2) that the family was left in
- (3) That the government servant was obliged to continued paying rent for his house or to maintain establishment during absence from

NOTE 1. – The expression “period of four months” in Subsidiary Rule 18(1) should be intercepted as the period of earned leave including commuted leave or medical ground whether taken alone or in combination with other leave and the allowance is not admissible during any other kind of leave.

NOTE 2. – In regard to the certificate prescribed in proviso (a) above, the authority competent to control the government servant’s posting should satisfy that there is reasonable expectation that the government servant is, on the expiry of his leave or temporary transfer, likely to return to the post from which he is being relieved or to another post carrying a similar allowance. A mere hope or unsupported expectation on the part of the government servant should not form the basis of the certificate. The authority sanctioning the leave or transfer should, in cases in which the above rule operates, invariably embody in the sanctioning orders a certificate regarding such likelihood of the government servant’s return.

NOTE 3. – The limit of four months laid down in S.R. 18 shall be extended to eight months in the case of government servants suffering from Tuberculosis/ Cancer/ Leprosy during the period of their leave. The medical certificate shall also be furnished in such cases.

S.R. 19

A house rent allowance may be drawn by a government servant, other conditions ruminating the same, in the circumstances specified below :-

(a) LEAVE

- (i) A government servant will be entitled to draw house rent allowance during leave at the same rate at which he was drawing this allowance before he proceeded on leave. For this purpose leave means total leave of all kinds not exceeding 120 days and if the actual duration of the leave exceeds that period but does not include leave preparatory to retirement, refused leave whether running concurrently with the notice period or not. When vacation or holidays are combined with leave, the entire period of vacation or holiday and leave should be taken as one spell of leave.

NOTE 1. – In the case of government servants who are originally granted leave on medical certificate exceeding four months and have ultimately to retire from government

service on ground of invalidity, the entire leave thus becoming leave preparatory to retirement, recovery of house rent allowance already drawn need not be effected.

NOTE 2.- The drawal of this allowance during period of vacation whether combined with leave or not shall be regulated in the same way as during leave.

- (ii) The limit of 120 days shall be extended to 8 months for the purpose of the grant of this allowance in the case of government servants suffering from Tuberculosis, Cancer or Leprosy during the period of their leave taken on medical certificates when such certificates are in the forms prescribed under (S.R. 76, S.R. 78, S.R. 80, and S.R. 82). It is immaterial whether the leave is on medical certificate from the very commencement or is in continuation of other leave as defined in (i) above. The question whether this allowance may be paid to an office suffering from Tuberculosis, Cancer or Leprosy during leave on medical certificates exceeding 8 months shall be decided on merits by the Department of Finance.
- (iii) Drawal of this allowance during the period of leave in excess of first 4 months shall be subject to furnishing of the certificate prescribed in sub-rule (f) below.

(b) **JOINING TIME**

During joining time, a government servant shall continue to draw house rent allowance at the same rate at which he was drawing this allowance at the station from where he was transferred. Where however, joining time is affixed to leave, joining time shall be added to the period of 120 days referred to in (a) above unless in any case it is otherwise expressly provided.

(c) **DEPUTATION ABROAD**

The officers going abroad on deputation for a period exceeding 4 months shall be eligible to draw house rent allowance at the rate admissible to them from time to time at the station from where they proceeded abroad on deputation in the following manner :-

(i) *Deputation not exceeding one year.*

House rent allowance will be admissible for the entire period of deputation.

(ii) *Deputation exceeding one year.*

House rent allowance will be admissible for the entire period of deputation only if either family passengers to the place of deputation abroad have not been availed of or transfer traveling allowance for the journey of the officer's family from the headquarters in India to the home town/ village or to any other station has not been sanctioned or availed of by the family or the deputationist concerned. If however, a deputationist retained his family at his headquarters in India and draws house rent allowance for sometime and then applied for family passages to the place of deputation abroad or transfer traveling allowance in respect of his family's journey from the Headquarters in India, to the same town/ village or any other station, he shall refund the amount to house rent allowance already drawn before availing of family passages to the place of deputation abroad/ transfer traveling allowance for family to his home town/ village or any other station in India.

(iii) *Deputation initially not exceeding one year but subsequently extended beyond one year.*

House rent allowance will be admissible up to the date of orders extending the period of deputation beyond one year. Thereafter, the allowance will be admissible provided the deputationist does not avail of the family passages to the place of deputation abroad or transfer traveling allowance for the journey of his

F.R. 83

Persons transferred to government service from a local fund which is not administered by government will be treated as joining a first post under Government and their previous service will not count as duty performed. The state government may, however, allow previous service in such cases to count as duty performed on such terms as it thinks fit.

PART – VI
CHAPTER XIII
Leave

F.R. 84

(1) Save as otherwise provided in these rules, these rules shall apply to government servants appointed to Civil Services and posts in connection with the affairs of the government of Meghalaya but shall not apply to –

- (a) persons in casual or daily rated or part-time employment
- (b) persons paid from Office expenses;
- (c) persons employed in work-charged establishments;
- (d) members of the All India Services;
- (e) persons employed on contract except when the contract provides otherwise;
- (f) persons in respect of whom special provisions have been made by or under the provisions of the Constitution or any other law for the time being in force;
- (g) persons serving under the State Government Department on deputation from a Central Government or any other source for a limited duration.

(2) Definitions

In these rules; unless the context otherwise requires :-

- (i) "Leave" includes earned leave, half-pay-leave on private affairs and medical certificate, commuted leave, leave not due and extra-ordinary leave.
- (ii) "Earned Leave" means leave earned in respect of period spent on duty.
- (iii) "Half-pay-Leave" means leave earned in respect o completed years of service.
- (iv) "Earned Leave Due" means the amount of earned leave to the credit of an officer plus the amount of earned leave calculated as prescribed in S.R. 92 and F.R.91 as the case may be diminished by the amount of earned leave taken.
- (v) "Half Pay Leave Due" means the amount of half pay leave calculated as prescribed in S.R. 93 for the entire service diminished by the amount of half pay leave including twice the amount of commuted leave taken.
- (vi) "Commutated Leave" means leave taken under S.R.94.

- (vii) "Officer in Permanent Employ" means an officer who holds substantively a permanent post or who holds a lien on a permanent post had the lien not been suspended.
- (viii) "Completed Years of Service" and "One year's Continuous service" means continuous service of the specified duration under the State government and includes period spent on duty as well as on leave including extra-ordinary leave.

Earned Leave

S.R. 59

Except as otherwise provided in these rules, leave shall be earned by duty only. The period spent on foreign service counts as duty if on account of such period contribution towards leave salary have been paid by the foreign employer or the government servant or remitted by the Government.

Government servant on temporary transfer or on foreign service

S.R. 60

Government servant to whom these rules apply shall continue to be governed by these rules while on temporary transfer to a State Government or while on foreign service within India.

Transfer from service or posts governed by other leave rules.

S.R. 61

Unless it be otherwise provided in these rules, a permanent government servant to whom these rules do not apply :-

- (a) When transferred temporarily to a service or post to which these rules apply, shall remain subject to the leave rules which were applicable to him before such transfer and :
- (b) When appointed substantively to a permanent post to which these rules apply shall become subject to these rules from the date of such appointment, in which case the leave at his credit under the rules previously applicable to him shall be carried forward subject to a maximum limits of accumulation as laid down in F.R. 90(6). The leave so carried forward shall first be exhausted before the leave earned under these rules is availed of. The leave salary in respect of the leave carried forward shall be borne by the Department or the government from which the government servant is transferred.

Right to Leave

S.R. 62

- (1) Leave cannot be claimed as of right.
- (2) When the exigencies of public service so require, of leave of any kind may be refused or revoked by the authority competent to grant it, but it shall not be opened to that authority to alter the kind of leave due and applied for except at the written request of the government servant.

Regulation of claim of Leave

S.R. 63

A government servant's claim to leave is regulated by the rules inforce at the time the leave is applied for and granted.

Effect of dismissal, removal or resignation on leave at credit.

S.R. 94

(1) Except as provided in this rule, any claim to leave to the credit of a government servant, who is dismissed or removed or who resigns from government service, ceases from the date of such dismissal or removal or resignation.

(2) Where a government servant applies for another post under the government of Meghalaya but outside his parent office or department and if such application is forwarded through proper channel, and the applicant is required to resign his post before taking up the new one, such resignation shall not result in the lapse of the leave to his credit.

(3) A government servant, who is dismissed, or removed from service and is re-instated on appeal or revision shall be entitled to count for leave his service prior to dismissal or removal as the case may be.

(4) A government servant, who having retired on compensation or invalid pension or gratuity is re-employed and allowed to count his past service for pension shall be entitled to count his former service towards leave.

Commutation of one kind of leave into another.

S.R. 65

(a) At the request of a government servant, the authority which granted him leave may commute it retrospectively into leave of different kind which was due and admissible to him at the time the leave was granted, but the government servant cannot claim such commutation as a matter of right.

Example :- A temporary government servant is on Extra-ordinary leave because no other kind of leave is admissible to him. Later on the expiry of leave he is declared permanent with a retrospective date. He can ask for the commutation of extra-ordinary leave into "Leave not due".

(b) The commutation of kind of leave into another shall be subject to adjustment of leave salary on the basis of leave finally granted to the government servant that it to say, any amount paid to him in excess shall be recovered or any arrears due to him shall be paid.

NOTE - Extra-ordinary leave granted on medical certificate or otherwise may be commuted retrospectively into leave not due subject to the provision of S.R.95.

Combination of different kinds of leave

S.R. 66

Except as otherwise provided in these rules, any kind of leave under these rules may be granted in combination with or in continuation of any other kind of leave.

Explanation - Casual leave which is not recognized as leave under these rules shall not be combined with any other kind of leave admissible under these rules.

NOTE - (a) As a general rule it is open to the competent authority to grant casual leave with special casual leave, but in cases where it is permissible to grant regular leave in combination with special casual leave, casual leave should not be granted in continuation with both special casual leave and regular leave.

NOTE - (b) There is no objection to the grant of leave in the order earned leave, extra-ordinary leave and then half pay leave.

NOTE – (c) Quarantine leave may be granted in continuation of other leave.

NOTE - (d) Compensation leave granted by the Examiner of Local Account may be combined with regular leave.

Acceptance of service or employment while on leave:

F.R. 85

A government servant on leave may not take any service or accept any employment (including the setting up of a private professional practice as accountant and consultant, or legal or medical practitioner) whether in or out of India without obtaining the previous sanction of the State Government.

The leave salary of a government servant who is permitted to take up employment under a Government or a private employer during leave shall be subject to such restrictions as the Government of Meghalaya may by order prescribe.

NOTE – (1) - This rule does not apply to casual literary work on service as an examiner or similar employment nor does it apply to acceptance of foreign service which is governed by F.R. 64.

NOTE – (2) - This rule does not apply where a government servant has been allowed to take up a limited amount of private practice and receive fees therefore as part of his conditions of service, *e.g.*, where a right of private practice has been granted to a medical officer.

NOTE – (3) - The grant of leave preparatory to retirement to an officer in foreign service may not be coupled with permission to continue in the service of the same employer during that leave.

NOTE – (4) - Though the grant of permission to take up private employment during the leave on medical certificate is technically covered by the provision of strength of the medical certificate should be allowed to a government servant the state of whose health enable him to earn a competence by private employment. F.R. 85 should not be construed as permitting a government servant who avails himself of leave on medical certificates to undertake regular employment during such leave.

Maximum amount of continuous leave

S.R. 67

Unless Government, in view of the exceptional circumstances of the case otherwise determine, no government servant shall be granted leave of any kind for a continuous period exceeding five years.

Authorities empowered to grant leave

S.R. 68

Any leave other than special disability leave and leave out of India, admissible under the Fundamental Rules, may be granted to gazetted government servant drawing pay in the establishment pay bill for/non-gazetted government servant by the authority whose duty it would be to fill up his post if it were vacant or by other competent authority (Appendix 5).

S.R. 69

No leave may be granted to gazetted government servant other than those mentioned in S.R. 68 until a report to the admissibility of the leave has been obtained from the audit officer. On the receipt of such a report any leave, other than special disability leave, admissible under the Fundamental Rules may be granted to a gazetted Government servant by a competent authority.

Compensatory leave to local auditors**S.R. 79**

When a local auditor by attending office during holidays is unable to complete an audit before the due date, he may be granted compensation leave by the Examiner, Local Accounts, to the extent of one day for every whole day thus spent.

LEAVE PROCEDURE RULES**Application for leave****F.R. 86**

An application for leave or for extension of leave shall be made to the authority competent to grant such leave or extension through the immediate superior, if any. Applications, for leave should be submitted in Meghalaya Fundamental Rules, Form No.2.

Where the authority competent to grant the leave is the Government, the application for leave shall be forwarded through the ordinary channel to the Commission of Divisions or the head of the department, who after recording his recommendation will forward the application to the Accountant General for submission to Government with the report required under S.R. 69.

Leave Account**S.R. 71**

Except as provided in the note below, a leave account shall be maintained in Form 1 for each government servant by Head of Office or an officer authorised by him in the case of non-gazetted government servants. The leave account of a gazetted Government servant shall be maintained by the Accountant General.

NOTE – In case of gazetted government servants whose pay and allowances are drawn and distributed by the Head of Office, the leave account shall be maintained by that Head of Office.

Verification of title to leave**S.R. 72**

(1) No leave shall be granted to a government servant until a report regarding its admissibility has been obtained from the authority maintaining the leave account.

(2)(a) Where there is reason to believe that the obtaining of admissibility report will be unduly delayed the authority competent to grant leave may calculate, on the basis of available information the amount of leave admissible to the government servant and issue provisional sanction of leave for a period not exceeding 60 days.

(b) The grant of leave under this sub-rule shall be subject to verification by the authority maintaining the leave account and a modified sanction for the period of leave may be issued where necessary.

(c) In the case of gazetted government servants, the Audit Officer may, at the request of the authority competent to grant leave, issue a provisional leave salary slip for a period not exceeding 60 days.

NOTE – In the case of leave preparatory to retirement or payment of cash equivalent of leave salary, an undertaking for recovery of leave salary, if any, paid in excess shall be taken from the government servant.

Leave not to be granted under certain circumstances

S.R. 73

Leave shall not be granted to a government servant whom, a competent disciplinary authority has decided to dismiss, remove or compulsory retire from government service. (Leave shall not be granted to an official under suspension).

Grant of leave on Medical Certificate

S.R. 74

Medical officers must not recommend the grant of leave in any case in which there appears to be no reasonable prospect that the government servant concerned will ever be fit to resume his duties. In such cases, the opinion that the government servant is permanently unfit for government service should be recorded in the medical certificate.

S.R. 75

Every certificate of a medical committee or a medical officer recommending the grant of leave to a government servant must contain a provision that no recommendation contained in it shall be evidence of a claim to any leave not admissible to the government servant under the terms of his contract or of the rules to which he is subject.

S.R. 76

Before a gazetted government servant can be granted leave or an extension of leave on medical certificates, he must obtain a certificate in the following from the District Medical and Health Officer/Surgeon Superintendent of the District in which he/she resides, or if he is unable to travel for the purpose, from the District Medical and Health Officer/Surgeon Superintendent of the District where he is at the time. If in exceptional circumstances, the applicant cannot be examined by a District Medical and Health Officer/Surgeon Superintendent, the District Medical and Health Officer/Surgeon Superintendent of the District in which he ordinarily resides may countersign a certificate granted by the medical attendant (if he is an approved registered medical practitioner) of the applicant, after satisfying himself that the conditions are fulfilled.

MEDICAL CERTIFICATE FOR GAZETTED OFFICERS

Statement of the case of

Name (to be filled by the applicant in the presence of the District Medical and Health Officer/Surgeon Superintendent or official medical attendant)

Appointment
Age
Total Service
Previous periods of leave of absence on Medical Certificate.				
Habits
Disease

District Medical and Health Officer
or Medical Officer at

I,

... ..

 examination of the case hereby certify that ... after careful personal
 health and I solemnly and sincerely declare that according to the best of my
 judgement a period of absence from duty is essentially necessary for the recovery
 of his health and recommend that he may be granted
 month leave with effect from

 Dated District
 Medical and Health Officer/

Surgeon Superintendent or Official
Medical Attendant

NOTE – (1) - This form should be adhered to as closely as possible and should be filled in after the signature of the applicant has been taken. The certifying officer is not at liberty to certify that the applicant requires a change from or to a particular locality or that he is not fit to proceed to a particular locality. Such certificates should only be given at the explicit desire of the administrative authority concerned to whom it is open to decide when application on such grounds has been made to him, whether the applicant should go before a Medical Board to decide the question of his fitness for his service.

NOTE – (2) - The term "Approved Registered Medical practitioner" mentioned in this rule includes approved registered Ayurvedic Physician under employment of government and who are diploma holders.

We do hereby certify that according to the best of our professional judgement, after careful personal examination of the case, we consider the health of to be such to render leave of absence for a period of absolutely necessary for his recovery.

Dated

President

The

.....

Members

.....

The certificate which shall be prepared in duplicate should be accompanied by a separate statement, also in the duplicate, of the government servant's case in the approved form. One copy of the certificate and of the statement shall be made over to the government servant concerned for presentation to the Medical Board which examines him for fitness for return to duty.

S.R. 77

A gazetted government servant shall before applying for the certificate prescribed in S.R. 76 from a District Medical and Health Officer/Surgeon Superintendent obtain the permission of the head of officer or department in which he is serving. When a certificate has been granted he shall if the leave recommended is for a period exceeding two months apply for the orders of the head of the office or department to appear before a Medical Board, and present himself before such a board when so directed. The head of the office or department shall forward to the board the certificate and copies of the statement of case on receipt of orders for the assembling of the board. The board will be assembled under the order of the administrative medical officer of the State in which the government servant is serving, who will, where practicable, preside over it. The board will be assembled either at the headquarters of the State or at such other place as the State Government may appoint.

S.R. 78

Before the head of the office or department may grant leave or extension of leave for a period exceeding two months he must obtain from the board a certificate to the following effect, save as provided in S.R. 80.

Note :- In the case of leave for period not exceeding two months the certificate prescribed in S.R. 76 shall be considered sufficient.

FORM

We do hereby certify that according to the best of our professional judgement after careful personal examination of the case, we consider the health of C.D. to be such as to render leave of absence for a period months absolutely necessary for his recovery.

S.R. 79

Before deciding whether to grant or refuse the certificate the committee may, in a doubtful case, detain the applicant under professional observation for a period not exceeding fourteen days. In this case it should grant to him a certificate to the following effect :

"C.D. having applied to us for a medical certificate recommending the grant to him of leave, we consider it expedient, before granting or refusing such a certificate to detain C.D. under professional observation for days."

S.R. 80

If the State of the applicant's health is certified by a commissioned medical officer of Government or by a Medical Officer in-charge of a civil station to be such as to make it inconvenient for him to present at any place in which a committee can be assembled, the authority competent to grant the leave may accept, in lieu of the certificate prescribed in S.R. 78 either :

(1)(a) a certificate signed after personal examination by the District Medical and Health Officer of the District or by the Sub-divisional Medical Officer of the Subdivision and countersigned by the District Medical & Health Officer/Surgeon Superintendent of the District, where the officer is serving : or

(b) a certificate signed by a District Medical & Health Officer/Surgeon Superintendent or a Medical Officer in-charge of a subdivision other than the District Medical and Health Officer/Surgeon Superintendent or Medical Officer of the District or Subdivision where the officer is serving, and countersigned by the District Officer of the District where the officer is serving :

(2) Notwithstanding anything contained in Sub-rule (1) the authority competent to sanction leave may dispense with the procedure laid down in S.R. 77 & 78 -

(i) where the leave recommended by the authorised medical attendant is for a period exceeding two months and he certifies that in his opinion it is necessary for the applicant to appear before a medical committee or

(ii) the applicant is undergoing treatment in hospital as an indoor patient and the leave recommended by the Medical and Health Officer in-charge of the case in hospital not below the rank of District Medical & Health Officer/Surgeon Superintendent for the period of hospitalisation or convalescence.

S.R. 81

The grant of a certificate under Subsidiary Rules 78 & 80 does not itself confer upon the government servant concerned any right to leave. The certificate should be forwarded to the authority competent to grant the leave and order of that authority should be awaited.

S.R. 82

An application by non-gazetted government servant for leave or for an extension of leave on medical certificate must be accompanied by a certificate in the following form from the District Medical and Health Officer/Surgeon Superintendent of the District where the applicant resides, unless it is specially certified that the applicant is too ill to bear the journey, in which case the District Medical and Health Officer/Surgeon Superintendent may exercise his discretion and countersign or refuse to countersign a medical certificate from an approved registered medical practitioner. In the event of the District Medical & Health Officer/ Surgeon Superintendent refusing to countersign a medical certificate, he should arrange for the applicant to be examined at his residence by a medical officer of Government.

Such certificate should distinctly state the nature of the illness, its symptoms, probable causes and duration and the period of absence from duty considered to be absolutely necessary for the restoration of the applicants health. The certificate shall be prepared in duplicate, one copy made over to the government servant concerned for presentation to the medical officer who examines him for fitness for return to duty.

The authority competent to grant the leave may, however in its discretion accept a certificate from the applicant's medical attendant without such countersignature, if the applicant be a female, may either dispense with countersignature or accept the countersignature of any female medical practitioner.

The authority competent to sanction leave may at its discretion call for a second medical opinion. In such cases too the certificate shall be prepared in duplicate and dealt with in the manner laid down in sub-paragraph 2 above.

The possession of certificate such as is prescribed in this rule does not itself confer upon the government servant concerned any right to leave.

FORM

Medical Certificates for non-gazetted officers recommended for leave or extension or commutation of leave.

Signature of applicant

I, after careful personal examination of
 the case hereby certify that whose signature is given
 above, is suffering from and I consider that a period of absence
 from duty of with effect from ... is absolutely necessary for
 the restoration of his health.

Date

The

Government Medical Attendant
 or other Registered Practitioner

- NOTE - (1) - The nature and probable duration of the illness should be specified.
- NOTE - (2) - This form should be adhered to as closely as possible and should be filled in after the signature of the applicant has been taken. The certifying officer is not at liberty to certify that the applicant, requires a change to (or from) a particular locality, or that he is not fit to proceed to a particular locality. Such certificates should only be given at the explicit desire of the administrative authority concerned to whom it is open to decide. When an applicant on such grounds has been made to him, whether the applicant should go before a Medical Board to decide the question of his fitness for service.
- NOTE - (3) - The term "Approved Registered Medical Practitioner" mentioned in this rule includes approved registered Ayurvedic Medical Physician (under employment) and who are diploma holders also.
- NOTE - (4) - Should a second medical opinion be required the leave sanctioning authority should arrange for the second medical examination to be made at the earliest possible date. The District Medical and Health Officer's opinion, or Surgeon Superintendent's opinion both as to the fact of illness and the necessity for the amount of leave applied for should be recorded. He may require the applicant to appear before him or before a medical officer nominated by him.

S.R. 83

No application should be made for a medical certificate to a medical officer of Government and no certificate should be submitted for his countersignature without the cognizance of the head of the office in which the applicant is serving. For this purpose the correct procedure is to apply through the head of the office.

S.R. 84

No application extension of leave will ordinarily be considered by the head of office in which the applicant is serving unless the application is received by him at least one week before the termination of leave already granted.

S.R. 85

In support of an application for leave, or for an extension of leave, on medical certificate from a non-gazetted government servant the authority competent to grant the leave may accept such certificate as it may deem sufficient.

(3) The authority which has the power to sanction leave may grant extra-ordinary leave in combination with or in continuation of any leave that is admissible and may commute retrospective period of absence without leave into extra-ordinary leave.

NOTE – The power of commuting retrospectively periods of absence without leave into extra-ordinary leave is absolute. In other words, such commutation is permissible even when other leave was admissible to the government servant concerned at the time of his absence without leave commenced.

(4) Two spells of extra-ordinary leave, if intervened by any other kind of leave, shall be treated as one continuous spell of extra-ordinary leave for the purpose of sub-rule (1).

Cash equivalent on leave salary in case of death in service.

S.R. 97

In case of government servant dies in harness, the cash equivalent of the leave salary that the deceased employee would have got, had he gone on earned leave, but for the death due and admissible, on the date immediately following that date of death subject to a maximum of leave salary for 180 days shall be paid to his family.

Vacation Department –

F.R. 91

(i) A government servant serving in a Vacation Department shall be entitled to any earned leave in respect of duty performed in any year in which he avails himself of the full vacation.

(ii) (a) In respect of any year in which a government servant avails himself of a portion of the vacation, he shall be entitled to earn leave in such proportion of 30 days as the number of days of vacation not taken bears to the full vacation.

If in any year the officer does not avail himself of the vacation earned leave will be admissible to him in respect of that year in accordance with the provision of F.R. 90.

(b) Whether the earned leave is taken in combination with or in continuation of other leave or not, it shall not exceed the amount of earned leave due and admissible to the officer under F.R.90.

(c) A government servant serving in a Vacation Department shall be considered to have availed himself of a vacation or a portion of a vacation unless he had been required by general or special order of a higher authority to forego such vacation or portion of a vacation provided that if he has been prevented by such an order from enjoying more than fifteen days of the vacation, he shall be considered to have availed himself of no portion of the vacation.

NOTE 1 – The 15 days limit in the rule will be applied in respect of each vacations or of two vacations combined when there are two vacations in the year.

NOTE 2 – The words "Prevented" by such an order from enjoying more than 15 days of the vacations referred to above shall mean that the government servant's absence from duty during the vacation did not exceed 15 days.

(d) As soon as a vacation expires the head of the office will record in the service book of the office whether or not he/she enjoyed the vacation for

more than fifteen days. If the period exceeded fifteen days, the number of days should be specified.

Explanation – For the propose of this rule, the “year” shall be construed not as meaning a calendar year in which duty is reformed but as meaning twelve months of actual duty in Vacation Department.

The following are Vacation Departments for the purpose of this rule –

- (1) The High Court excluding the Chief Justice and Judges and Civil and Session Courts, other than those under th control of the Deputy Commissioners.
- (2) Educational Institutions in the case of –
 - (a) The teaching staff,
 - (b) Such government servants, not being members of the teaching staff as may be declared to be entitled to vacation by a competent authority.

[*F.R. 91-A

Earned Leave for persons serving in Vacation Departments. -1(a) Leave account of a teacher, principal, headmaster, librarian, laboratory assistant or Group 'D' staff working in a school shall be credited in advance with Earned leave in two installments of 5 days each on the first day of January and July of every year.

(b) If a teacher, principal, headmaster, librarian, laboratory assistant or Group 'D' staff working in the school has availed of extra-ordinary leave and /or some period of absence has been treated as dies non during a half-year the credit to be afforded to his leave account at the commencement of the next half-year shall be reduced by 1/30th of the period of such leave and/or period of dies non subject to a maximum of five days.

(c) The credit for the half-year in which a teacher, headmaster, principal, librarian, laboratory assistant or a Group 'D' staff working in a school is appointed/ceases to be in service shall be allowed at the rate of 5/6th day for each completed month of service which he has/had rendered or is likely to render in the half-year in which he is appointed/cease to be in service.

NOTE - In the case of a teacher, principal, headmaster, librarian, laboratory assistant or a Group 'D' staff working in a school the earned leave, if any, admissible under F.R. 91 (ii) (a) shall be in addition to the earned leave admissible under sub-rule (1)

(2) Vacation may be taken in combination with or in continuation of any kind of leave under these rules.

Provided that the total duration of vacation and earned leave taken in conjunction, whether the earned leave is taken in combination with or in continuation of other leave or not, shall not exceed the amount of earned leave due and admissible to the government servant at a time under F.R. 90.

(3) The earned leave under this rule at the credit of a government servant at the close of the previous half-year shall be carried forward to the next half-year, subject to the condition that the leave so carried forward lus the credit for the half-year do not exceed the maximum limit as specified under F.R.90.]

*Correction Slip No. 79 wef vide O.M. No. F(PR)-73/2009/1 Dt. 23rd December 2009

maybe apportioned between the Governments in accordance with the normal rules.

(8) In the case of person to whom the Workmen's Compensation Act, 1923 (8 of 1923) applies, the amount of leave salary payable under this rule shall be reduced by the amount of compensation payable under clause (d) of sub-Section (1) of section 4 of the said act.

(a) The provisions of this rule shall also apply –

- (i). to a civil government servant disabled in consequence of services, with a military force if he is discharged as unfit for further military service, but is not completely and permanently incapacitated for further civil service; and
- (ii). to a civil servant not so discharged who suffers a disability which is certified by a medical board to be directly attributable to his service with a military force.

b) In either case, any period of leave granted to such a person under military rules in respect of that disability shall be reckoned as leave granted under this rule for the purpose of calculating the period admissible.

Special disability leave of accidental injury.

F.R. 94

(1) The provisions of F.R. 93 shall apply also to a government servant whether, permanent or temporary, who is disabled by injury accidentally incurred in or in consequence of the due performance of his official duties or in consequence of his official position, or by illness incurred in the performance of any particular duty which has the effect of increasing his liability to illness or injury beyond the ordinary risk attaching to the civil post which he holds.

(2) The grant of special disability leave in such case shall be subject to the further conditions –

- (a) that the disability, if due to disease, must be certified by an Authorized Medical Attendant to be directly due to the performance of the particular duty;
- (b) that, if the Government Servant has contracted such disability during service otherwise than with a military force, it must be, in the opinion of the authority competent to sanction leave, exceptional in character; and
- (c) that the period of absence recommended by an Authorized Medical Attendant may be covered in part by leave under this rule and in part by any other kind of leave, and that the amount of special disability leave granted on leave salary equal to that admissible on earned leave shall not exceed 120 days.

STUDY LEAVE

Conditions of grant of study leave

F.R. 95

Subject to the conditions specified in this Chapter study leave may be granted to a government servant with due regard to the exigencies of public service to enable him to undergo, in or out of India, a special course of study consisting of higher studies or specialized training in a professional or technical subject having a direct and close connection with the sphere of his duty.

(2) Study leave may also be granted –

- (i) for a course of training or study tour in which a government servant may not attend a regular academic or semi-academic course if the course of training or to the study tour is certified to be of definite advantage to government from the point of view of public interest and is related to sphere of duties of the government servant; and
- (ii) for the purposes of studies connected with the frame work or background of public administration subject to the conditions that –
 - (a) the particular study tour should be approved by the authority competent to grant leave; and
 - (b) the government servant should be required to submit, on his return, a full report on the work done by him while on study leave.
- (3) Study leave shall not be granted unless –
 - (i) It is certified by the authority competent to grant leave that the proposed course of study or training shall be definite advantage from the point of view of public interest;
 - (ii) it is for prosecution of studies in subject other than academic or literary subjects.
- (4) Study leave out of India shall be not be granted for the prosecution of the studies in subjects for which adequate facilities exist in India.
- (5) Study leave shall not ordinarily be granted to a government servant –
 - (i) who has rendered less than five years service under the government.
 - (ii) who is due to retire, or has option to retire, from the government service within three years of the date on which is expected to return to duty after the expiry of the leave.
- (6) Study leave shall not be granted to a government servant with such frequency as to remove him from contact with his regular work or to cause cadre difficulties owing to his absence on leave.

Maximum amount of study leave

S.R. 98

- (1) The maximum amount of study leave, which maybe granted to a government servant shall be –
 - (a) ordinarily twelve months at any one time, and
 - (b) during his entire service, twenty-four months in all (inclusive of similar kind of leave for study or training granted under any other rules).

Application for study leave

S.R. 99

- (1) (a) Every application for study leave shall be submitted through proper channel to the authority competent to grant leave, in the form prescribed in Appendix 7.
- (b) The course or courses of study contemplated by the government servant and any examination which he proposes to undergo shall be clearly specified in such application.
- (2) Where it is not possible for the government servant to give full details in his application, or if, after leaving India he is to make any change in the programme which has been approved in India, he shall submit the particulars as soon as possible to the Head of the Mission or the authority competent to grant

leave, as the case may be and shall, unless prepared to do so at his own risk commence the course of study or incur any expenses in connection there with until he receives the approval of the authority competent to grant the study leave for the course.

Sanction of study leave

S.R. 100

(1) A report regarding the admissibility of the study leave shall be obtained from Audit Officer.

Provided that the study leave, if any already availed of by the government servant shall be included in the report.

(2) Where a government servant borne permanently, on the cadre of one department or establishment is serving temporarily in another department or establishment, the grant of study leave to him shall be subject to the condition that the concurrence of the department or the establishment to which he is permanently attached is obtained before leave is granted.

(3) (a) Every government servant in permanent employ who has been granted study leave or extension of such study leave shall be required to execute a bond as prescribed in Appendix 6 as may be applicable before the Study leave or extension of such leave granted to him commences.

(b) Every government servant not in permanent employ who has been granted study leave or extension of such study leave shall be required to execute a bond as prescribed in Appendix 6 as may be applicable before the study leave or extension of such study leave granted to him commences.

(c) The authority competent to grant leave shall send to the Audit Officer a certificate to the effect that the government servant referred to in clause (a) or clause (b) has executed the requisite bond.

(4) (a) On completion of the course of study, the government servant shall submit to the authority which granted him the study leave, the certificates of examinations passed or special courses of study undertaken, indicating the date of commencement and termination of the course with the remarks, if any, of the authority in-charge of the course of study.

(b) If the study is undertaken in a country outside India where there is an Indian Mission, the certificates shall be submitted through the Head of the Mission concerned.

Accounting of Study Leave and combination with leave of other kinds

S.R. 101

(1) Study leave shall not be debited against the leave account of the government servant.

(2) Study leave may be combined with other kinds of leave, but in no case shall the grant of this leave in combination with leave other than extra-ordinary leave, involve a total absence of more than twenty-eight months from the regular duties of the government servant.

Explanation - The limit of twenty-eight months of absence prescribed in this sub-rule includes the period of vacation.

(3) A government servant granted study leave in combination with any other kind of leave may, if he so desires, undertake or commence a course of study during any other kind of leave and subject to the other conditions laid down in S.R. 104 being satisfied, draw study allowance in respect thereof:

Provided that the period of such leave coinciding with the course of study shall not count as study leave.

Regulation of study leave extending beyond course of study.

S.R. 102

When the course of study falls short of study-leave granted to a government servant, he shall resume duty on the conclusion of the course of study, unless the previous sanction of the authority competent to grant leave has been obtained to treat the period of short fall as ordinary leave.

Leave Salary during study leave.

S.R. 103

During study leave availed outside India, a government servant shall draw leave salary equal to the pay (without allowances other than dearness allowance) that the government servant drew while on duty with government immediately before proceeding on such leave in addition to the study allowance admissible in accordance with the provisions of S.R. 104 and 106.

(2) (a) During study leave availed in India a government servant shall draw leave salary equal to the pay (without allowances other than dearness allowance) that the government servant drew while on duty with government immediately before proceeding on such leave.

(b) Payment of leave salary at full rate under clause (a), shall be subject to furnishing of certificate by the government servant to the effect that he is no in receipt of any scholarship, stipend or remuneration in respect of any part time employment.

(c) The amount, if any received by a government servant during the period of study leave as scholarship or stipend or remuneration in respect of any part time employment as envisaged in sub-rule (2) of S.R.104 shall be adjusted against the leave salary payable under this sub-rule subject to the condition that the leave salary shall not Meduced, to an amount less than that payable as leave salary during half pay leave.

(d) No study allowance shall be paid during study leave for courses of study in India.

Condition for grant of study allowance

S.R. 104

A study allowance shall be granted to a government servant who has been granted study leave for studies outside India for the period spent in prosecuting a definite course of study at a recognized institution or in any definite tour of inspection of any special class of work, as well as for the period covered by any examination at the end of the course of study.

(2) Where a government servant has been permitted to receive and retain, in addition to his leave salary, any scholarship or stipend that may be awarded to him from a Government or non-government source, or any other remuneration in respect of any part time employment.-

- (a) no study allowance shall be admissible in case the net amount of such scholarship or stipend or remuneration (arrived at by deducting the cost of fees, if any, paid by the government servant, from the value of the scholarship or stipend or remuneration) exceeds the amount of study allowance otherwise admissible,
- (b) in case the net amount of scholarship or stipend or remuneration is less than the study allowance otherwise admissible, the difference

between the value of the net scholarship or stipend or any other remuneration in respect of any part time employment and the study allowance may be granted by the authority to grant leave.

(3) Study allowance shall not be granted for any period during which a government servant interrupts his course of study suit his own convenience;

Provided that the authority competent to grant leave or the Head of Mission may authorise the grant of study allowance for a period not exceeding 14 days at a time during such interruption if it was due to sickness.

(4) Study allowance shall also be allowed for the entire period of vacation during the course of study subject to the conditions that –

(a) the government servant attends during vacation any special course of study or practical training under the direction of the Government or the authority competent to grant leave, as the case may be, or

(b) in the absence of any such direction, he produces a satisfactory evidence before the Head of the Mission or the authority competent to grant leave as the case may be, that he has continued his studies during the vacation :

Provided that in respect of vacation falling at the end of the course of study it shall be allowed for a maximum period of 14 days.

(5) The period for which study allowance may be granted shall be exceed 24 months in all.

Rate of study allowance

S.R. 105

The rates of study allowance to be granted to a government servant who takes study leave in any country shall be such as may be specially determined by the Governor in each case.

Procedure for payment of study allowance

S.R. 106

(1) Payment of study allowance shall be subject to the furnishing of certificate by the government servant to the effect that he is not in receipt of any scholarship, stipend or any other remuneration in respect of any part time employment.

(2) Study allowance shall be paid at the end of every month provisionally subject to an undertaking in writing being obtained from the government servant that he would refund to the government any over payment consequent on his failure to produce the required certificate of attendance or on his failure to satisfy the authority competent to grant leave about the proper utilization of the time spent for which study allowance is claimed.

(3) (a) In the case of a definite course of study at a recognized institution, the study allowance shall be payable by authority competent to grant leave, if the study leave availed of is in a country where there is no Indian Mission, and by the Head of the Mission in other cases, on claims submitted by the government servant from time to time, supported by proper certificates of attendance.

(b) The certificate of attendance required to be submitted in support of the claims for study allowance shall be forwarded at the end of the term, if the government servant is undergoing study in an educational institution, or at intervals not exceeding three months if he is undergoing study at any other institution.

(b) to a government servant who, after return to duty from study leave is deputed to service in any statutory autonomous body or institution under the control of the government and is subsequently permitted to resign from service under the Government with a view to his permanent absorption in the said statutory or autonomous body or institution in the public interest.

(2) (a) The study leave availed by such government servant shall be converted into regular leave standing at his credit on the date on which the study leave commenced, any regular leave taken in continuation of study leave being suitably adjusted for the purpose and the balance of the period of study leave, if any which cannot be so converted, treated as extraordinary leave.

(b) In addition to the amount to be refunded by the government servant under sub-rule (1), he shall be required to refund any excess of leave salary actually drawn over the leave salary admissible on conversion of the study leave.

(3) Notwithstanding anything contained in this rule, the government may, if it is necessary or expedient to do so, either in public interest or having regard to the peculiar circumstances of the case or class of cases, by order, waive or reduce the amount required to be refunded under sub-rule (1) by the government servant concerned or class of governments concerned.

Maternity Leave

S.R. 111

*(1) A competent authority subject to the limit of two surviving children in the entire service period may grant to a female government servant, maternity leave for a period of 120 days from the date of commencement. However, in the case of still-born delivery, the grant of maternity leave exceeding the above limit shall also be admissible. During such period, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave”.

*Correction Slip No. 78 wef 23/12/2009 vide Notification No. FEG.25/2010/3 Dt. 23rd March 2011

(2) Maternity leave may also be granted in case of miscarriage including abortion subject to the condition – that the leave does not exceed six weeks and the application is supported by a certificate from the Authorized Medical Attendant.

(3) (a) Maternity leave may be combined with leave of any other kind.

(b) Notwithstanding the provisions contained in sub-rule (1) any leave (including commuted leave) for a period not exceeding sixty days, applied for in continuation of maternity leave, may be granted without production of medical certificate.

(4) Leave is further continuation of leave granted under clause (b) of sub-rule (3) may be granted on production of a medical certificate for the illness of the female government servant. Such leave may also be granted in case of illness of newly born baby, subject to production of medical certificate to the effect that the condition of the ailing baby warrants mother’s personal attention and that her presence by the baby’s side is absolutely necessary.

***[S.R. 111-A**

Paternity Leave – A competent authority, subject to the limit of two surviving children in the entire service period, may grant paternity leave for a

period of seven days to the spouse of a female government servant during the confinement of his wife for child-birth. During such period, he shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. The leave is not debitable to Leave account and may be combined with any other kind of leave except casual leave.]

* Correction Slip No. 80 wef 23/12/2009 vide Notification No. FEG.25/2010/7 Dt. 23rd March 2011

Leave to a probationer, a person on probation and apprentice

S.R. 112

- (1) (a) A probationer shall be entitled to leave under these rules as if he had held his post substantively otherwise than on probation.
- (b) If, for any reason, it is proposed to terminate the services of a probationer, any leave which may be granted to him shall not extend –
 - (i) beyond the date on which the probationary periods already sanctioned or extended expires, or
 - (ii) beyond any earlier date on which his services are terminated by the orders of any authority competent to appoint him.

(2) A person appointed to a post on probation shall be entitled to leave under these rules as a temporary or a permanent government servant according as his appointment, is against temporary or a permanent post :

Provided that where such person already holds a lien on a permanent post before such appointment, he shall be entitled to leave under these rules as a permanent government servant.

(3) An apprentice shall be entitled to -

- (a) leave, on medical certificate, on leave salary equivalent to half pay for a period not exceeding one month in any year of apprenticeship;
- (b) extra-ordinary leave under S.R. 96.

Leave Rule of Survey Department

S.R. 113

(1) The following rules govern the grant of leave to government servants of the following classes serving in the Meghalaya Survey Department and not being members of the upper subordinate service or of the establishment of the headquarter office in Shillong.

- (a) Subordinates not being class IV Government servants;
- (b) Class IV employees attached to parties or offices.

(2) In addition to leave Chapter XIII of these rules departmental leave may be granted in the circumstances and on the conditions prescribed in rules (3) to (8) below.

(3) (a) Departmental leave may not be granted except to a government servant whose services are temporarily not required.

(b) It may be granted with the previous approval of the Deputy Director, Meghalaya Survey during the recess by the head of the party or office to which the government servant belongs; provided, in the case of Grade IV employee, that the officer granting the leave considers it desirable to re-employ the grade IV employee in the ensuing sessions.

(c) It may be granted at time other than the recess, for not more than six months at a time, by the Director of Surveys, Meghalaya, provided that

ANNEXURE A
GOVERNMENT OF MEGHALAYA
ORDERS BY THE GOVERNOR
Health and Family Welfare Department
NOTIFICATION
The 4th December, 1981

No. Health. 136/180-In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the Governor of Meghalaya is pleased to make the following rules, namely :-

- | | |
|------------------------------|--|
| Short title and commencement | <p>1. (1) These rules may be called the Meghalaya Medical Attendance Rules, 1981</p> <p>(2) They shall be deemed to have come into force with effect from the 1st day of May, 1981</p> |
| Extent of Application | <p>2.(1) These rules shall apply to all State Government servants and State Government pensioners and shall cover the members of the families of Government servants and spouses of Government pensioners-</p> <p>(2) They shall not apply to persons who are -</p> <p>(a) not in whole time employment of Government</p> <p>(b) appointed on contract basis except when the contract provides otherwise.</p> <p>(c) Paid otherwise than on monthly basis including those paid on piece rates basis.</p> |
| Definitions | <p>3. In these rules, unless there is anything repugnant to the subject or context-</p> <p>(a) 'Government' means the Government of Meghalaya.</p> <p>(b) 'Authorised Medical Attendant' means a government doctor declared as such by the Director of Health Services from to time.</p> <p>(c) 'Government Hospital' means and includes all Hospitals, Civil Hospitals, Primary Health Centres, Dispensaries and other Health Institutions maintained by the State Government.</p> <p>(d) 'Patient' means a Government servant or a member of his/her family or a Government pensioner or his/her spouse who requires medical attendance and treatment.</p> |

(e) 'Medical Attendance' means attendance in a Government Hospital or at the residence of the patient and includes :-

- (i) such pathological, bacteriological, radiological or other methods of examination for the purpose of diagnosis, carried out in a Government hospital or laboratory at the instance of the authorised medical attendant irrespective of whether the patient is hospitalised or not, and
- (ii) such consultation with any other Medical Officer or Specialist in the service of Government as the Medical Attendant certifies to be necessary to such extent and in such manner as the Medical Officer or the Specialist may, in consultation with the authorised Medical Attendant determine.

(f) 'Treatment' means the use of all medical and surgical facilities as are available at the Government hospital in which a patient is treated and includes :-

- (i) the employment of such pathological, bacteriological, radiological, or any other methods as are considered necessary by the authorised medical attendant.
- (ii) dental treatment where the diagnosis of the physiological or other disability from which a patient is suffering indicates that the teeth are the source of disturbance provided it is of a major kind such as treatment of jaw bone disease, wholesale removal of teeth etc.;
- (iii) the supply of such medicines, vaccines sera or other therapeutic substances as are ordinarily available in the Government hospital;
- (iv) such accommodation as is ordinarily provided in the Government hospital to which the patient is admitted and is suited to his status;
- (v) the services of such nursing staff are ordinarily employed by the Government hospital to which the patient is admitted;
- (vi) the medical attendance described in sub-clauses (i) and (ii) clause (e) but does not include diet or provision, at the request of the patient, of accommodation superior to that described in sub-clause (iv);

Note- Surgical operation needed for the removal of odontones and impacted wisdom tooth also fall under the category of dental treatment of a major kind. Treatment of gum boils come under oral Surgery of the mouth and as such as admissible under the rule. Treatment for pyorrhea conjunctivities of teeth is, however, not covered.

(g) 'Family' means the family of a Government servant consisting of :-

- (i) wife or husband, as the case may be
- (ii) parents ordinarily residing with and wholly dependent on the Government servant, and
- (iii) non-earning sons upto the age of 25 years and un-married daughters.

- Note-**
- (1) Parents include step-parents
 - (2) The term 'sons' and 'daughters' includes children adopted under any law or custom and step children residing with and wholly dependent on the Government servant.

- Indoor Patient
4. (1) A patient shall be entitled to medical attendance or treatment at the nearest Government hospital within the State free of charge.
- (2) Cost of medicines necessary for the indoor patient purchased by the patient from outside the hospital shall be re-imbursed to him.
- Treatment at Residence
5. Where the authorised medical attendant is of the opinion that owing to the severity of the illness –
- (1) A patient who is not in a position to visit the nearest hospital may receive medical attendance and treatment at his residence.
- (2) A written information may be sent to the authorised medical attendant about his illness and the patient shall be attendant to at his residence free of charge
- Treatment at another Government
6. The authorised medical attendant, if considered necessary, may refer a patient to another Government hospital and the patient shall receive medical attendance and treatment at the referred hospital free of charge.
- Scale of accommodation as Indoor patient
- 7.(1) Accommodation in a Government hospital shall be provided in accordance with the scale suitable to the status of the patient as may be determined by Government from time to time.
- (2) At the commencement of these rules, accommodation shall be provided as follows :-

Pay of Government servant/Pay of Pensioner immediately before retirement	Accommodation
Rs.1,400.00 and above	Private Ward with single bed in a room (Special type)
Rs.625.00 and above but below Rs.1,400.00	Private Ward with two beds in a room (Ordinary type) or single bed in a smaller room
Rs.425.00 and above but	Private Ward with six beds

below Rs.625.00	in a room or ten beds in a room or twelve beds in a room depending on availability at the time of admission
Rs.425.00 and below	General Ward

Hospitalisation
in a Private
Hospital

8.(1) Where seat are not available in a Government hospital and where the authorised medical attendant recommends immediate hospitalisation, the patient may seek admission in a private hospital and receive medical attendance and treatment.

(2) Non-availability of accommodation in a Government hospital shall be certified by the following authorities :-

(a) In the case of Civil Hospital at the district or Sub-divisional headquarters by the Superintendent of the Hospital, if there is one, or by the Sub-divisional Medical and Health Officer in which the Hospital is situated, if there is no Superintendent.

(b) In the case of Primary Health Centres and Dispensaries by the District Health Officer in the District in which the Primary Health Centre or Dispensary is situated.

(3) In cases of acute emergency the Authorised Medical Attendant may refer the patient to the nearest private hospital subject to the approval by the Director of Health Services.

(4) Re-imburement of expenditure incurred by the patient for accommodation in private hospitals shall be restricted to what a private person would have incurred in a Government hospital had he been accommodated in a ward to which the patient is entitled.

(5) Re-imburement of the expenditure incurred by the patient for medical attendance and treatment in the private hospital shall not exceed the expenditure that would have been incurred by a private person admitted in a private ward of a Government hospital.

(Explanation:- Re-imburement means re-imburement to the Government servant or Government pensioner, as the case may be).

(6) Expenditure incurred by the patient in excess of the admissible limits shall be borne by the patient himself/herself.

Fell diseases

9. (1) Fell diseases like tuberculosis, cancer, polio, leprosy and other chronic diseases loke chronic bronchitis, peptic ulcer, heart diseases, mental diseases, psychosis, epilepsy and paraplegia which require prolonged treatment whether

in the hospital or outside involving use of costly medicines purchased on an authorised prescription shall be fully re-imbursible :

Provided, that re-imburement of the cost of preparations which are primarily of food, toilet, disinfectant, etc., shall not be admissible.

(2) 'Authorised Medical Attendant' for the purpose of this rule shall be any Medical Attendant authorised by the Director of Health Services from to time on this behalf.

Treatment at Institutions outside the State 10. (1) Cases requiring specialised treatment in specialised Institutions outside the State for which treatment facilities are not available within the State, the authorised medical attendant, not below the rank of a Superintendent of a Government hospital or a Civil Surgeon may, with the prior approval of the Director of Health Services refer the patient for treatment to such recognised Institution and the cost of treatment thereof shall be re-imbursed by Government.

(2) The diseases for which this facility will be available and the Institutions to which the authorised medical attendant may refer the patients shall be decided by Government from time to time.

(3) At the commencement of these rules, the institutions shall be as follows :-

NAME OF THE INSTITUTIONS

- (a) Calcutta Medical College Hospital/Seth Suklai Kanani Memorial Hospital, Calcutta.
- (b) Tata Cancer Institute, Bombay
- (c) Jaslok Cancer Institute, Bombay
- (d) Cancer Institute, Adyar, Madras
- (e) Christian Medical College Hospital, Vellore
- (f) Mental Hospital, Ranchi
- (g) Eye Hospital, Sitapur, Uttar Pradesh
- (h) Chittaranjan Cancer Institute, Calcutta
- (i) All India Institute of Medical Science, New Delhi
- (j) School of Tropical Medicines, Calcutta
- (k) B.B. Cancer Institute, Calcutta

Travelling Allowance for patient 11. (1) When a patient is required to travel from his headquarters to a referred Hospital on the advice of the Authorised Medical Attendant as provided in these rules, he/she shall, if he/she is a Government servant, be entitled to travelling allowance by air, rail or road as on tour for journeys from his headquarters to the referred hospital and back.

(2) A member (patients) of a Government servant's family who is not a Government servant will be entitled to the same rates of travelling allowance as applicable to the Government servant.

(3) A Government pensioner or his spouse will be entitled to the rates of travelling allowance which the pensioner was entitled to immediately before his retirement.

Attend accompanying the patient	<p>12.(1) Where the Authorised Medical Attendant considers it necessary, he may allow an attendant to accompany the patient from headquarters to the referred hospital and back.</p> <p>(2) The Attendant, if a Government servant shall be entitled to draw traveling allowance by air, rail or road as on duty.</p> <p>(3) The attendant who is not a Government servant shall be entitled to actual single railway fare according to the class to which the patient is entitled under the TA rules.</p> <p>(4) Where the patient is not in a condition to travel by rail and road, the patient and the attendant may, with the prior approval of the Director of Health Services, be allowed to travel by air.</p>
Exclusion of treatment in Private Institution	<p>13. Government do not undertake any liability to re-imburse the expenses incurred by a patient for medical attendance, or treatment including purchase of drugs, medicines, sera; vaccines etc., in a private institution even if prescribed by the authorised medical attendant except as provided specifically in these rules.</p>
Medical Allowance	<p>14. A Medical Allowance at a flat rate of Rs. 50.00 per month shall be paid to every Government servant to cover the expenses on minor ailments not requiring prolonged treatment or hospitalization outside Government hospitals.</p>
Advance for expenses on treatment	<p>15. (1) The State Government may grant an advance to the patient not exceeding three fourths of the anticipated cost of treatment to patient referred for treatment in an approved outside institution subject to a certification by the Director of Health Services.</p> <p>(2) The advance shall be adjusted against the final re-imburement bill without delay.</p> <p>(3) An amount in excess of the final bill shall be refunded by the Government servant in one single installment.</p> <p>Provided that the Government may allow such refund in monthly installments after considering the pecuniary circumstances of the patient.</p>
Relaxation of the Rules	<p>16. Where the Governor of Meghalaya is satisfied that the operation of any of these rules causes undue hardship in any particular cases, he may by order, dispense with or relax the operation of that rule to such extent and subject to such conditions as he may consider necessary in just and equitable manner.</p>
Power of Interpretation	<p>17. If any question arises relating to the interpretation of these rules; it shall be referred to the Government of Meghalaya in the Health Department whose decision thereon shall be final.</p>
Repeal	<p>18. The following rules, scheme and instructions are repealed :-</p>

- (i) Rules regarding medical treatment of Government servants.
- (ii) Contributory Health Service Scheme
- (iii) Liberalised Medical Treatment Benefit Scheme
- (iv) All other instructions governing medical treatment of Government servants issued by government from time to time.

H.A.D. SAWIAN,
Special Secretary to the Government of Meghalaya
Health and Family Welfare Department

SOHRA GOVERNMENT COLLEGE, SOHRA

No. 006

Receipt

Dated : Sohra
The 14/6/2017

Received with thanks from Principal,
Sohra Govt. College, Sohra an amount
of Rupees Five hundred / only
for Registration fees for attending Workshop
for Examination Forms/Prospectus/Bill Book.

₹ 500/-

Delhari
Collector Signature
Sohra Govt. College,
Sohra

SOHRA GOVERNMENT COLLEGE, SOHRA

No. 007

Receipt

Dated : Sohra
The 14/6/2017

Received with thanks from Principal,
Sohra Govt. College, Sohra an amount
of Rupees Five hundred / only
for Registration for attending Workshop
for Examination Forms/Prospectus/Bill Book.

₹ 500/-

Delhari
Collector Signature
Sohra Govt. College,
Sohra

Receipts (No 006 & 007) for financial assistance to attend
WORKSHOP ON RESEARCH METHODOLOGY HELD AT SHILLONG COLLEGE, SHILLONG

SOHRA GOVERNMENT COLLEGE, SOHRA

Receipt

No. 008..

Dated : Sohra

The 23/11/2018..

Received with thanks from Principal
Sohra Govt. College, Sohra an amount
of Rupees One thousand two hundred only
Registration for Workshop
for Examination Forms/Prospectus/Bill Book.

₹ 1200/-

C. Sengai
Collector Signature
Sohra Govt. College,
Sohra

Receipts (No 008) for financial assistance to attend
WORKSHOP on "Revisiting the Political History of North-East India" held at Sankardev
College, Shillong

Date: 9th September 2019

To

The Principal,
Sohra Government College



Subject: Report on the Hands-on Workshop on ICT

Madam,

With reference to the subject above, I have the honour to submit herewith, the report of the Hands-on workshop conducted by Sohra Government College on the 5th and 6th of September, 2019 as follows

**Brief Report on the
“Hands-on Workshop on *Capacity Building on ICT*”
for the Teaching Staff of Sohra**

Hands on workshop on “Capacity Building on ICT for the Teaching Staff of Sohra Government College” on the 5th and 6th of September 2019 in Sohra Government College, Sohra. The two resource persons, namely Smt. A M Mitri and Shri. B. Mukhim taught on various tools for enhancing classroom teaching. The participants were taught how to use the following tools on Day One: -

1. Using Power point, snipping tool (Hands on)
2. Email
3. Google drive
4. WhatsApp on laptop
5. Google form
6. Google meet
7. Google Docs



Ms. Aiom Mitri & Prof. B. Mukhim (in violet coloured shirt) (Resource Persons) during the workshop

The following tools were taught on Day Two: -

1. Using Freecam for screen (cum lecture) recording
2. Video editing and compressing
3. Creating a YouTube channel and uploading
4. Google classroom



The hands-on training was enthusiastically participated by all teaching faculty who also greatly appreciated the benefit of such a workshop. The workshop was relevant and timely keeping in view the present 'lock-down' scenario and the necessity for online mode of teaching. The teachers who participated during the two-day workshop are:

1. Smti. TapashiSinha
2. Smti. IaiphyrnaiMitri
3. Dr. KamailangNongmalieh
4. Shri.W.MoningBelgitMonsang
5. Smti. BanitaMawiongKynta
6. Shri. KlustardhonNiangmih
7. Smti. Danny OrliMaryWahlang
8. Smti. EvadondorLyngdoh
9. Smti. ArkikorB.Lyngdoh
10. Smti. PhiiadaKhyriem
11. Shri. Eddie Vernon War
12. Smti. Catherine Syngai
13. Smti.MayfairWahlang
14. Smti. ShidalinNongkhlaw
15. Smti. AlbisKurkalang
16. Smti. Baiadalynti C. Lanong
17. Smti.Catherine Swer

18. Smti.Carienea Liza Sunn
19. Smti. Donna Ruth Rani
20. Smti. P.MumsimaiSyiem
21. Shri. KlurManikSyiem
22. Smti. UniqueenKhylllep
23. Shri. PyllunwellHynniewta
24. Shri. G. SyrpailangKharwanlang
25. Smt. B. Kharbuli
26. Smt. Banylla Dopri
27. Dr. I. Kharpran



Dr. A. L. Lyngdoh (Principal) with
Teachers-participants of the Hands-on workshop conducted by the College

Submitted by

Smt. I Mitri
Secretary
Seminar Committee



Sohra Government College

INFORMATION AND COMMUNICATION TECHNOLOGY COMMITTEE &
LIBRARY ADVISORY COMMITTEE.

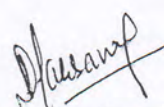
Notice

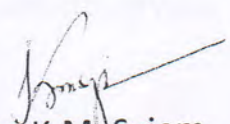
Date: 30th July 2018


The ICT Committee in collaboration with the Library Advisory Committee of Sohra Government College will conduct an Orientation Programme for the students of the college on the use of ICT and access to the e-library resources on the 4th August, 2018 as per the following arrangements: -

CLASS	TIME	DURATION
BA 1 st Semester	10 am – 11 am	1 hour
BA 3 rd Semester	11 am – 12noon	1 hour
BA 5 th Semester	1 pm – 2 pm	1 hour

All students are to attend the Orientation Programme compulsorily at the specified timings.


Miss D. Marbaniang
Member Secretary
Library Advisory Committee


Mr. K.M. Syiem
Member Secretary
ICT Committee


Mr. L.S. Marbaniang
Principal
Sohra Government College
Sohra

Sohra Government College
Information and Communication Committee
&
Library Advisory Committee.

Date: 18/08/2018

The ICT Committee in collaboration with the Library Advisory Committee will conduct an Orientation Programme for all the Teaching Staff on the 23rd August, 2018 at 2.00pm.

Topics:


- 1) Access to internet and E-resources
- 2) Power point presentation for Class room lectures.

The Orientation Programme is aimed at building the capacity of the teaching faculty to make optimum use of the wealth of resource provided by the College through N-List and other Library resources.

The Programme also aims at enabling all teachers to make use of ICT as an aid in their teaching.

All teaching faculties are to attend the Orientation Programme compulsorily and to bring along their laptops (with mouse and power cable) on the day of the Programme.

This is considered necessary as ICT compatibility forms an important credit point for Accreditation and Assessment surveys.

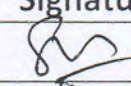
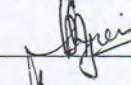

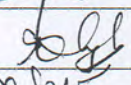
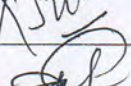
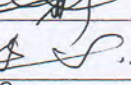
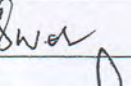
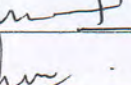
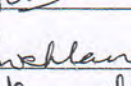

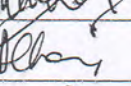
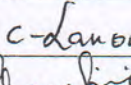
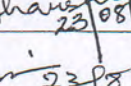
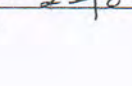



Shri. L.S. Marbaniang
Principal

Sohra Government College

INFORMATION AND COMMUNICATION TECHNOLOGY COMMITTEE IN COLLABORATION WITH
LIBRARY ADVISORY COMMITTEE IS CONDUCTING AN

Orientation Programme for the Teaching Staff of the college
on the use of ICT and access to the e-library resources on the
23rd August, 2018

Members attending the programme

Sl. No.	Name	Department	Signature
1.	Dr. Shembhalang Kharwanlang	Environment	
2.	P. Munsimai Syiem	History	
3.	K. Niangomh	Khasi	
4.	Dr. Isabella Eva Kharpran	Education	
5.	U. Khyllap	Economics	
6.	Smt. L. M. Synraem	Education	
7.	WMB MONSANG	ENGLISH	
8.	T. Sinha	English Dept.	
9.	C. Swer	History	
10.	A. Kuokarang	Political Science	
11.	L. L. Sunu	History	
12.	D. M. Walleang	Khasi	
13.	A. B. Lyngdoh	Khasi	
14.	M. Pradyalang	Pol. Sc.	
15.	S. R. Rani	History	
16.	Ms. Baiadalynti C. danong	Political Science	B. C. danong 23/8/18
17.	Heini Wanka Kharshiang	Economics	 23/08/18
18.	Smt. Phiadala thypreni	Khasi	 23/8/18

4th August

2018

Sohra Government College



ORIENTATION PROGRAMME

On the Use and Access of E-library
resources and Internet for education

Organised by

The ICT Committee

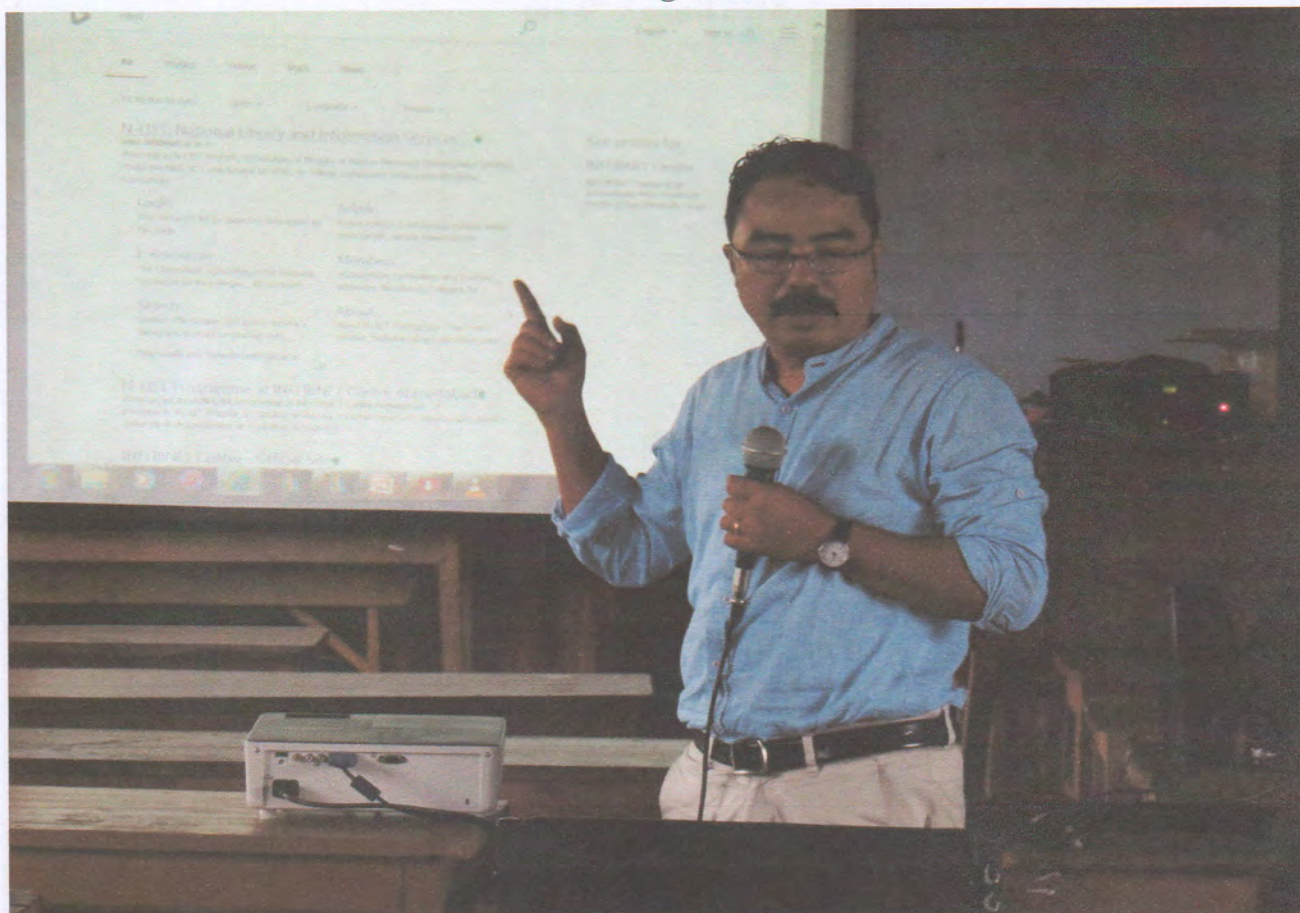
In Collaboration with

The Library Advisory Committee

Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018



Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018





Orientation Programme on the use and access of E-library resources and Internet Education organised by the ICT Committee in collaboration with the Library Advisory Committee on the 4th August 2018



UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE

This is to certify that

Ms. Banylla Dopri

(Name of Participant)

Assistant Professor

(Designation)

Sohra Government College

(College/University)

Sohra

(Place)

affiliated to North-Eastern Hill University, Shillong

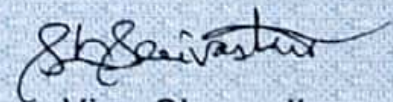
participated in the Refresher Course in Tribal Studies (Interdisciplinary)*

from 14th November, 2019 to 27th November, 2019 and obtained grade




Director


Course Coordinator


Vice-Chancellor

* Subjects: Tribal Studies, Tribal Development, Sociology, Anthropology, Philosophy, History, Political Science, Economics, Education, Geography

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE


This is to certify that

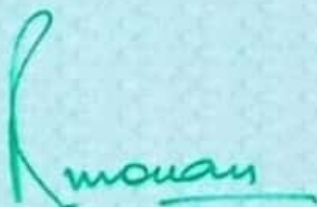
Ms. Phiiada Khyriem Assistant Professor
(Name of Participant) (Designation)


Sohra Government College Sohra
(College/University) (Place)

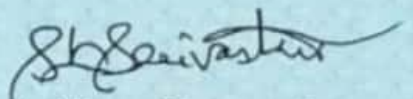
affiliated to North-Eastern Hill University, Shillong

participated in the Refresher Course in Khasi from 11th November, 2019 to

24th November, 2019 and obtained grade 


Director


Course Coordinator


Vice-Chancellor

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE

This is to certify that

Miss. Phiiada Khyriem

Assistant Professor

(Name of Participant)

(Designation)

Sohra Government College

Sohra, Meghalaya

(College/University)


(Place)

affiliated to North-Eastern Hill University, Shillong

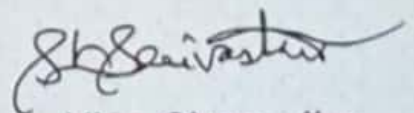
participated in the Refresher Course in Tribal Studies (Inter/Multi-disciplinary)

from 1st March, 2021 to 13th March, 2021 in Online Mode and obtained grade




Director


Course Coordinator


Vice-Chancellor

Sankardev College, Shillong



Certificate

This certificate is awarded to

Shri. / Smt. / Dr. C. L. Sunn

of Sohra Govt. College

*as a participant / Resource Person / Organiser of the One - day Regional Workshop
on "Revisiting the Political History of North-East India"*

on the 22nd November, 2018

organised by the Departments of History and Political Science

of Sankardev College, Shillong.

M. Syiem
M. Syiem
Principal

B.D. Majaw
B.D. Majaw
History
Department

E.M. Tariang
E.M. Tariang
Political Science
Department

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE
(Formerly Academic Staff College)



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED SUMMER SCHOOL

This is to certify that

Ms. Carienea Liza Sunn

(Name of Participant)

Assistant Professor

(Designation)

Sohra Government College

(College/University)

Sohra

(Place)

affiliated to North-Eastern Hill University, Shillong

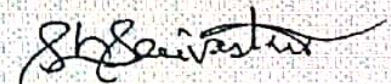
participated in the Summer School* from 19th June, 2017 to 9th July, 2017 and

obtained grade




Director


Coordinator


Vice-Chancellor

* Equivalent to one Refresher Course/Orientation Programme for career advancement purposes vide UGC letter No.F.24-1/2012(ASC) dated 1st January, 2013.

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE

This is to certify that

Dr. Shembhalang Kharwanlang

(Name of Participant)

Assistant Professor

(Designation)

Sohra Government College

(College/University)

Sohra

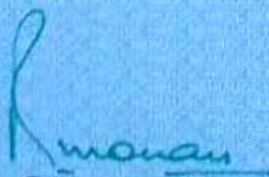
(Place)

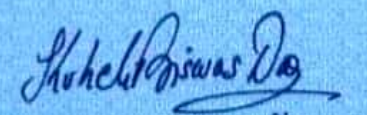
affiliated to North-Eastern Hill University, Shillong

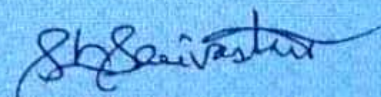
participated in the Refresher Course in Tribal Studies (Interdisciplinary)*

from 14th November, 2019 to 27th November, 2019 and obtained grade




Director


Course Coordinator


Vice-Chancellor

* Subjects: Tribal Studies, Tribal Development, Sociology, Anthropology, Philosophy, History,
Political Science, Economics, Education, Geography

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE

This is to certify that

Dr. Shembhalang Kharwanlang

(Name of Participant)

Assistant Professor

(Designation)

Sohra Government College

(College/University)

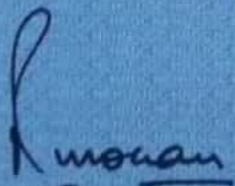
Sohra

(Place)


affiliated to North-Eastern Hill University, Shillong

participated in the Refresher Course in Tribal Studies (Interdisciplinary)

from 9th May, 2016 to 29th May, 2016 and obtained grade 


Director


Course Coordinator


Vice-Chancellor

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE


This is to certify that

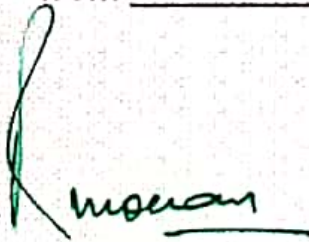
Mr. Klur Manik Syiem Assistant Professor
(Name of Participant) (Designation)

Sohra Government College Sohra
(College/University) (Place)

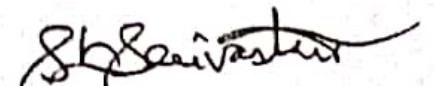
affiliated to North-Eastern Hill University, Shillong

participated in the Refresher Course in Folkloristics & Semiotics (Interdisciplinary)*

from 18th March, 2019 to 7th April, 2019 and obtained grade 


Director


Course Coordinator


Vice-Chancellor

*Subjects: Folkloristics and Semiotics, Literature, Languages, History, Anthropology, Sociology, Philosophy, Communication Studies

UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED REFRESHER COURSE

This is to certify that

Mr. Kamailang Nongmalieh
(Name of Participant)

Assistant Professor
(Designation)

Sohra Government College
(College/University)

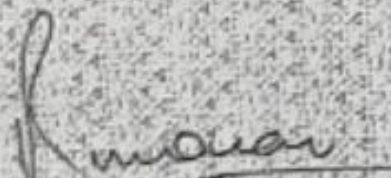
Sohra
(Place)

affiliated to North-Eastern Hill University, Shillong

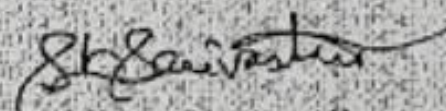
participated in the Refresher Course in Folkloristics & Semiotics (Interdisciplinary)*

from 18th March, 2019 to 7th April, 2019 and obtained grade




Director


Course Coordinator


Vice-Chancellor

*Subjects: Folkloristics and Semiotics, Literature, Languages, History, Anthropology, Sociology, Philosophy, Communication Studies

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE
(Formerly Academic Staff College)



NORTH-EASTERN HILL UNIVERSITY
SHILLONG – 793022

UGC-SPONSORED SUMMER SCHOOL

This is to certify that

Ms. Baiadalynti Christine Lanong

(Name of Participant)

Assistant Professor

(Designation)

Sohra Government College

(College/University)

Sohra

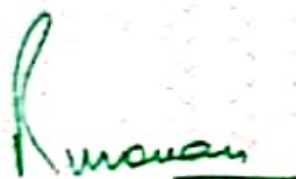
(Place)

affiliated to North-Eastern Hill University, Shillong

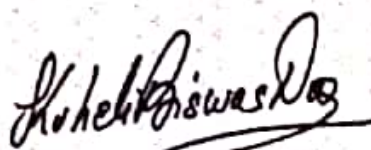
participated in the Summer School* from 19th June, 2017 to 9th July, 2017 and

obtained grade

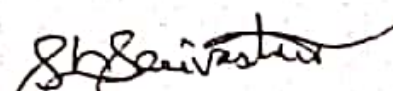




Director



Coordinator



Vice-Chancellor

* Equivalent to one Refresher Course/Orientation Programme for career advancement purposes vide UGC letter No.F.24-1/2012(ASC) dated 1st January, 2013.



SOHRA GOVERNMENT COLLEGE, SOHRA

East Khasi Hills District, Meghalaya - 793108

Date: 31st March, 2020

To

The Principal

Sohra Government College, Sohra

Subject : Annual Report for Faculty Development Programme 2019-20

Respected Madam,

With reference to the subject mentioned above, I have the honour to send herewith the report for the faculty development programme of the College during the year 2019-20 as follows:

Name of the Faculty:

1. Ms. Phiiada Khyriem

Name of the Course: Refresher Course in Khasi

HRDC: North-Eastern Hills University, Shillong

Date: 11-11-2019 to 24-11-2019

2. Dr. Shembhalang Kharwanlang
3. Ms. Banylla Dopri

Name of the Course: Refresher Course in Khasi

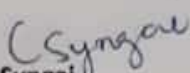
HRDC: North-Eastern Hills University, Shillong

Date: 14-11-2019 to 27-11-2019

This is for your information and necessary action.

Thanking you.

Yours faithfully,


C. Syngai

Coordinator, IQAC
Coordinator
IQAC

Sohra Government College





SOHRA GOVERNMENT COLLEGE, SOHRA

East Khasi Hills District, Meghalaya - 793108

Date: 29th March, 2019

To

The Principal
Sohra Government College, Sohra

Subject : Annual Report for Faculty Development Programme 2018-19

Respected Madam,

With reference to the subject mentioned above, I have the honour to send herewith the report for the faculty development programme of the College during the year 2018-19 as follows:

Name of the Faculty:

1. Mr. Klur Manik Syiem
2. Dr. Kamailang Nongmalieh

Name of the Course: Refresher Course in Folkloristics and Semiotics

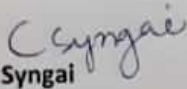
HRDC: North-Eastern Hills University, Shillong

Date: 18-3-2019 to 7-4-2019

This is for your information and necessary action.

Thanking you.

Yours faithfully,


C. Syngai
Coordinator, IQAC
Coordinator
IQAC

Sohra Government College





SOHRA GOVERNMENT COLLEGE, SOHRA

East Khasi Hills District, Meghalaya - 793108

Date: 30th March, 2018

To

The Principal

Sohra Government College, Sohra

Subject : Annual Report for Faculty Development Programme 2017-18

Respected Madam,

With reference to the subject mentioned above, I have the honour to send herewith the report for the faculty development programme of the College during the year 2017-18 as follows:

Name of the Faculty:

1. Ms. Baiadalynti Christine Lanong
2. Ms. Mellita Mary Nongbri
3. Ms. Carienea Liza Sunn
4. Ms. PhiiadaKhyriem

Name of the Course: Summer School 2017

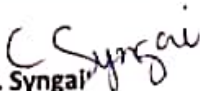
HRDC: North-Eastern Hills University, Shillong

Date: 19-06-2017 to 9-7-2017

This is for your information and necessary action.

Thanking you.

Yours faithfully.


C. Syngal
Coordinator, IQAC
Sohra Government College





SOHRA GOVERNMENT COLLEGE, SOHRA

East Khasi Hills District, Meghalaya - 793108

Date: 31st March, 2017

To

The Principal
Sohra Government College, Sohra

Subject : Annual Report for Faculty Development Programme 2016-17

Respected Madam,

With reference to the subject mentioned above, I have the honour to send herewith the report for the faculty development programme of the College during the year 2016-17 as follows:

Name of the Faculty: Dr. Shembhalang Kharwanlang.

Name of the Course: Refresher Course in Tribal Studies

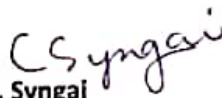
HRDC: North-Eastern Hills University, Shillong

Date: 9-5-2016 to 29-5-2016

This is for your information and necessary action.

Thanking you.

Yours faithfully.


C. Syngai
Coordinator, IQAC
Coordinator
IQAC
Sohra Government College



**OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA ::::::::::: SHILLONG**

**Guidelines to be followed for Placement of Government College Teachers of Meghalaya,
under the UGC Regulations 2018**

In order to bring about uniformity in all matters pertaining to the placement of faculty in the Government Colleges who are drawing the UGC Scale of Pay, all Government Colleges are advised to adhere to the *UGC Regulations on Minimum Qualifications for Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of the Standards of Higher Education, 2018* and relevant order/notifications/circulars as prescribed by the State Government and the North-Eastern Hill University from time to time.

1. The criteria for **promotion under Career Advancement Scheme laid down under the UGC Regulations 2018 shall be effective from the date of notification of the Regulations.**

- (i) The cases of promotion of teachers which are falling due upto 17th July 2021 from one stage to next stage may be considered under CAS 2010, in terms of clause 6.3 of the UGC Regulations 2018.

However, teachers will have to exercise their option in case they want to be considered for promotion under CAS 2010.

- (ii) Colleges are requested to process all the cases pending for promotion under the UGC Regulations 2010 at the earliest.

- (iii) The cases of promotion of teachers which are falling due from 18th July 2021 from one stage to next stage shall be considered under CAS 2018, in terms of clause 6.4 of the UGC Regulations 2018.

2. **STAGES OF PROMOTION UNDER THE CAREER ADVANCEMENT SCHEME OF INCUMBENT AND NEWLY-APPOINTED ASSISTANT PROFESSORS/ASSOCIATE PROFESSORS/PROFESSORS UNDER UGC REGULATIONS 2018**

- A. The entry-level Assistant Professors (Level 10) shall be eligible for promotion under the Career Advancement Scheme (CAS) through two successive levels (Level 11 and Level 12), provided they are assessed to fulfill the eligibility and performance criteria as laid down in Clause 6.3 of the UGC Regulations 2018.

B. Career Advancement Scheme (CAS) for Colleges teachers

I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)

Eligibility:

- (i) Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil. / PG Degree in Professional Courses, such as LLM, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./ PG Degree in Professional courses.
- (ii) Attended one Orientation course of 21 days' duration on teaching methodology; and
- (iii) Any one of the following: Completed one Refresher / Research Methodology Course

OR

Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration,

OR

Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course during the assessment period.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i. He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be, as specified in Appendix II, Table 1 of the UGC Regulations 2018 and;
- ii. The promotion is recommended by the screening-cum-evaluation committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Eligibility:

- (i) Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale.
- (ii) Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programme/ Syllabus Up-gradation Workshop/ Teaching-Learning- Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course during the period of assessment.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Appendix II, Table 1 of the UGC Regulations 2018) and
- ii) The promotion is recommended by the Screening-cum-evaluation committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

Eligibility:

- (i) Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade.
- (ii) A Ph.D. degree in subject relevant /allied/relevant discipline.
- (iii) Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards development of e-contents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

CAS Promotion Criteria:

A teacher may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as prescribed in Appendix II, Table 1 of the UGC Regulations 2018 and
- ii) The promotion to the post of Associate Professor is recommended by the selection committee in accordance with the UGC Regulations 2018.

Dated, Shillong
The 4th March 2021

(Shri A. Ch. Marak)
Director Higher & Technical Education
Meghalaya, Shillong.

Encl: PBAS application format.

PBAS PROFORMA FOR PROMOTION OF TEACHERS UNDER CAREER ADVANCEMENT SCHEME (CAS)

[As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018)]

Part-A: General Information and Academic Background

Name of the College _____

1	Name (in Block Letters)	
2	Father's Name	
3	Date of Birth	
4	Category (SC/ST/OBC/GEN)	
5	Department	
6	Date of joining (Regular/Sanctioned Post)	
7	Current Designation & Pay/Pay Level	
8	Stage applied for promotion under CAS	
9	Date of extension of UGC Scale	
10	Date of placement in Stage - I	
11	Date of placement in Stage - II	
12	Date of placement in Stage - III	
13	Date of eligibility for promotion to next stage	

14	Address for Correspondence (with Pin Code)	
15	Permanent Address (with Pin Code)	
16	Contact No.: Telephone No./Mobile No.	
17	Email Address	

17. Academic Qualifications:

A. HSLC till Post Graduation:

Degree/ Certificate	Name of Board/University	Year of passing	% of Marks	Division/Class / Grade	Subject(s)

B. Research Degree (s):

Degree(s)	Title of Dissertation/Thesis	Year of Award	University
M.Phil.			
Ph.D.			
Any Other			

PBAS PROFORMA FOR PROMOTION OF TEACHERS UNDER CAREER ADVANCEMENT SCHEME (CAS)

PART-B

(Applicants are required to refer the relevant provisions of UGC Regulations, 2018 before filling this section)

**(PART-B of CAS Application Form for Promotion of Assistant Professor/Associate Professor and Professor in accordance with UGC
(Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the
Maintenance of Standards in Higher Education, 2018)**

Table-1 (Assessment Criteria and Methodology)

Activity 1: Teaching

Year	Course/Paper	Level (UG or PG)	Mode of Teaching *	Total Classes Assigned	Number of Classes taught as per documented record	(Number of Classes taught/Total Classes assigned)x100 % Classes	Grading	Remarks

* Lecture (L), Seminar (S), Tutorial (T), Practical (P)
 Grading criteria:- 80% & above – *Good* Below 80% but 70% & above-*Satisfactory* Less than 70% - *Not satisfactory*

Table-1 (Assessment Criteria and Methodology)

Activity 2: Involvement in Students-Related Activities/ Research Activities

- (a) Administrative responsibilities such as; Head/Chairperson/ Dean/ Director/ Coordinator, Warden etc.
- (b) Examination and evaluation duties assigned by the University or attending the examination paper evaluation.
- (c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.
- (d) Organising seminars/ conferences/ workshops, other college/university activities.
- (e) Evidence of being actively involved in guiding Ph.D. students.
- (f) Conducting minor or major research project (s) sponsored by national or international agencies.
- (g) At least one single or joint publication in peer- reviewed or UGC list of Journals.

Year	Detail of Activities	Category (a)/(b)/(c)/(d)/(e)/(f)/(g)	Number of Activities during Assessment Period	Overall Grading	Remarks
Grading criteria:- <i>Good</i> - Involved in at least 3 activities <i>Satisfactory</i> - 1-2 activities <i>Not-satisfactory</i> - Not involved / undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities					

Table 2: Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering /Agriculture /Medical/Veterinary Sciences	Faculty of Languages/ Humanities / Arts / Social Sciences / Library /Education/Physical Education/ Commerce / Management & other related disciplines	Quantity/ Parameters	Teachers score
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper		
2.	Publications (other than Research papers)				
	(a) Books authored which are published by ;				
	International publishers	12	12		
	National Publishers	10	10		
	Chapter in Edited Book	05	05		
	Editor of Book by International Publisher	10	10		
	Editor of Book by National Publisher	08	08		
	(b) Translation works in Indian and Foreign Languages by qualified faculties				
	Chapter or Research paper	03	03		
	Book	08	08		
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula				
	(a) Development of Innovative pedagogy	05	05		
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course		

	(c) MOOCs				
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05	05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02		
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08		
	(d) E-Content				
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12		
	e-Content (developed in 4 quadrants) per module	05	05		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02		
	Editor of e-content for complete course/ paper /e-book	10	10		
4	(a) Research guidance				
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted		
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded		
	(b) Research Projects Completed				
	More than 10 lakhs	10	10		
	Less than 10 lakhs	05	05		
	(c) Research Projects Ongoing :				
	More than 10 lakhs	05	05		
	Less than 10 lakhs	02	02		
	(d) Consultancy	03	03		

5	(a) Patents			
	International	10	10	
	National	07	07	
	(b)*Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)			
	International	10	10	
	National	07	07	
	State	04	04	
	(c) Awards/Fellowship			
	International	07	07	
	National	05	05	
6.	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)			
	International (Abroad)	07	07	
	International (within country)	05	05	
	National	03	03	
	State/University	02	02	
				A = Total Score of [1 to 5(a) + 5(c)]
				B = Total Score of [5(b) + 6]
				C = 30% of Total Score of [5(b) + 6]
				FINAL SCORE = (A + C)

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- | | | | |
|------|--|---|-----------|
| i) | Paper in refereed journals without impact factor | - | 5 Points |
| ii) | Paper with impact factor less than 1 | - | 10 Points |
| iii) | Paper with impact factor between 1 and 2 | - | 15 Points |
| iv) | Paper with impact factor between 2 and 5 | - | 20 Points |
| v) | Paper with impact factor between 5 and 10 | - | 25 Points |
| vi) | Paper with impact factor >10 | - | 30 Points |
- (a) Two authors: 70% of total value of publication for each author.
- (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- **For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b) Policy Document and 6 Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.*
- The research score shall be from the minimum of three categories out of six categories.

Summary of Grading Criteria and Academic / Research Scores:

Categories	Year-1	Year-2	Year-3	Year-4	Year-5	Year-6
Table 1: Activity 1: Teaching						
Table 1: Activity 2: Involvement in the students related activities/research activities						
Table 2: Academic and Research Score						

CAS Promotion Criteria:

- I.** A teacher shall be promoted from Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11) if:
 - i. He/she gets ‘satisfactory’ or ‘good’ grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be, as specified in Table 1, and;
 - ii. The promotion is recommended by the screening-cum-evaluation committee.
- II.** A teacher shall be promoted from Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12) if:
 - i. The teacher gets ‘satisfactory’ or ‘good’ grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Table 1) and
 - ii. The promotion is recommended by the Screening-cum-evaluation committee.
- III.** A teacher may be promoted from Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A) if;
 - i. He/she gets a ‘satisfactory’ or ‘good’ grade in the annual performance assessment reports of at least two of the last three years of the assessment period as prescribed in, Table 1, and
 - ii. The promotion to the post of Associate Professor is recommended by the selection committee in accordance with these Regulations.

Part-C: Other Relevant Information

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier:

Sl. No.	Details (Mention Year, Value etc. where relevant)

(Attach documentary proof in support of the information provided by you in this proforma)

List of Enclosures: (Please attach copies of certificates, sanction orders, papers, notifications etc., wherever necessary)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

DECLARATION

I hereby declare that the information/documents provided by me are correct and verifiable, and I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in the UGC Regulations, 2018.

Date.....

Place.....

Signature.....

Designation

Certified that Mr./Ms./Dr.....has been working asin the department since..... The particulars given in this application have been checked and verified from the office records and are found to be correct.

Signature of IQAC Coordinator

Signature of Principal

[Handwritten signature]

NO.DLA/ARC/2/2005/2/1397

Dated Shillong.3/7/2020

From: **The Director Local Fund Audit
Meghalaya, Shillong**

To, **The Principal
Sohra Government College, Sohra**

Subject: settlement of Audit Report on account of Sohra Government College for the period w.e.f 1/4/2004 to 31/3/2007 and 1/4/2009 to 31/3/2016

Reference: NO. SGC/Ag-Audit/2009-16 Dated Sohra the 17/03/2020

Sir,

The reply along with the Government treasury challans and vouchers furnish from your end in a letter under reference have been checked and verified. Detail Instructions have been given in the enclosed statement that should be strictly followed by the Institution.

This is for further necessary action from your end

Yours faithfully

[Handwritten signature]
Director Local Fund Audit
Meghalaya, Shillong
[Handwritten signature]



**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF LOCAL FUND AUDIT
MEGHALAYA : SHILLONG.**

FURTHER SETTLEMENT ON REPLY FURNISH BY THE SOHRA GOVT. COLLEGE, W.E.F. 1.4.2004 TO 31.3.2007

PARA	REMARK BY DIRECTOR OF LOCAL FUND AUDIT.	AS PER REPLY MADE BY THE INSTITUTION	FURTHER REMARK BY DIRECTOR OF LOCAL FUND AUDIT.
1.	2. The amount of Rs.50,000/- was received during 2004-05 as per audit report but as per your replies the same was utilized during 2011-12. The reason as to why the sanctioned amount was not utilized in time and kept in hand for more than 5 years should be pointed out to audit. The entries of utilized amount of Rs.50,000/- in the Cash Book should be shown to next audit.	3. Regarding with Rs.50,000/- spent by the Secretary for the purpose of construction of toilet which you have asked to refund. I search but cannot find. Regarding of this case, I request kindly consider and drop it because this matter was pending long before. We have constructed the Toilet and spent the money for the purpose of construction of toilet and the case of Rs.50,000/- was utilized and spent more than the above amount and the latrine and toilet were already constructed and in the cash book also is written clearly. To show you the facts, the vouchers, cash memos, receipts etc. are enclosed herewith.	4. Dropped.
4(a).	When the remaining amount of Rs.12,000/- is sanctioned by the Govt. it should immediately be transferred to post matric scholarships and shown to the next audit for verification.	No reply	Necessary action as instructed by the Audit should be taken seriously by the Institution and the reply should be furnish immediately to this Office.
5(b).	The fact of having transferred the advance salary of Rs.60,000/- to the College fund account may be shown to the audit for final settlement of audit para	No reply	If the amount of Rs.60,000/- have been transferred already to College fund it must be shown to the next audit without fail for settlement of the para.

**Director of Local Fund Audit,
Meghalaya, Shillong,**

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF LOCAL FUND AUDIT
MEGHALAYA : SHILLONG.

FURTHER SETTLEMENT ON REPLY FURNISH BY THE SOHRA GOVT. COLLEGE, W.E.F. 18.2.2009 TO 31.3.2016

PARA	LAST AUDIT OBSERVATION.	AS PER REPLY MADE BY THE INSTITUTION	FURTHER REMARK BY DIRECTOR OF LOCAL FUND AUDIT.
1.	2.	3.	4.
1(b).	During the course of Audit it was observed that the amount of Rs.58,640/- being arrear salaries with 50% merger was paid to W.S. Boney, Principal but sanctioning order was not produce to audit.	Merger of 50% of Rs.42,351/- and salary for the month of March of Rs.16,289/- amounting to Rs.58,640/- drawn by Cheque from S.B.I. Sohra paid to Smti Swissibon Lyngdoh, wife of (L) Shri W.S. Boney, Principal of Sohra College.	To be verified by next Audit.
2(i).	Out of total collection of fees amounting to Rs.19,89,040/- an amount of R.13,19,499/- was paid as salaries of Adhoc staff leaving a balance of Rs.6,69,451/- the same should immediately be remitted tot the Government Account through Treasury challan without further delay.	The amount of Rs.6,69,451/- has been refunded vide Challan No.615 dated 21.2.2020.	Dropped.
2(ii).	It was found that the fees paid entered in a lumpsum manner without classification the detail of each particular fees which prevent the audit to obtain correct information of each particular fees.	No reply has been made by the institution.	The institution must take a necessary action to classify the details of each particular fee. To be observe by next audit.

Contd.....2/-...

PARA	LAST AUDIT OBSERVATION.	AS PER REPLY MADE BY THE INSTITUTION	FURTHER REMARK BY DIRECTOR OF LOCAL FUND AUDIT.
1.		3.	4.
3.	<p>2.</p> <p>To maintain the Cash Book in double entry system showing the details both sides of the cash book and to maintain separate Cash Book for College fund so that the transfer amount to and from subsidiary Cash Book is accounted accordingly.</p>	<p>Instruction has been given to the Office Assistant, since the institution did not have any expert in maintaining the account, we do not know how to maintain the account properly.</p>	<p>To enable to check the transfer amount from different books of accounts, separate Cash Book for College fund must be maintain by the institution, to be observed by next audit.</p>
4.	<p>The outstanding balance amount of scholarship of Rs.10,295/- is required to be refunded by the institution.</p>	<p>The amount have been refunded vide Challan No. 616 dated 21.2.2020.</p>	<p>Dropped.</p>
5.	<p>Fixed Deposit account shown in the closing balance as per last audit is as follows :-</p> <p>SBI Sohra = Rs.2,00,000.00.</p> <p>UCO Sohra = Rs.4,00,000.00.</p> <p>MCAB Sohra = Rs.1,25,500.00.</p> <p>PNB Sohra = Rs.2,00,000.00.</p> <p>The interest from these fixed deposit was withdrawn from time to time but the institution failed to produce the details of amount reinvested and maturity value and date of each deposit which is very irregular. The information in facts and figures should be furnished to audit.</p>	<p>Fixed Deposit</p> <p>SBI Sohra A/C No.30528622204 term 3 years, principal is Rs.3,69,248 value date is 18.5.2017 and it will be mature on 18.5.2020.</p> <p>PNB Sohra A/C No.30260000000-1381 for a period of 3 years the principal value is Rs.2,09,394/- the value date is 4.9.2017 the date of maturity is on 4.9.2020 the maturity value is Rs.2,54,080/-</p> <p>PNB Sohra A/C No.302600PR00001514 the term deposit is 3 years the principal is Rs.5,10,669/- the value date is on 6.3.2019, date of maturity is on 6.3.2022. The maturity value is Rs.6,24,238/-</p> <p>UCO Bank Mawmluh A/C No. 03550300000102 the amount is Rs.4,00,000/- the account was closed.</p>	<p>Next Audit to verify.</p>


 Director of Local Fund Audit,
 Meghalaya, Shillong.



20/12/2019

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF LOCAL FUND AUDIT
MEGHALAYA:: SHILLONG.**

**AUDIT REPORT ON THE ACCOUNTS OF SOHRA GOVT. COLLEGE EAST KHASI
HILLSDISTRICT FOR THE PERIOD W.E.F. 18.2.2009 TO 31.3.2016.**

PART - I

1. **INTRODUCTORY** :- This is to certify for the information of the members of the governing body of Sohra Govt. College, that the accounts of their institution for the period w.e.f. 18.2.2009 to 31.3.2016 have been examined and audited by Shri P. Goswami, Senior Audit Officer under my direction.

2. **INCUMBENCY** :- The office of the Secretary cum principal of Sohra Govt. college during the period after which accounts have been examined and audited were held by the following persons as noted against each below :-

- a) **Principal Cum Secretary** :- i) Shri K. Niangmih w.e.f. 18.2.2009 to 22.11.2011.
ii) Smti M. Jungai w.e.f. 22.11.2011 to 31.12.2012.
iii) Shri K. Niangmih w.e.f. 1.1.2013 to 3.7.2014.
iv) Smti D. Mawthoh w.e.f. 3.7.2014 to 30.11.2015
v) Shri D.B. Lynser w.e.f. 1.12.2015 to 31.3.2016.

3. **GOVERNMENT GRANT** :- The following recurring, Adhoc and lumpsum grants and Non Recurring , Scholarships grants were sanctioned by the govt. and drawn by the institution during the period under audit

A. Recurring grants.

1. Adhoc Maintenance grants w.e.f. December 2008 to February 2010 – Rs 26,72,469.00
2. Arrear D.A of 55% w.e.f. 1.7.2008 to 31.12.2008 – Rs 50,846.00
3. Arrear D.A of 64% w.e.f. 1.1.2009 to 17.2.2009 – Rs 19,705.00
4. Arrear pay & allowances to Mr K. Niangmih (Principal) w.e.f. 1.6.2008 to 28.2.2008-Rs 18,644.00
5. Adhoc grants w.e.f. March 2010 to February 2011 – Rs 22,55,659.00
6. Arrear Merger to W.S. Boney w.e.f. 1.4.2005 to February 31.12.2007 – Rs 58,640.00
7. Adhoc grants w.e.f. March 2011 to August 2011 – Rs 11,49,778.00

B. Lumpsum grants :- w.e.f. January 2009 to August 2011 – Rs 11,20,000.00 @ Rs 35,000/- pm.

C. Scholarship :-

- a) Post Matric Scholarships (drawn in 2009-2010) – Rs 7,64,205.00
Border Area Scholarship (drawn in 2009-2010) – Rs 49,800.00
- b) Book grant (drawn in 2010-2011) – Rs 3,750.00
Free Studentship (drawn in 2010-2011) – Rs 33,295.00
Post Matric Scholarships (drawn in 2010-2011) –Rs 8,30,765.00
Border Area Scholarship (drawn in 2010-2011) – Rs 52,800.00
- c) Post Matric Scholarships (drawn in 2011-2012) –Rs 10,05,800.00
Rs 8,86,270.00
Rs 2,785.00
Border Area Scholarship (drawn in 2011-2012) – Rs 47,400.00
Free Studentship (drawn in 2011-2012) – Rs 38,340.00
Book grant (drawn in 2011-2012) – Rs 7,400.00
- d) Post Matric Scholarships (drawn in 2012-2013) –Rs 2,99,480.00
Free Studentship (drawn in 2012-2013) – Rs 88,455.00
Border Area Scholarship (drawn in 2012-2013) – Rs 79,200.00
Book grant (drawn in 2012-2013) – Rs 4,000.00
- e) Border Area Scholarship (drawn in 2013-2014) – Rs 13,200.00
Free Studentship (drawn in 2013-2014) – Rs 97,430.00
Book grant (drawn in 2013-2014) – Rs 500.00
- f) Free Studentships (drawn in 2014-2015) – Rs 72,725.00
- g) Book grant (drawn in 2015-2016) – Rs 11,000.00

Apart from the observations noted in Part II of Additional Note of this report the conditions of the grants sanctioned by the Government were generally fulfilled and the grants were utilized for the purposes for which they were sanctioned.

4. **CLOSING BALANCE** :- The following are closing balance as per audit as on 31.3.2016 :-

A. General Fund Account :-

Cash in hand.....	Rs 17,851.00
Cash at Bank.....	
1) SBI(C)A/c No. 30902693973 -	Rs 62,966.00
Add 2) SBI(S) A/c No. 99	
The opening balance.....	Rs 2,231.98
Total	Rs 83,048.98

B. College Fund Account :-

Cash in hand.....	Nil
Cash at Bank.....	
1) PNB A/c No. 1112	- Rs 16,30,886.47
2) PNB A/c No. 9333	- Rs 11,800.00
Add 3) SBI (C) A/c No. 01000050165 -	
The opening balance.....	Rs 1,22,652.00
Total	Rs 17,65,338.47

C. Scholarship Account :-

Cash at Bank.: PNB A/c No. 01-12695 -	Rs 27,876.42
Cash in Hand	Nil

D. Fixed Deposit :-

1. SBI, Sohra	Rs 3,62,263.00
2. PNB, Sohra.....	Rs 3,57,223.00
3. MCAB, Sohra Multi Branch A/c No.302600DP00001381 -	Rs 1,84,466.00
Total	- Rs 9,03,952.00

Grand Total - Rs 27,80,215.87

(Rupees Twenty seven lakhs eighty thousand two hundred fifteen and eighty seven paise) only.

Director of Local Fund Audit
Meghalaya, Shillong.

Dated Shillong, the 4th Dec, 2019.

No. DLFA/ARC/2/2005/2/1114 - 39.

Copy to :-

1. The Director of Higher & Technical Education, Meghalaya, Shillong for information & necessary action.

2. The Secretary Cum Principal, Sohra Govt. College, Cherrapunjee, East Khasi Hills District for information and necessary action with a requested to furnish replies on points raised in the additional within 3 (three) months from the date of issue of this report.

Director of Local Fund Audit
Meghalaya, Shillong.

Transport Committee
Sohra Govt. College Sohra.

Meeting on the 20th July / 2016

The members presents.

1. D. B. Lyner *Principal S.G.C. Sohra*
2. G. S. Khoswarlong
3. P. Hyanwta
4. K. M. Syim
5. U. Khyllip

A Resolution

2. The Committee has (resolved) authorized ^{the} D.B. Lyner (Principal S.G.C. Sohra) to do the needful in the process of purchasing the College Bus.

1. The Committee has appreciated the Local M.L.A. Sohra Constituency (T.W. Chyn) who has allocated a fund from ~~his~~ part in purchasing a College Bus. The Committee has also ^{acknowledged} ~~appreciated~~ the Student Union as ^{the} outgoing Principal in approaching the M.L.A. for the said bus. Also the Committee acknowledge the present Principal ^(D.B. Lyner) who has ^(finally) follow-up the matter to be materialized.

3. Pending the permission for the appointment of Casual driver, the plying of bus services will be kept in abeyance.

4. The Committee has entrusted to ~~the~~ ~~Principal~~ ~~of~~ S.G.C. School to take the matter to a higher authority pertaining to the appointment of ~~the~~ driver and the funds for the maintenance of the Service.

5. The Committee next meeting will be held after once the intimation / information is received from the higher authority.

U. Singh
 Secy

A Resolution

The Committee has (considered) and has approved the process of purchasing a paper (Principal S.G.C. School) to do the work of purchasing the paper.

The Committee has also approved the local M.A. (Principal) who has allocated a portion of the College Bus for the purpose of the Student Union.

The Committee has also approved the M.A. (Principal) in the matter of purchasing the paper for the local M.A. (Principal) who has allocated a portion of the College Bus for the purpose of the Student Union.

The Committee has also approved the M.A. (Principal) in the matter of purchasing the paper for the local M.A. (Principal) who has allocated a portion of the College Bus for the purpose of the Student Union.

Transport Committee

Proceeding of a meeting on the 19th Aug/16.

Members present.

1. Principal — D.B. Lynser
2. Member Secy — G. Sypailong & Worlang
3. — Pylunwell Hynnewto
4. — Linquien Khylop

Shri K.M. Sjiem & K. Nongmich — absent
(~~at~~) but informed

① The Committee has decided to fund the Transport fare @ 350^{per semester} to be included in the admission fee for POL.

② The meeting resolved that all matters related to the transport committee will be jointly discussed by the teachers and Students Union on the 26th August 2016.

Proceeding of the meeting on the 26th/Sept/16

Members Present.

- | | Signature |
|----------------|------------------------|
| 1. Principal | D.B. Gymer |
| 2. Member Secy | G. Syfaiang Khawantong |
| 3. Member. | Pylhen well Hyanwanta |
| 4. Member | A. Niangmil |

Agenda

1. Submission of Resolution for purchasing of College Bus under MLA Scheme (SRWP-2015-16) Sobra Constituency.

The Committee has resolved that the matter related to the ^{acceptance} purchase of the Bus from the MLA Sobra Constituency Shri P. W. Chyne has been kept in abeyance till the order from the Govt. is received. In this connection the matter will be taken up by the new Principal Principal.

made from the C.D.F. The Committee further resolve that the payment per month will be £4000.

The Committee resolve that the transport fee for each student will be £350.00/student (Running cost + maintaining cost)

The Committee resolve to meet the MLA and explain him of the technicalities, related with of running of the bus and this current session.

The Meeting ended with the Note of thanks from the Principal.

Proceedings of the Transport Committee held on 15-05-2017
at the Chamber of the Principal Sarda Government College.

Members Present:

1. Shri. D. U. Singh
2. Shri. G. S. Khosla
3. Shri. P. Hymista
4. Shri. H. M. Singh

Apologies for Absence received from Shri. H. Niyamish and Mr. U. Singh.

The meeting was chaired by Shri. D. U. Singh.

The member Secretary highlighted on the progress of the matter as regard to the acquisition of the Vehicle (College Bus) sanctioned through M.H.A Scheme.

The meeting resolved that the ₹ 350.00 fee will be collected from the students of the college. Students of the Higher Secondary section will be exempted from paying the above fee as their timing for classes is at variance with that of the college.

105-20-21 no had returned payment etc of expenses
called improved and improved etc of school etc to

In order to meet the running cost as well as the Maintenance cost of the Bus, the Committee resolved that their expenditure will be adjusted, in the following way:

- 1. College Development Fund - ₹ 200.00 from ₹ 350.00
- 2. Internal Examination Fee - ₹ 50.00 from ₹ 150.00
- 3. Common Room Fees - ₹ 50.00 from ₹ 60.00
- 4. Miscellaneous - ₹ 50.00

As regard to the fee structure of the students from the 2nd Semester onwards it is resolved as follows:

- 1. Internal Exam Fee - ₹ 50.00 from ₹ 100.00
- 2. College Development Fund - ₹ 200.00 from ₹ 350.00
- 3. Miscellaneous - ₹ 100.00

25 records of present visit as of school above for on their terms for school of the college etc of that their concern to

2. Route College Bus to fly:

The Committee resolved that the route for the Bus to undertake would be as follows:

a. The Starting Point for the Bus would be Lad Mawphlang Village. Near Sohra River, haitongjens, New Sohra - College Campus.

b. Henceforth from the College Campus the Bus will proceed towards Mawnah (7 mile) via Mawki-Syiem and return towards Lower Cherrans and proceed towards Mawmai via Pynshal Khurai.

c. From Pynshal Mawmai the College Bus will proceed towards the College Campus.

The journey to be undertaken by the Bus will commence at 8:00 am from Lad Mawphlang and the entire journey for pick-up will be completed at the College Campus at 9:45 am.

d. The Return Journey for dropping the students will commence from the College Campus from at 3:30 pm towards

The extreme station, had. Manuphlay at around 4:45 pm.

The entire leg of the Return journey will conclude at the College Campus by 7:00 pm, after dropping the students at Manuphlay and Mawsmai (if needed)

3. Conductor for the College Bus: The Committee also discuss on the matter relating to the requirement of the service of the conductor. The Committee entrusted the Member Secretary and the Principal to find out ways and means for requiring the service of a conductor.

4. Provision of Garage for the Bus: The Committee also discuss on the need for a garage for the College Bus.

The meeting resolved as follows:

1. To construct the garage for the College Bus.
2. To endorse this to the Infrastructure Committee of the College for the preparation of the necessary details.
3. To endorse this matter of construction of the garage to the College, IQAC

for the necessary funding.

The meeting was concluded by a vote of
Thanks for the Principal, Shri. D. U. Lyngdoh.

Actual Receipt for Purchase of Bus

TATA MOTORS **MODRINA AUTO ENTERPRISES**
TATA MOTORS AUTHORISED DEALER
Mawlai T.S.S. Road, Shillong- 793 017, Meghalaya
☎: (0364) 2575735 • Fax: (0364) 2575788

SI No: **0031**
Date: 31/05/17

RECEIPT
Received with thanks from Principal Seha Government College
A sum of Rupees (Rupees in words) Sixteen Lacks forty thousand
only.

by Cash/Cheque/Demand Draft No. 102994 date 05/05/17 on PNB
against Payment for 24 Seha Bus

Kindly Note :
1. Cheques are subject to realization
2. Price prevailing at the time of delivery will be charged.
3. 10% deduction on cancellation of booking / advance


₹ 16,40,000/-

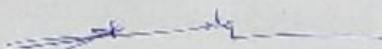
For MODRINA AUTO ENTERPRISES
Shillong Branch
Authorised Signatory

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE, SOHRA

EXTRACT OF THE RESOLUTION

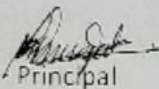
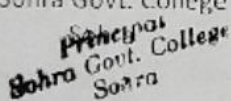
As per the Resolution of the Transport Committee Meeting held on the 28th July, 2017 at the Office of the Principal's Chamber, Sohra Government College, Sohra, the monthly salary for the Driver has been fixed at Rs.8000/- per month and for the Helper at Rs.1500/- per month w.e.f from the date of joining i.e the 1st August, 2017.



Principal
Sohra Govt. College
Sohra


Member Secretary
Transport Committee
Sohra Govt. College Sohra.

RULES & REGULATIONS

1. Don't stand on the Foot board.
2. Do not litter / Rub lime in the Bus.
3. Don't put your head, arms or hands outside the window.
4. No pushing or shoving while on or off the Bus.
5. Do not Damage seat & Equipment.
6. Throwing object inside or outside of the bus is not permitted.
7. Do not jump off the Bus.
8. Be Responsible, Be Respectful, & Be Safe.


Principal
Sohra Govt. College

Principal
Sohra Govt. College
Sohra


Member Secretary
Transport Committee
Sohra Govt. College
Sohra

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :: :: :: SHILLONG

No. CE/GC/MISC-5/2016

Dt. Shillong the 17th August, 2016.

From: Shri. S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To, ✓
The Principal,
Sohra Govt. College, Sohra.

Subject: Acceptance of a College Bus from the local MLA of Sohra
Constituency and appointment of a contractual driver.

Reference: No. SGC/MISC/2016-17/1190 dt. 15.07.2016

Sir,

With reference to your letter stated above, I am directed to
request you to furnish the following:

1. Whether separate fees to be collected from students for meeting expenses
on POL or to utilize the portion of the admission fees collected.
2. To send a complete proposal with the proposed amount to be paid as
remuneration to the driver.

Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong.

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA ::::: SHILLONG

No. CE/GC/MISC-5/2016

Dt. Shillong the 17th August, 2016.

From: Shri. S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To, ✓
The Principal,
Sohra Govt. College, Sohra.

Subject: Acceptance of a College Bus from the local MLA of Sohra
Constituency and appointment of a contractual driver.

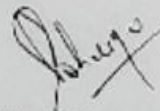
Reference: No. SGC/MISC/2016-17/1190 dt. 15.07.2016

Sir,

With reference to your letter stated above, I am directed to request you to furnish the following:

1. Whether separate fees to be collected from students for meeting expenses on POL or to utilize the portion of the admission fees collected.
2. To send a complete proposal with the proposed amount to be paid as remuneration to the driver.

Yours faithfully,



Dy. Director of Higher & Technical Education(T),
Meghalaya ::: Shillong.

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1176

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shilong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated:Shilong, The 17th August, 2016.


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PCL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1176

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shillong, The 17th August, 2016.

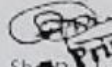
Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PQL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1170

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shilong, The 17th August, 2016.


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). POL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA : : : : : SHILLONG.

No. CE/GC/MISC-5/2016/17

Dt. Shillong the 3rd Nov, 2016

From : Shri S. Bhattacharjee,
Dy. Director of Higher & Technical Education (T),
Meghalaya :: Shillong.

To,
The Principal,
Sohra Govt. College, Sohra.

Sub : Acceptance of a College Bus from Local MLA of Sohra
Constituency and appointment of a Contractual Driver.

Ref : F. No. 73/SGC/DHTE/2015-2016/1170 dt 07.09.2016

Sir,

With reference to your letter on the subject cited above, I am directed to request you to kindly clarify (i) whether POL to be borne from the students fees being collected or separate fees to be collected for POL (ii) to submit complete proposal with financial implication for the remuneration of driver.



Yours faithfully,

Dy. Director of Higher & Technical Education (T),
Meghalaya, Shillong

To check by
the Staff/Secretary/Concerned
10/11/16

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :::::: SHILLONG

No. CE/GC/MISC-5/2016

Dt. Shillong the 17th August, 2016.

From: Shri. S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To, ✓
The Principal,
Sohra Govt. College, Sohra.

Subject: Acceptance of a College Bus from the local MLA of Sohra
Constituency and appointment of a contractual driver.

Reference: No. SGC/MISC/2016-17/1190 dt. 15.07.2016

Sir,

With reference to your letter stated above, I am directed to request you to furnish the following:

1. Whether separate fees to be collected from students for meeting expenses on POL or to utilize the portion of the admission fees collected.
2. To send a complete proposal with the proposed amount to be paid as remuneration to the driver.

Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong.

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1176

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shilong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shilong, The 17th August, 2016


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PCL for the Bus is to be spend from the students fees
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1170

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra,

To: Shri .S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shilong, The 17th August, 2016.

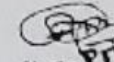
Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PQL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F No.73/SGC/DHTE/2015-16/1170

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shillong, The 17th August, 2016.


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). POL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA : : : : : SHILLONG.

No. CE/GC/MISC-5/2016/17

Dt. Shillong the 3rd Nov, 2016

From : Shri S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong.

To,
The Principal,
Sohra Govt. College, Sohra.

Sub : Acceptance of a College Bus from Local MLA of Sohra
Constituency and appointment of a Contractual Driver.

Ref : F. No. 73/SGC/DHTE/2015-2016/1170 dt 07.09.2016

Sir,

With reference to your letter on the subject cited above, I am directed to request you to kindly clarify (i) whether POL to be borne from the students fees being collected or separate fees to be collected for POL(ii) to submit complete proposal with financial implication for the remuneration of driver.



Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong

To check by
the staff/committee/concerned
10/11/16

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :: SHILLONG.

NO.CE/GC/MISC-5/2016/9

Dt. Shillong the 22nd July, 2016

From : Shri S.Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To,
The Under Secretary to the Govt. of Meghalaya,
Education Department, Shillong.

Sub : Acceptance of a College Bus from a Local MLA of Sohra
Constituency and appointment of a Contractual Driver for
the same.

Madam,

With reference to the above subject, I am directed to forward herewith a copy of letter No.SGC/MISC-2016-17/1190 dt 15.07.2016 and No.SGC/MISC-2016-17/1196 dt 20.07.2016 along with enclosures received from the Principal, Sohra Govt. College, Sohra for favour of your information and necessary action.



Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong

Memo. NO.CE/GC/MISC-5/2016/9
Copy to :-

Dt. Shillong the 22nd July, 2016

1. The Principal, Sohra Govt. College, Sohra

Shree
Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong

To be filed
[Signature]

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No/SGC/Misc/2016-17/

Dated: Sohra, The 3rd Feb, 2017


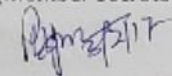
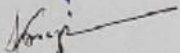
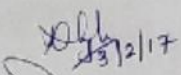
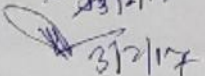
To: The Block Development Officer,
Shella Bhologanj C & RD Block,
Sohra.

Subject: Resolution.


Sir,

With reference to the subject cited above, the meeting of the Transport Committee, Sohra Government College, Sohra held on the 3rd Feb, 2017 has unanimously authorized Shri.O.U.Lyngdoh, Principal, Sohra Government College, Sohra to do all the needful including the withdrawal of money and the purchase of the Bus as sanctioned by Shri.T.W.Chyne, MLA, Sohra Constituency under the Scheme SRWP 2015 – 16.

We support this resolution by signing here in:


1. Shri.G.S.Kharwanlang (Member Secretary).  3/2/17
2. Shri.P.Hynniewta.  3/2/17
3. Shri.K.M.Syiem.  3/2/17
4. Smt.U.Khyllap.  3/2/17
5. Shri.K.Niangmih.  3/2/17

Yours faithfully

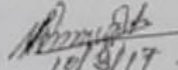

Shri.O.U.Lyngdoh,
Principal
Sohra Govt. College, Sohra.

UTILISATION CERTIFICATE

Certified that the sum of Rs 16,40,000 (Rupees Sixteen Lakh Forty Thousand
only) only received from the Block Development Officer, Shella Bholaganj Block
Sohra being the 1st/Final installment of Fund for Purchasing of College Bus
under SAWP Scheme 2012-16.
Has been fully utilized for the purpose for which it was sanctioned.


(T.W. Chyffe MLA)
Sohra Constituency
Member of the Government
of Assam, India


(Name & Signature of Beneficiaries)



10/8/17

Block Development Officer
Shella-Bholaganj Block Sohra

EXTRACT OF THE RESOLUTION

As per the Resolution of the Transport Committee Meeting held on the 28th July, 2017 at the Office Chamber of the Principal Sohra Government College. The monthly salary for the Driver has been fixed 8000/- per month and for the helper 1500/- per month w.e.f the date of joining i.e the 24th July, 2017.


Principal
Sohra Govt. College
Sohra
Principal
Sohra Govt. College
Sohra


Member Secretary
Transport Committee
Sohra Govt. College
Sohra

**OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE, SOHRA
EAST KHASI HILLS DISTRICT**

No. SGC/Misc/2016-17/1190

Dt. Shillong, the 15th July, 2016

From : Shri D.B.Lynser,
Principal,
Sohra Govt. College, Sohra

To,
The Director,
Higher & Technical Education,
Govt. of Meghalaya, Shillong


Subject: **Acceptance of a College Bus from a Local MLA
(Meghalaya Legislative Assembly) of Sohra Constituency
and appointment of a Contractual Driver for the same.**

Sir,

With reference to the subject cited above, I am very glad to inform you that the above MLA, Shri T. Chyne has donated a College Bus through SRWP Scheme 2015-16 for the Welfare of the students of the College of this area. I do hope that with your kind permission we could run the Bus at the expense of small amount of fees from the students as POL. The task of management will be entrusted to the Transport Committee of the College. Also as the donor has recommended the name of the Driver, I am obliged to request your good office to please appoint Shri Darningstar Marbaniang as a Casual Driver for the Bus.

For which act of your kind approval for the points mentioned above, which we shall received, we will be very grateful to you.

Yours Faithfully,


Principal,
Sohra Govt. College, Sohra

Enclosure:

1. A letter from Shri T.Chyne, Member of Meghalaya Legislative Assembly, Sohra Constituency.
2. Application form of Shri Darningstar Marbaniang.

Copy forwarded to:

1. Commissioner Secretary to the Govt. of Meghalaya, Education Department, Shillong for information.

Principal,
Sohra Govt. College, Sohra

OFFICE OF THE PRINCIPAL: SOHRA GOVERNMENT COLLEGE: SOHRA
EAST KHASI HILLS DISTRICT

F.No.SGC/Misc/2016-17/ 1197

Dated Sohra the 20th July,2016.

From: Shri.D.B.Lynser,
Principal,
Sohra Government College,Sohra

To: The Director
Higher & Technical Education,
Meghalaya,Shillong.

Sub: Maintenance Fund for a Bus donated by a Local MLA Sohra
Constituency.

Ref: Letter No. F.No.SGC/Misc/2016-17/1190 Dated Sohra the 20th July,2016.


Sir,

In continuation of the letter referred to above, I would like to request you to permit the College a provision of fund for the maintenance of the above vehicle.

This is for your information and necessary action.

Thanking You,

Yours faithfully


Shri. D. B. Lynser
Principal
Sohra Govt. College
Sohra

GOVERNMENT OF MEGHALAYA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
SHELLA BHOLAGANJ C&RD BLOCK
SOHRA

No.SDB/ENGG-113/SRWP/Sohra/2015-16/ 5

Dated Sohra, the 15/07/16

WORK ORDER

To,

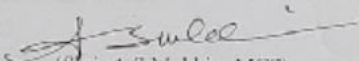
✓ The Principal,
Sohra Government College
Sohra village,

Subject :- Purchase of Star Bus 32 STR LP712 BS 111 for Sohra Government College Under SRWP (MLA Scheme) Sohra A/C 2015-16.

Sir,

This is to inform you that the Government has sanctioned a sum of ₹ 16,40,000/- (Rupees Sixteen Lakhs Forty Thousand) only for the above noted work. You are therefore requested to submit your quotation immediately in consultation with the Junior Engineer in-charged SRWP Scheme and purchase the same within 3 (three) months from the date of issue of this order. The amount will be released to you under the following terms and conditions:

1. EPIC-NO. (In Xeroxed copy) of the authorized to draw money from the Block Office for every payment.
2. The Quotation of the bus to be purchased.
3. Residential Certificate from the Headman/Sardar concerned.
4. Resolution of the Committee of the Purchased Committee.
5. Undertaking for the Purchased of the Bus.


(Shri. A. S. Mukhim, MCS),
Block Development Officer,
Shella Bholaganj C&RD Block,
Sohra

Memo No.SDB/ENGG-113/SRWP/Sohra/2015-16/ 5

Dated Sohra, the 15/07/16

Copy To:-

1. The Junior Engineer In-Charged SRWP Scheme for favour of information and necessary action. The implementation of the above projects shall be as per guidelines prescribed by the Government.
2. The Gram Sevak concerned for information.

/
Block Development Officer,
Shella Bholaganj C&RBlock
Sohra

Titosstarwell Chyne

MEMBER LEGISLATIVE ASSEMBLY
28 - Sohra (ST) Constituency
East Khasi Hills



Date 9/0/17

To,

The Block Development Officer
Pailla Bholagay CD Block.

Authorisation letter.

I hereby authorise Mr.
D. U. Lyngdoh the Principal of
Sohra Govt. College to withdraw
the amount sanctioned under SRP-
2015-16 for purchase a College
Bus.

Please do the needful

Titosstarwell Chyne
M.L.A.
28-Sohra (ST) Constituency,
East Khasi Hills.



TRANSPORT DEPARTMENT, GOVT. OF MEGHALAYA

DISTRICT TRANSPORT OFFICE SHILLONG

FORM 38

[See Rule 62(1)]

CERTIFICATE OF FITNESS

(Applicable in the case of transport vehicles only)



Vehicle No ML050Q3727 (Educational Institution Bus) is certified as complying with the provisions of the Motor Vehicles Act, 1988 and the rules made there under.

Certificate will expire on : 13-Jul-2019

Next Inspection Due Date : 14-Jun-2019

Inspection Fee Receipt No : ML5R170700001963

Receipt Date : 14-Jul-2017

Chassis No : MAT512005GFJ08567

Engine No : 497TC42HTY831672

Seating Capacity : 25 (Including Driver)

Registration No : ML050Q3727

Manufacturing Year : 2017

Inspected on : 14-Jul-2017

Printed on : 20-Jul-2017 16:15:23

Type of Body : FULLY BUILT BUS


Category of Vehicle : LPV

Inspected by : I. KHARMION

Signature and Designation

of Issuing Authority

SHILPOMI Inspector of Motor Vehicle
East Khasi Hills, Shillong




TRANSPORT DEPARTMENT, GOVT. OF MEGHALAYA

District Transport Office SHILLONG

FORM 23

CERTIFICATE OF REGISTRATION



Registration No	ML05Q3727	Registration Date	18-Jul-2017
Description of Vehicle	EDUCATIONAL	Purpose For Printing RC	NEW
Dealer's Name & Address	M/S MODRINA AUTO ENTERPRISE, MAWLAI NONGKWAR, TSS ROAD, SHILONG,		
Owner Name	PRINCIPAL SOHRA	Son/wife/daughter of	NA
Full Address: (Permanent)	GOVERNMENT COLLEGE SAITSOHPEN, SOHRA, SOHRA, EAST KHASI HILLS, MEGHALAYA-793108		
Full Address: (Temporary)	SAITSOHPEN, SOHRA, SOHRA, EAST KHASI HILLS-MEGHALAYA-793108		
Fitness Up To	13-Jul-2019	Tax Up To	30-Jun-2018
Owner Serial No	1	Class of Vehicle	EDUCATIONAL
Detailed Description	INSTITUTION BUS		
Ownership	GOVT UNDERTAKING	Link Vehicle No	
Maker's Name	TATA MOTORS LTD	Norms	BHARAT STAGE IV
Front HSRP No		Rear HSRP No	
Type of Body	FULLY BUILT BUS	Month/Year of Manuf.	01-2017
No of Cylinders	4	Chassis No	MAT512005GFJG8567
Engine No	497TC42HTY831672	Fuel	DIESEL
Horse Power(BHP)	100.50	Cubic Capacity	3783.00
Maker's Classification	TATA LP 410 TT / 34 BS IV	Wheel base	3400
Seating Cap(In all)	25	Standing Cap	0
Sleepar Cap	0	Unladen Wt (kgs)	2385
Colour	NA	Laden/GV Wt (kgs)	6520
Other Criteria		AC Fitted	NO

Additional Particulars of all transport vehicles other than motor cabs (Gross Vehicle Weight)

By Manuf.	As Regd.	Description	Weight(In kgs)
a) Front:	0	0	0
b) Rear:	0	0	0
c) Other:	0	0	0
d) Tandem:	0	0	0

The motor vehicle above described is subject to Hypothecation in favour of w.e.f.

Purchase dt	13-Jun-2017	Sale Amt	152000
OTT Date	13-Jul-2017	Amount/Rcpt No	5775 / ML5R170700001963
TaxUpTo	30-Jun-2018	Vehicle is Govt./ Pvt.	PRIVATE
Tax Exempted or Not	NOT EXEMPTED	Date of Approval	18-Jul-2017

Other State/Transfer/Conversion Details

Previous Owner	Previous RegNo
Old State	Entry Date
Transfer Date	Conversion Date

This certificate is valid from 18-Jul-2017 to 17-Jul-2032

Date 18-Jul-2017 17:58:50

Signature of Registering Authority
 [Signature] 18/7/17
 District Transport Officer
 East Khasi Hills, Shillong

Signature of Applicant
 [Signature] 18/7/17
 Principal Sohra

Cover Note



UNITED INDIA INSURANCE

UNITED INDIA INSURANCE CO. LIMITED
Registered Office: 24, WHITES ROAD, CHENNAI - 600014
MOTOR VEHICLE INSURANCE COVERNOTE

DON BOSEO POINT (MAIN ROAD), SHILLONG,
KHASI HILLS - EAST - 793003, MEGHALAYA, INDIA (361) 2223383 FAX: EMAIL
Intermediary Name: KALPANA DEY
Intermediary Code: AG00029814

Office Code: 130803
Cover Note No: 13080313179100058255

The insured declared in Form S2 referred to below having proposed for insurance in respect of Motor Vehicle(s) described therein and having paid the sum of **₹ 51,490/-** as premium (including service tax) the risk is hereby held covered under the terms of the Company's usual form of policy applicable thereto (subject to any Special Condition mentioned below) unless the cover be terminated by the Company by notice in writing in which case the insurance will thereupon cease and a proportionate part of the premium otherwise payable for such insurance shall be charged for the time the Company had been at risk.

Make and Reg. No of the Vehicle	Year of Manufacture	Cubic Capacity	Gross Vehicle Weight (GVW) (Goods Carrying Vehicle)	Licensed Carrying Capacity (CC) (Passenger Carrying Vehicle)	Insured's Declared Value (DV)	
					For Vehicle	For Accessories not included in Manufacturer's listed selling price
SHAR BUS 247157R BUS	2017	3783 cc	6520 Kgs	24+1 STR	₹	₹ 15,20,000/-

Engine No. **497 IC 42 HTY 831672**
Additional Risk, if any:
Imposed Excess Amount:
A/C Code:

Chassis No. **MAT5120056FJ08567**
Special Conditions:
Financier Code:
Financier Name:

FORMS S2 (INDIA) of CENTRAL MOTOR VEHICLE RULES 1989

- Registration Office and Address of the vehicle insured: **The Principal, Sohra Government College, Sohra Sait Sohpa, Cherrapunjee, Meghalaya.**
- Make and Year of manufacture: **2017**
- Registration mark and number or description of the vehicle insured: **E KHD 7A 3108**
- Name and address of insured: **do**
- Mode of payment: CASH/CHEQUE/D.D. NO. for **₹** Date **14.06.2017** policy will be effective subject to retention of cheque.
- Effective date and time of commencement of insurance for the purpose of this Act: Date **14.06.2017** Time **1:00 PM**
- Date of expiry of insurance: **13.06.2018**
- Persons or classes of persons entitled to drive: Any person (including insured) insured provided that a person holds an effective driving licence at the time of accident and is not disqualified from holding or obtaining such a licence. Provided also that the person holding an effective Learners licence may also drive the vehicle and such a person satisfies the requirements of Rule 3 of Central Motor Vehicle Act, 1989.

- Limitations as to use: The policy covers use of the vehicle for any purpose other than a) Hire or Reward b) Carriage Goods (other than samples or personal baggage) c) Organized Racing d) Pace Making e) Speed Testing and Reliability Trials f) Use in connection with Motor Trade
- The period of validity of this cover note will expire on: **13.06.2018**

I/We hereby certify that this Cover Note is issued in accordance with the provisions of Chapter II of the Motor Vehicles Act, 1988.

Date of issue:

Place:

IF POLICY IS NOT RECEIVED WITH IN 30 DAYS PLEASE CONTACT BVM/DM

For United India Insurance Co. Ltd.





UNITED INDIA INSURANCE COMPANY LIMITED

RENEWAL NOTICE

From: Issuing Office : 130801 SAPPHIRE HOUSE DON BOSCO POINT LAITUMKHAH MAIN ROAD KHASI HILLS - EAST-793003 MEGHALAYA Telephone:(364) 2223385	To: THE PRINCIPAL SOHRA GOVERNMENT COLLEGE (23035424966) SOHRA, SAITSOHPEN CHERRAPUNJEE KHASI HILLS - EAST-793108 MEGHALAYA Mobile:9863104341
---	--

REGISTRARS OFFICE, KINDLY UPDATE YOUR VEH REGISTRATION NO. AND ADDRESS WD/ADRESSA THIS, NO AND DATE/PAN NO/FORMS FOR RENEWAL

Ref : Renewal of Commercial Vehicle Package Policy No. 1308013118P103808922 (Previous Policy No:- 1308013117P104182539) on Vehicle No. ML 05 Q 3727

Dear Sir/Madam,

This is to advise you that your insurance policy number 1308013118P103808922 expires on 20/06/2019. Please contact us at an early date at the above address with details of changes, if any, including your revised estimated value of vehicle, accessories, based on current market value. We will advise you the correct premium payable and would request you to pay and renew the policy well in advance to maintain continuity in insurance.

Particulars of Vehicle Insured

Registration No.	Obsolete Vehicle	Engine No.	Chassis No.	Make/Model	Year of Mfg	Type of Body	Cubic Capacity	Seating including Side Car
ML 05 Q 3727	No	H97TC42HTYB31672	MAT512005GFJ08567	LP 909/BUS	2017	BUS	2703	24

Insured's Declared Value

For Vehicle Rs.	For Side Car Rs.	Non Electrical Accessories Rs.	Electrical/Electronic Accessories Rs.	CNG/LPG Unit Rs.	Total Value Rs.
1120000	0	0	0	0	1120000

Proposed premium (Inclusive of GST) payable : Rs. 46,427.00/- (Subject to Change depending on Insured Vehicle Value, Policy Terms and Conditions)

48553/-

For and on behalf of United India Insurance Company Limited

Authorized Signatory



Tear Off Here-----

From: THE PRINCIPAL SOHRA GOVERNMENT COLLEGE (23035424966) SOHRA, SAITSOHPEN CHERRAPUNJEE KHASI HILLS - EAST-793108 MEGHALAYA Mobile:9863104341	To: United India Insurance Company Limited Issuing Office : 130801 SAPPHIRE HOUSE DON BOSCO POINT LAITUMKHAH MAIN ROAD KHASI HILLS - EAST-793003 MEGHALAYA Telephone:(364) 2223385
--	---

Dear Sir/Madam,

Ref : Renewal of Commercial Vehicle Package Policy No. 1308013118P103808922 (Previous Policy No:- 1308013117P104182539) on Vehicle No. ML 05 Q 3727

With reference to your renewal notice(s) please renew the policy 1308013118P103808922 for further period of one year. A remittance of Rs. only towards renewal premium is attached herewith by way of Cash/Cheque/DD No. Dt.

Date :
Place :

Payment due on : 20/06/2019
Pay by : 20/06/2019

(Signature)

Copy To: Agent: KALPANA DEY - AGD0029814 /Broker: /Reinsurance: /Development Officer: -, Intermediary Mobile No:- 9863091375

Forwarded to the Member Secretary T.C for immediate action
10/6/19



TRANSPORT DEPARTMENT, GOVT. OF MEGHALAYA
DISTRICT TRANSPORT OFFICE SHILLONG

FORM 38

[See Rule 62(1)]

CERTIFICATE OF FITNESS

(Applicable in the case of transport vehicles only)



Vehicle No. **ML05Q3727** (Educational Institution Bus) is certified as complying with the provisions of the Motor Vehicles Act, 1988 and the rules made there under.

Certificate will expire on : 13-Jul-2019
Next Inspection Due Date : 14-Jun-2019
Inspection Fee Receipt No : ML5R170700001963
Receipt Date : 14-Jul-2017
Chassis No : MAT512005GFJ08567
Engine No : 497TC42HTY831672
Seating Capacity : 25 (Including Driver)
Registration No : ML05Q3727
Manufacturing Year : 2017
Inspected on : 14-Jul-2017
Printed on : 20-Jul-2017 16:15:23

Type of Body : FULLY BUILT BUS
Category of Vehicle : LPV
Inspected by : L. KHARMION

Signature and Designation
of Issuing Authority
SHILPOMBAR of Motor Vehicle
East Khasi Hills, Shillong

Transport Committee
Sohra Govt. College Sohra.

Meeting on the 20th July / 2016

The members presents.

1. D. B. Lyner *Principal S.G.C. Sohra*
2. G. S. Khoswarlong
3. P. Hyanwta
4. K. M. Syim
5. U. Khyllip

A Resolution

2. The Committee has (resolved) authorized ^{the} D.B. Lyner (Principal S.G.C. Sohra) to do the needful in the process of purchasing the College Bus.

1. The Committee has appreciated the Local M.L.A. Sohra Constituency (T.W. Chyn) who has allocated a fund from ~~his~~ part in purchasing a College Bus. The Committee has also ^{acknowledged} ~~appreciated~~ the Student Union as the outgoing Principal in approaching the M.L.A. for the said bus. Also the Committee acknowledge the present Principal ^(D.B. Lyner) who has ^(finally) follow-up the matter to be materialized.

3. Pending the permission for the appointment of Casual driver, the plying of bus services will be kept in abeyance.

4. The Committee has entrusted to ~~Principal~~ ~~S.G.C~~ School to take the matter to a higher authority pertaining to the appointment of ~~the~~ driver and the funds for the maintenance of the Service.

5. The ~~Committee~~ next meeting will be held after once the intimation/information is received from the higher authority.

W. S. Srinivasan
 Secretary

A Resolution
 The Committee has (considered) and resolved that
 the Principal (S.G.C. School) to do the
 process of purchasing the
 College Bus.
 The Committee has appointed the local M.A.
 (Mr. Chinn) who has allocated a
 portion of the Student Union
 fund for this purpose. The M.A.
 also approached the M.A.
 in charge of the College Bus
 for the said purpose. Also the
 Principal has been authorized
 to purchase the bus.
 The matter to be considered
 at the next meeting of the
 Committee for the appointment of
 the driver and the funds for the
 maintenance of the Service.

4. The Committee has entrusted to ~~Principal~~ ~~S.G.C School~~ to take the matter to a higher authority pertaining to the appointment of ~~the~~ driver and the funds for the maintenance of the service.

5. The (Committee) next meeting will be held after once ~~the~~ intimation / information is received from the higher authority.

Principal
S.G.C School

A Resolution
The Committee has (considered) and has decided to do in the process of purchasing the

College bus. The Committee has also decided to do in the process of purchasing the College bus. The Committee has also decided to do in the process of purchasing the College bus. The Committee has also decided to do in the process of purchasing the College bus. The Committee has also decided to do in the process of purchasing the College bus.

Transport Committee

Proceeding of a meeting on the 19th Aug/16.

Members present.

1. Principal — D.B. Lynser
2. Member Secy — G. Sypailong & Worlang
3. — Pylunwell Hynnewto
4. — Linquien Khylop

Shri K.M. Sjiem & K. Nongmich — absent
(~~at~~) but informed

① The Committee has decided to fund the Transport fare @ 350^{per semester} to be included in the admission fee for POL.

② The meeting resolved that all matters related to the transport committee will be jointly discussed by the teachers and Students Union on the 26th August 2016.

Proceeding of the meeting on the 26th/Sept/16

Members Present.

- | | Signature |
|----------------|------------------------|
| 1. Principal | D.B. Gymer |
| 2. Member Secy | G. Syfaiang Khawantong |
| 3. Member. | Pylhen well Hyanwanta |
| 4. Member | A. Niangmil |

Agenda

1. Submission of Resolution for purchasing of College Bus under MLA Scheme (SRWP-2015-16) Sobra Constituency.

The Committee has resolved that the matter related to the ^{acceptance} purchase of the Bus from the MLA Sobra Constituency Shri P. W. Chyne has been kept in abeyance till the order from the Govt. is received. In this connection the matter will be taken up by the new Principal Principal.

made from the C.D.F. The Committee further resolve that the payment per month will be £4000.

The Committee resolve that the transport fee for each student will be £350.00/student (Running cost + maintaining cost)

The Committee resolve to meet the MLA and explain him of the technicalities, related with of running of the bus and this current session.

The Meeting ended with the Note of thanks from the Principal.

Proceedings of the Transport Committee held on 15-05-2017
at the Chamber of the Principal Sarda Government College.

Members Present:

1. Shri. D. U. Singh
2. Shri. G. S. Khosla
3. Shri. P. Hymista
4. Shri. H. M. Singh

Apologies for Absence received from Shri. H. Niyamish and Mr. U. Singh.

The meeting was chaired by Shri. D. U. Singh.

The member Secretary highlighted on the progress of the matter as regard to the acquisition of the Vehicle (College Bus) sanctioned through M.H.A Scheme.

The meeting resolved that the ₹ 350.00 fee will be collected from the students of the college. Students of the Higher Secondary section will be exempted from paying the above fee as their timing for classes is at variance with that of the college.

105-20-21 no had returned payment etc of expenses
In order to meet the running cost as well as the Maintenance cost, the Committee

resolved that their expenditure will be adjusted, in the following way:

1. College Development Fund - ₹ 200.00 from ₹ 350.00
2. Internal Examination Fee - ₹ 50.00 from ₹ 150.00
3. Common Room Fees - ₹ 50.00 from ₹ 60.00
4. Miscellaneous - ₹ 50.00

As regard to the fee structure of the students from the 2nd Semester onwards, it is resolved as follows:

1. Internal Exam Fee - ₹ 50.00 from ₹ 100.00
2. College Development Fund - ₹ 200.00 from ₹ 350.00
3. Miscellaneous - ₹ 100.00

25 records of present visit as of 11/11/2021
above fee on their terms for college
at variance with their records

2. Route College Bus to fly:

The Committee resolved that the route for the Bus to undertake would be as follows:

a. The Starting Point for the Bus would be Lad Mawphlang Village. Near Sohra River, haitongjens, New Sohra - College Campus.

b. Henceforth from the College Campus the Bus will proceed towards Mawnah (7 mile) via Mawki-Syiem and return towards Lower Cherrans and proceed towards Mawmai via Pynshad Khurai.

c. From Pynshad Mawmai the College Bus will proceed towards the College Campus.

The journey to be undertaken by the Bus will commence at 8:00 am from Lad Mawphlang and the entire journey for pick-up will be completed at the College Campus at 9:45 am.

d. The Return Journey for dropping the students will commence from the College Campus from at 3:30 pm towards

The extreme station, had. Mawphlang at around 4:45 pm.

The entire leg of the Return journey will conclude at the College Campus by 7:00 pm, after dropping the students at Mawmuh and Mawsmat (if needed)

3. Conductor for the College Bus: The Committee also discuss on the matter relating to the requirement of the service of the conductor. The Committee entrusted the Member Secretary and the Principal to find out ways and means for requiring the service of a conductor.

4. Provision of Garage for the Bus: The Committee also discuss on the need for a garage for the College Bus.

The meeting resolved as follows:

1. To construct the garage for the College Bus.

2. To endorse this to the Infrastructure Committee of the College for the preparation of the necessary details.

3. To endorse this matter of construction of the garage to the College, IQAC

for the necessary funding.

The meeting was concluded by a vote of
Thanks for the Principal, Shri. D. U. Lyngdoh.

Actual Receipt for Purchase of Bus

TATA MOTORS MODRINA AUTO ENTERPRISES
TATA MOTORS AUTHORISED DEALER
Mawlai T.S.S. Road, Shillong- 793 017, Meghalaya
☎: (0364) 2575735 • Fax: (0364) 2575788

SI No: **0031**
Date: 31/05/17

RECEIPT
Received with thanks from Principal Seha Government College
A sum of Rupees (Rupees in words) Sixteen Lacks forty thousand
only.

by Cash/Cheque/Demand Draft No. 102994 date 05/05/17 on PNB
against Payment for 24 Seha Bus

Kindly Note :
1. Cheques are subject to realization
2. Price prevailing at the time of delivery will be charged.
3. 10% deduction on cancellation of booking / advance


₹ 16,40,000/-

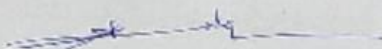
For MODRINA AUTO ENTERPRISES
Shillong Branch
Authorised Signatory

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE, SOHRA

EXTRACT OF THE RESOLUTION

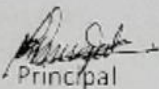
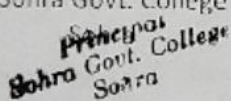
As per the Resolution of the Transport Committee Meeting held on the 28th July, 2017 at the Office of the Principal's Chamber, Sohra Government College, Sohra, the monthly salary for the Driver has been fixed at Rs.8000/- per month and for the Helper at Rs.1500/- per month w.e.f from the date of joining i.e the 1st August, 2017.



Principal
Sohra Govt. College
Sohra


Member Secretary
Transport Committee
Sohra Govt. College Sohra.

RULES & REGULATIONS

1. Don't stand on the Foot board.
2. Do not litter / Rub lime in the Bus.
3. Don't put your head, arms or hands outside the window.
4. No pushing or shoving while on or off the Bus.
5. Do not Damage seat & Equipment.
6. Throwing object inside or outside of the bus is not permitted.
7. Do not jump off the Bus.
8. Be Responsible, Be Respectful, & Be Safe.


Principal
Sohra Govt. College

Principal
Sohra Govt. College
Sohra


Member Secretary
Transport Committee
Sohra Govt. College
Sohra

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :: :: :: SHILLONG

No. CE/GC/MISC-5/2016

Dt. Shillong the 17th August, 2016.

From: Shri. S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To, ✓
The Principal,
Sohra Govt. College, Sohra.

Subject: Acceptance of a College Bus from the local MLA of Sohra
Constituency and appointment of a contractual driver.

Reference: No. SGC/MISC/2016-17/1190 dt. 15.07.2016

Sir,

With reference to your letter stated above, I am directed to
request you to furnish the following:

1. Whether separate fees to be collected from students for meeting expenses
on POL or to utilize the portion of the admission fees collected.
2. To send a complete proposal with the proposed amount to be paid as
remuneration to the driver.

Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong.

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA ::::: SHILLONG

No. CE/GC/MISC-5/2016

Dt. Shillong the 17th August, 2016.

From: Shri. S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To, ✓
The Principal,
Sohra Govt. College, Sohra.

Subject: Acceptance of a College Bus from the local MLA of Sohra
Constituency and appointment of a contractual driver.

Reference: No. SGC/MISC/2016-17/1190 dt. 15.07.2016

Sir,

With reference to your letter stated above, I am directed to request you to furnish the following:

1. Whether separate fees to be collected from students for meeting expenses on POL or to utilize the portion of the admission fees collected.
2. To send a complete proposal with the proposed amount to be paid as remuneration to the driver.

Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya ::: Shillong.

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1176

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shilong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated:Shilong, The 17th August, 2016.


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PCL for the Bus is to be spend from the students fees
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1176

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shillong, The 17th August, 2016.

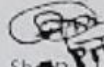
Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PQL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1170

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shilong, The 17th August, 2016.


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). POL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA : : : : : SHILLONG.

No. CE/GC/MISC-5/2016/17

Dt. Shillong the 3rd Nov, 2016

From : Shri S. Bhattacharjee,
Dy. Director of Higher & Technical Education (T),
Meghalaya :: Shillong.

To,
The Principal,
Sohra Govt. College, Sohra.

Sub : Acceptance of a College Bus from Local MLA of Sohra
Constituency and appointment of a Contractual Driver.

Ref : F. No. 73/SGC/DHTE/2015-2016/1170 dt 07.09.2016

Sir,

With reference to your letter on the subject cited above, I am directed to request you to kindly clarify (i) whether POL to be borne from the students fees being collected or separate fees to be collected for POL (ii) to submit complete proposal with financial implication for the remuneration of driver.



Yours faithfully,

Dy. Director of Higher & Technical Education (T),
Meghalaya, Shillong

To check by
the Staff/Secretary/Concerned
10/11/16

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :::::: SHILLONG

No. CE/GC/MISC-5/2016

Dt. Shillong the 17th August, 2016.

From: Shri. S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To, ✓
The Principal,
Sohra Govt. College, Sohra.

Subject: Acceptance of a College Bus from the local MLA of Sohra
Constituency and appointment of a contractual driver.

Reference: No. SGC/MISC/2016-17/1190 dt. 15.07.2016

Sir,

With reference to your letter stated above, I am directed to request you to furnish the following:

1. Whether separate fees to be collected from students for meeting expenses on POL or to utilize the portion of the admission fees collected.
2. To send a complete proposal with the proposed amount to be paid as remuneration to the driver.

Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong.

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1176

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shilong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shilong, The 17th August, 2016


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PCL for the Bus is to be spend from the students fees
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No.73/SGC/DHTE/2015-16/1170

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra,

To: Shri .S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shilong, The 17th August, 2016.

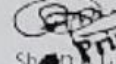
Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). PQL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F No.73/SGC/DHTE/2015-16/1170

Dated: Sohra, The 7th Sept, 2016

From: Shri.D.B.Lynser
Principal
Sohra Government College
Sohra.

To: Shri.S.Bhattacharjee
Deputy Director of Higher & Technical Education (T)
Government of Meghalaya
Shillong.

Subject: Reply for Acceptance of a College Bus from Local MLA of Sohra Constituency
and appointment of a Contractual Driver.

Ref.No.CE/GC/MISC-5/2016, Dated: Shillong, The 17th August, 2016.


Sir,

As mentioned in the subject above with the two queries regarding acceptance of the college Bus, it is hereby stated that:

- (i). POL for the Bus is to be spend from the students fees.
- (ii). The driver is to be in a contractual post as per rate fixed by the Department to be a skilled one.

Thanking You

Yours faithfully


Principal
Sohra Govt. College
Sohra

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA : : : : : SHILLONG.

No. CE/GC/MISC-5/2016/17

Dt. Shillong the 3rd Nov, 2016

From : Shri S. Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong.

To,
The Principal,
Sohra Govt. College, Sohra.

Sub : Acceptance of a College Bus from Local MLA of Sohra
Constituency and appointment of a Contractual Driver.

Ref : F. No. 73/SGC/DHTE/2015-2016/1170 dt 07.09.2016

Sir,

With reference to your letter on the subject cited above, I am directed to request you to kindly clarify (i) whether POL to be borne from the students fees being collected or separate fees to be collected for POL(ii) to submit complete proposal with financial implication for the remuneration of driver.



Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong

To check by
the staff/committee/concerned
10/11/16

OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
MEGHALAYA :: SHILLONG.

NO.CE/GC/MISC-5/2016/9

Dt. Shillong the 22nd July, 2016

From : Shri S.Bhattacharjee,
Dy. Director of Higher & Technical Education(T),
Meghalaya, Shillong.

To,
The Under Secretary to the Govt. of Meghalaya,
Education Department, Shillong.

Sub : Acceptance of a College Bus from a Local MLA of Sohra
Constituency and appointment of a Contractual Driver for
the same.

Madam,

With reference to the above subject, I am directed to forward herewith a copy of letter No.SGC/MISC-2016-17/1190 dt 15.07.2016 and No.SGC/MISC-2016-17/1196 dt 20.07.2016 along with enclosures received from the Principal, Sohra Govt. College, Sohra for favour of your information and necessary action.



Yours faithfully,

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong

Memo. NO.CE/GC/MISC-5/2016/9
Copy to :-

Dt. Shillong the 22nd July, 2016

1. The Principal, Sohra Govt. College, Sohra

Dy. Director of Higher & Technical Education(T),
Meghalaya :: Shillong

To be filed
[Signature]

OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE: SOHRA

F.No/SGC/Misc/2016-17/

Dated: Sohra, The 3rd Feb, 2017


To: The Block Development Officer,
Shella Bhologanj C & RD Block,
Sohra.

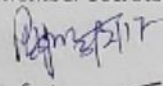
Subject: Resolution.

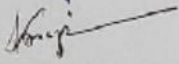
Sir,

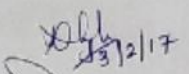
With reference to the subject cited above, the meeting of the Transport Committee, Sohra Government College, Sohra held on the 3rd Feb, 2017 has unanimously authorized Shri.O.U.Lyngdoh, Principal, Sohra Government College, Sohra to do all the needful including the withdrawal of money and the purchase of the Bus as sanctioned by Shri.T.W.Chyne, MLA, Sohra Constituency under the Scheme SRWP 2015 – 16.

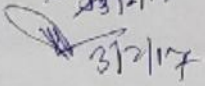
We support this resolution by signing here in:

1. Shri.G.S.Kharwanlang (Member Secretary).  3/2/17


2. Shri.P.Hynniewta.  3/2/17

3. Shri.K.M.Syiem. 

4. Smt.U.Khyllap.  3/2/17


5. Shri.K.Niangmih.  3/2/17

Yours faithfully

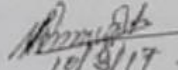

Shri.O.U.Lyngdoh,
Principal
Sohra Govt. College, Sohra.

UTILISATION CERTIFICATE

Certified that the sum of Rs 16,40,000 (Rupees Sixteen Lakh Forty Thousand
only) only received from the Block Development Officer, Shella Bholaganj Block
Sohra being the 1st/Final installment of Fund for Purchasing of College Bus
under SAWP Scheme 2012-16.
Has been fully utilized for the purpose for which it was sanctioned.


(T.W. Chyffe MLA)
Sohra Constituency
Minister in Charge
Sohra District Government
Sohra, Mizoram


(Name & Signature of Beneficiaries)



10/8/17

Block Development Officer
Shella-Bholaganj Block Sohra

EXTRACT OF THE RESOLUTION

As per the Resolution of the Transport Committee Meeting held on the 28th July, 2017 at the Office Chamber of the Principal Sohra Government College. The monthly salary for the Driver has been fixed 8000/- per month and for the helper 1500/- per month w.e.f the date of joining i.e the 24th July, 2017.


Principal
Sohra Govt. College
Sohra
Principal
Sohra Govt. College
Sohra


Member Secretary
Transport Committee
Sohra Govt. College
Sohra

**OFFICE OF THE PRINCIPAL SOHRA GOVERNMENT COLLEGE, SOHRA
EAST KHASI HILLS DISTRICT**

No. SGC/Misc/2016-17/1190

Dt. Shillong, the 15th July, 2016

From : Shri D.B.Lynser,
Principal,
Sohra Govt. College, Sohra

To,
The Director,
Higher & Technical Education,
Govt. of Meghalaya, Shillong


Subject: **Acceptance of a College Bus from a Local MLA
(Meghalaya Legislative Assembly) of Sohra Constituency
and appointment of a Contractual Driver for the same.**

Sir,

With reference to the subject cited above, I am very glad to inform you that the above MLA, Shri T. Chyne has donated a College Bus through SRWP Scheme 2015-16 for the Welfare of the students of the College of this area. I do hope that with your kind permission we could run the Bus at the expense of small amount of fees from the students as POL. The task of management will be entrusted to the Transport Committee of the College. Also as the donor has recommended the name of the Driver, I am obliged to request your good office to please appoint Shri Darningstar Marbaniang as a Casual Driver for the Bus.

For which act of your kind approval for the points mentioned above, which we shall received, we will be very grateful to you.

Yours Faithfully,


Principal,
Sohra Govt. College, Sohra

Enclosure:

1. A letter from Shri T.Chyne, Member of Meghalaya Legislative Assembly, Sohra Constituency.
2. Application form of Shri Darningstar Marbaniang.

Copy forwarded to:

1. Commissioner Secretary to the Govt. of Meghalaya, Education Department, Shillong for information.

Principal,
Sohra Govt. College, Sohra

OFFICE OF THE PRINCIPAL: SOHRA GOVERNMENT COLLEGE: SOHRA
EAST KHASI HILLS DISTRICT

F.No.SGC/Misc/2016-17/ 1197

Dated Sohra the 20th July,2016.

From: Shri.D.B.Lynser,
Principal,
Sohra Government College,Sohra

To: The Director
Higher & Technical Education,
Meghalaya,Shillong.

Sub: Maintenance Fund for a Bus donated by a Local MLA Sohra
Constituency.

Ref: Letter No. F.No.SGC/Misc/2016-17/1190 Dated Sohra the 20th July,2016.


Sir,

In continuation of the letter referred to above, I would like to request you to permit the College a provision of fund for the maintenance of the above vehicle.

This is for your information and necessary action.

Thanking You,

Yours faithfully


Shri. D. B. Lynser
Principal
Sohra Govt. College
Sohra

GOVERNMENT OF MEGHALAYA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
SHELLA BHOLAGANJ C&RD BLOCK
SOHRA

No.SDB/ENGG-113/SRWP/Sohra/2015-16/ 5

Dated Sohra, the 15/07/16

WORK ORDER

To,

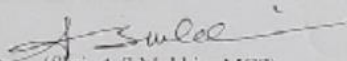
✓ The Principal,
Sohra Government College
Sohra village,

Subject :- Purchase of Star Bus 32 STR LP712 BS 111 for Sohra Government College Under SRWP (MLA Scheme) Sohra A/C 2015-16.

Sir,

This is to inform you that the Government has sanctioned a sum of ₹ 16,40,000/- (Rupees Sixteen Lakhs Forty Thousand) only for the above noted work. You are therefore requested to submit your quotation immediately in consultation with the Junior Engineer in-charged SRWP Scheme and purchase the same within 3 (three) months from the date of issue of this order. The amount will be released to you under the following terms and conditions:

1. EPIC-NO. (In Xeroxed copy) of the authorized to draw money from the Block Office for every payment.
2. The Quotation of the bus to be purchased.
3. Residential Certificate from the Headman/Sardar concerned.
4. Resolution of the Committee of the Purchased Committee.
5. Undertaking for the Purchased of the Bus.


(Shri. A. S. Mukhim, MCS),
Block Development Officer,
Shella Bholaganj C&RD Block,
Sohra

Memo No.SDB/ENGG-113/SRWP/Sohra/2015-16/ 5

Dated Sohra, the 15/07/16

Copy To:-

1. The Junior Engineer In-Charged SRWP Scheme for favour of information and necessary action. The implementation of the above projects shall be as per guidelines prescribed by the Government.
2. The Gram Sevak concerned for information.

/
Block Development Officer,
Shella Bholaganj C&RBlock
Sohra

Titosstarwell Chyne

MEMBER LEGISLATIVE ASSEMBLY
28 - Sohra (ST) Constituency
East Khasi Hills



Date 9/0/17

To,

The Block Development Officer
Pailla Bholagaj CARD Block.

Authorisation letter.

I hereby authorise Mr.
D. U. Lyngdoh the Principal of
Sohra Govt. College to withdraw
the amount sanctioned under SRP-
2015-16 for purchase a College
Bus.

Please do the needful

Titosstarwell Chyne
M.L.A.
28-Sohra (ST) Constituency,
East Khasi Hills.



TRANSPORT DEPARTMENT, GOVT. OF MEGHALAYA

DISTRICT TRANSPORT OFFICE SHILLONG

FORM 38

[See Rule 62(1)]

CERTIFICATE OF FITNESS

(Applicable in the case of transport vehicles only)



Vehicle No ML050Q3727 (Educational Institution Bus) is certified as complying with the provisions of the Motor Vehicles Act, 1988 and the rules made there under.

Certificate will expire on : 13-Jul-2019

Next Inspection Due Date : 14-Jun-2019

Inspection Fee Receipt No : ML5R170700001963

Receipt Date : 14-Jul-2017

Chassis No : MAT512005GFJ08567

Engine No : 497TC42HTY831672

Seating Capacity : 25 (Including Driver)

Registration No : ML050Q3727

Manufacturing Year : 2017

Inspected on : 14-Jul-2017

Printed on : 20-Jul-2017 16:15:23

Type of Body : FULLY BUILT BUS


Category of Vehicle : LPV

Inspected by : I. KHARMIN

Signature and Designation

of Issuing Authority

SHILPOMI Inspector of Motor Vehicle
East Khasi Hills, Shillong




TRANSPORT DEPARTMENT, GOVT. OF MEGHALAYA

District Transport Office SHILLONG

FORM 23

CERTIFICATE OF REGISTRATION



Registration No	ML05Q3727	Registration Date	18-Jul-2017
Description of Vehicle	EDUCATIONAL	Purpose For Printing RC	NEW
Dealer's Name & Address	M/S MODRINA AUTO ENTERPRISE, MAWLAI NONGKWAR, TSS ROAD, SHILONG,		
Owner Name	PRINCIPAL SOHRA	Son/wife/daughter of	NA
	GOVERNMENT COLLEGE		
Full Address: (Permanent)	SAITSOHPEN, SOHRA, SOHRA, EAST KHASI HILLS, MEGHALAYA-793108		
Full Address: (Temporary)	SAITSOHPEN, SOHRA, SOHRA, EAST KHASI HILLS-MEGHALAYA-793108		
Fitness Up To	13-Jul-2019	Tax Up To	30-Jun-2018
Owner Serial No	1		
Detailed Description			
Class of Vehicle	EDUCATIONAL	Link Vehicle No	
	INSTITUTION BUS	Norms	BHARAT STAGE IV
Ownership	GOVT UNDERTAKING	Rear HSRP No	
Maker's Name	TATA MOTORS LTD	Month/Year of Manuf.	01-2017
Front HSRP No		Chassis No	MAT512005GFJG8567
Type of Body	FULLY BUILT BUS	Fuel	DIESEL
No of Cylinders	4	Cubic Capacity	3783.00
Engine No	497TC42HTY831872	Wheel base	3400
Horse Power(BHP)	100.50	Standing Cap	0
Maker's Classification	TATA LP 410 TT / 34 BS IV	Unladen Wt (kgs)	2385
Seating Cap(In all)	25	Laden/GV Wt (kgs)	6520
Sleeper Cap	0	AC Fitted	NO
Colour	NA		
Other Criteria			

Additional Particulars of all transport vehicles other than motor cabs (Gross Vehicle Weight)

By Manuf.	As Regd.	Description	Weight(In kgs)
a) Front:	0	0	0
b) Rear:	0	0	0
c) Other:	0	0	0
d) Tandem:	0	0	0

The motor vehicle above described is subject to Hypothecation in favour of w.e.f.

Purchase dt	13-Jun-2017	Sale Amt	1520000
OTT Date	13-Jul-2017	Amount/Rcpt No	5775 / ML5R170700001963
TaxUpTo	30-Jun-2018	Vehicle is Govt./ Pvt.	PRIVATE
Tax Exempted or Not	NOT EXEMPTED	Date of Approval	18-Jul-2017

Other State/Transfer/Conversion Details

Previous Owner	Previous RegNo
Old State	Entry Date
Transfer Date	Conversion Date

This certificate is valid from 18-Jul-2017 to 17-Jul-2032

Date 18-Jul-2017 17:58:50

Signature of Registering Authority

18/7/17

Taxation Particulars / Advance Registration Mark Fee Details

Cover Note



UNITED INDIA INSURANCE

UNITED INDIA INSURANCE CO. LIMITED
Registered Office: 24, WHITES ROAD, CHENNAI - 600014
MOTOR VEHICLE INSURANCE COVERNOTE

DON BOSSO POINT (MAIN ROAD), SHILLONG,
KHASI HILLS - EAST - 793003, MEGHALAYA, INDIA (361) 2223383 FAX: EMAIL
Intermediary Name: KALPANA DEY
Intermediary Code: A600029814

Office Code: 130803
Cover Note No: 13080313179100058255

The insured declared in Form S2 referred to below having proposed for insurance in respect of Motor Vehicle(s) described therein and having paid the sum of **₹ 51,490/-** as premium (including service tax) the risk is hereby held covered under the terms of the Company's usual form of policy applicable thereto (subject to any Special Condition mentioned below) unless the cover be terminated by the Company by notice in writing in which case the insurance will thereupon cease and a proportionate part of the premium otherwise payable for such insurance shall be charged for the time the Company had been at risk.

Make and Reg. No of the Vehicle	Year of Manufacture	Cubic Capacity	Gross Vehicle Weight (GVW) (Goods Carrying Vehicle)	Licensed Carrying Capacity (CC) (Passenger Carrying Vehicle)	Insured's Declared Value (DV)	
					For Vehicle	For Accessories not included in Manufacturer's listed selling price
SHAK BMS 24715 TR BUS	2017	3783 cc	6520 Kgs	24+1 STR	₹	₹ 15,20,000/-

Engine No. **497 IC 42 HTY 831672**
Additional Risk, if any:
Imposed Excess Amount:
A/C Code:

Chassis No. **MAT5120056FJ08567**
Special Conditions:
Financier Code:
Financier Name:

FORMS S2 (INDIA) of CENTRAL MOTOR VEHICLE RULES 1989

- Registration Office and Address of the vehicle insured: **The Principal, Sohra Government College, Sohra Sait sohpan, Cherrapunjee, MHD, 783108, Meghalaya.**
- Make and Year of manufacture: **2017**
- Registration mark and number or description of the vehicle insured: **do**
- Name and address of insured: **do**
- Mode of payment: CASH/CHEQUE/D.D. NO. for **₹** Date **14.06.2017** policy will be effective subject to retention of cheque.
- Effective date and time of commencement of insurance for the purpose of this Act: Date **14.06.2017** Time **1:00 PM**
- Date of expiry of insurance: **13.06.2018**
- Persons or classes of persons entitled to drive: Any person (including insured) insured provided that a person holds an effective driving licence at the time of accident and is not disqualified from holding or obtaining such a licence. Provided also that the person holding an effective Learners licence may also drive the vehicle and such a person satisfies the requirements of Rule 3 of Central Motor Vehicle Act, 1989.

- Limitations as to use: The policy covers use of the vehicle for any purpose other than a) Hire or Reward b) Carriage Goods (other than samples or personal baggage) c) Organized Racing d) Pace Making e) Speed Testing and Reliability Trials f) Use in connection with Motor Trade
- The period of validity of this cover note will expire on: **13.06.2018**

I/We hereby certify that this Cover Note is issued in accordance with the provisions of Chapter II of the Motor Vehicles Act, 1988.

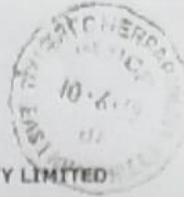
Date of issue:

Place:

If POLICY IS NOT RECEIVED WITH IN 30 DAYS PLEASE CONTACT BVM/DM

For United India Insurance Co. Ltd.





UNITED INDIA INSURANCE COMPANY LIMITED

RENEWAL NOTICE

From: Issuing Office : 130801 SAPPHIRE HOUSE DON BOSCO POINT LAITUMKHAH MAIN ROAD KHASI HILLS - EAST-793003 MEGHALAYA Telephone:(364) 2223385	To: THE PRINCIPAL SOHRA GOVERNMENT COLLEGE (23035424966) SOHRA, SAITSOHPEN CHERRAPUNJEE KHASI HILLS - EAST-793108 MEGHALAYA Mobile:9863104341
---	--

REGISTRAR/REGISTRAR, KINDLY UPDATE YOUR VEHICLE REGISTRATION NO. AND ADDRESS WD/ADRESSA THIS, NO AND DATE/PAN NO/FORMS FOR RENEWAL

Ref : Renewal of Commercial Vehicle Package Policy No. 1308013118P103808922 (Previous Policy No:- 1308013117P104182539) on Vehicle No. ML 05 Q 3727

Dear Sir/Madam,

This is to advise you that your insurance policy number 1308013118P103808922 expires on 20/06/2019. Please contact us at an early date at the above address with details of changes, if any, including your revised estimated value of vehicle, accessories, based on current market value. We will advise you the correct premium payable and would request you to pay and renew the policy well in advance to maintain continuity in insurance.

Particulars of Vehicle Insured

Registration No.	Obsolete Vehicle	Engine No.	Chassis No.	Make/Model	Year of Mfg	Type of Body	Cubic Capacity	Seating including Side Car
ML 05 Q 3727	No	H97TC42HTYB31672	MAT512005GFJ08567	LP 909/BUS	2017	BUS	3703	24

Insured's Declared Value

For Vehicle Rs.	For Side Car Rs.	Non Electrical Accessories Rs.	Electrical/Electronic Accessories Rs.	CNG/LPG Unit Rs.	Total Value Rs.
1120000	0	0	0	0	1120000

Proposed premium (Inclusive of GST) payable : Rs. 46,427.00/- (Subject to Change depending on Insured Vehicle Value, Policy Terms and Conditions)

48553/-

For and on behalf of United India Insurance Company Limited

Authorized Signatory



Tear Off Here-----

From: THE PRINCIPAL SOHRA GOVERNMENT COLLEGE (23035424966) SOHRA, SAITSOHPEN CHERRAPUNJEE KHASI HILLS - EAST-793108 MEGHALAYA Mobile:9863104341	To: United India Insurance Company Limited Issuing Office : 130801 SAPPHIRE HOUSE DON BOSCO POINT LAITUMKHAH MAIN ROAD KHASI HILLS - EAST-793003 MEGHALAYA Telephone:(364) 2223385
--	---

Dear Sir/Madam,

Ref : Renewal of Commercial Vehicle Package Policy No. 1308013118P103808922 (Previous Policy No:- 1308013117P104182539) on Vehicle No. ML 05 Q 3727

With reference to your renewal notice(s) please renew the policy 1308013118P103808922 for further period of one year. A remittance of Rs. only towards renewal premium is attached herewith by way of Cash/Cheque/DD No. Dt.

Date :
Place :

Payment due on : 20/06/2019
Pay by : 20/06/2019

(Signature)

Copy To: Agent: KALPANA DEY - AGD0029814 /Broker: /Reinsurance: /Development Officer: -, Intermediary Mobile No:- 9863091375

Forwarded to the Member Secretary T.C for immediate action
10/6/19



TRANSPORT DEPARTMENT, GOVT. OF MEGHALAYA
DISTRICT TRANSPORT OFFICE SHILLONG

FORM 38

[See Rule 62(1)]

CERTIFICATE OF FITNESS

(Applicable in the case of transport vehicles only)



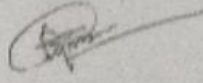
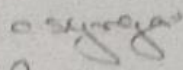
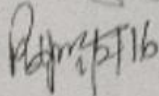

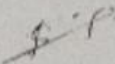
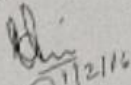
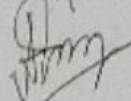
Vehicle No. **ML05Q3727** (Educational Institution Bus) is certified as complying with the provisions of the Motor Vehicles Act, 1988 and the rules made there under.

Certificate will expire on : 13-Jul-2019
Next Inspection Due Date : 14-Jun-2019
Inspection Fee Receipt No : ML5R170700001963
Receipt Date : 14-Jul-2017
Chassis No : MAT512005GFJ08567
Engine No : 497TC42HTY831672
Seating Capacity : 25 (Including Driver)
Registration No : ML05Q3727
Manufacturing Year : 2017
Inspected on : 14-Jul-2017
Printed on : 20-Jul-2017 16:15:23

Type of Body : FULLY BUILT BUS
Category of Vehicle : LPV
Inspected by : L. KHARMION

Signature and Designation
of Issuing Authority
SHILPOMIA
Inspector of Motor Vehicle
East Khasi Hills, Shillong

The 1st meeting of the newly constituted
IGAC was held on 1st Feb, 2016. The
members present were:

- 1) Shri D. B. Lyser (Principal) - 
- 2) Smt. Catherine Syngai - 
- 3) Shri. P. Nymtawka - 
- 4) Shri. P. Nlongmakh - 
- 5) Smt. T. Sirha - 
- 6) Smt. C. L. Suma - 
- 7) Shri A. K. Chaudhury - 

The following matters were discussed
and deliberated upon:

(a) Books: To meet the requirements of books
in the library - a sum of Rs 1,00,000 (one lakh
or thousand) was sanctioned. In this connection
the heads of all departments was given the
responsibility to procure the necessary books
in their respective departments.

(b) Library Automation and Application of N-LIST:
In this connection the Deputy Librarian was

given the responsibility to do the needful.

(c) Repairing/Renovation of college signboards.
One of the members suggested the repairing/Renovation of the college signboards at the entrance as well as inside the campus. The job was entrusted to Shri P. Hymavanta to see that the work is completed with one week.

(d) Repairing/cleaning of water pipes: The chair informs the members that repairing/cleaning of water pipes is necessary for regular water supply to the college. Shri D. B. Lynged principal, Sahasr. Govt. college was given the responsibility to do the needful.

(e) Notice boards, white boards, Piers, Benches and Desk: The chair informs the members that 50 numbers (approximately) of benches and desk for students, (10) numbers of notice boards, 2 numbers of white board and Piers respectively is required as the college is running short of these. In this connection, the members decides upon the principal D.B. Lynged, to do the needful.

Improvement / repairing of the approach pavement.
The cell felt that instead of improving the approach pavement to the college, the fund allotted for such purposes should be diverted to purchase items for the library ^{since} as the college is to shift to the Government campus in the near future. An amount of 45,000/- is sanctioned.

It was also decided that serial numbering should be done on all items purchased from UGC funds.

It was resolved that a window display board showing the list of all principals would be written down accordingly would be hung in the principal's chamber.

It was decided that writing of 3 nos. of ~~class~~ first degree classes would be done so as to enable the cell to put LMS prepared for taking classes.

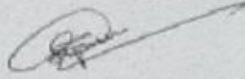
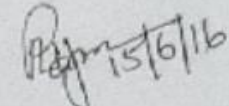
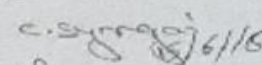
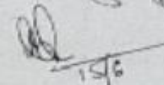

It was decided that 2 desktops and 1 printer should be purchased. Also for IAC and the attend for trustee.

Dr. S. Srinivasan was appointed as the ~~ex-officio~~ ^{ex-officio} member IAC ^{for 30th Nov 2016} following the resignation of Sri K. Srinivasan. His appointment was ~~announced~~ ^{discussed} in the meeting held on 27/11/16.

The meeting came to an end with a vote of thanks from the principal.

Minutes of the IQAC Meetings

The meeting of the IQAC was held on 15th June 2016 at 2:00 PM in the chamber of the principal. The members present were

- 1) Shri D.B. Lysser - 
- 2) Shri P. Nymnawka -  15/6/16
- 3) Smt. Catherine Syngal -  15/6/16
- 4) Smt. C.L. Suran -  15/6
- 5) Smt. T. Smita - 

Smt. F. Margarith and A.K. Chak who were not able to attend the meeting & sent their apologies for the same.

The agenda discussed were:

1) Construction of a strong room: The chair suggested the extension of the existing strong room, as per the instruction given during the last inspection by the team from NEH. It was decided that the estimate as well as the construction of the strong room will be entrusted to the Infrastructure committee.


(b) Repairing of water-pipes: The chair informed the members that the repairing of 4 (four) number of water pipes is needed for regular water supply to the college is require. It was decided that pinnarpal, shri D. B. Lyrtser will do the needful.


(c) Restructuring of room 1 and room 2: As the enrollment of students has exceed the present capacity of seating of room 1 (one) and 2 (two), hence it was decided to reconstruct the above two rooms so that the college can accommodate the admitted students. The needful have been entrusted to shri P. Hymanvita, and to complete the same before the classes started.


The meeting was adjourned with a vote of thanks from the chair.


A joint committee of JGC and RUSA was held on 26th July 2016 at 1:00 PM in the office chamber of the Principal, Government College, Srinagar.

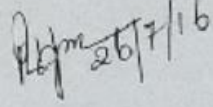
Members present:

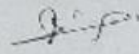
1) Shri D.B. Lyson (Principal) 


2) Shri K. Narayanaiah 

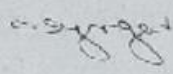
3) Shri A.K. Choudhary 

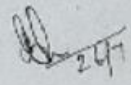
4) Shri K.M. Syam 

5) Shri P. Hymavathi 

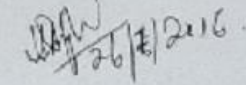
6) Dr S. Hanwarasing 


7) Smt. T. Susha 


8) Smt L.M. Srinivasan 

9) Smt. C. Srinivas 

10) Smt. C. Suresh 

11) Smt. C.L. Suman 

12) Smt P.M. Srinivas 

13) Smt I. Dargach 

matters taken up during the meeting:

1) Announcement of change of name from ~~Sri~~ Smta college to Smta Govt. college :-

The principal inform the gathering about the necessary changes being made with the relevant authorities as regard the change of nomenclature of the college.

2) Departmental meetings: The principal re-emphasized the need to hold regular meetings of the Departments and also the necessity to maintain records and file as regard such meetings.

3) Report from IQAC: The co-ordinator, IQAC, Smta college informed the gathering that necessary formalities have been completed as regard to the Letter of Intent (LOI). The co-ordinator also informed the members present about the self study report (SSR) that has been prepared by the IQAC, Smta Govt. college.


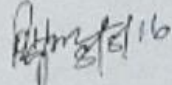
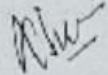
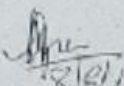
RUSA, Sethia Govt. College, Sohna mentioned all the JEP prepared by RUSA. He also informed the members about the Equity Initiative, sanctioned by RUSA to the tune of ₹1.25 lakhs. The co-ordinator also informed that this amount to be availed only upon steps taken towards Accreditation and Assessment.

5) ~~For~~ NAAC :- As regard to the question of being ready for NAAC, the joint committee resolved that the members present are entrusted with the responsibility to find out about the necessary details, procedures, etc as regard to Accreditation and Assessment, before a staff meeting is to be convened.

The meeting was adjourned with a vote of thanks from the principal.

A joint meeting of the career guidance and counselling committee and the IQAC was held on 8th August, 2016 at 2:00 PM in the college premises.

Members Present:

- 1) Shri D.B. Kumbhar (Principal) 
- 2) Smt. Catherine Syngal - C. Syngal
- 3) Smt. P. Kumbhar 
- 4) Smt. U.M. Syngam 
- 5) Smt. P. Kumbhar
- 6) Smt. B.M. Kumbhar
- 7) Smt. B.M. Syngam -  8/8/16.

The other members who were not able to attend the meeting have sent their apologies for the same.

- The member Secretary, Smt. U.M. Syngam has submitted the budget request for the one day career and counselling committee programme which is to be held on 23rd September 2016.

6. acceded to the budget proposal submitted by
7. member Secretary career guidance and counselling
8. committee (Budget proposal attached)

9. - Programme Schedule :-

10. The programme is scheduled to start
11. at 10:30 AM.

12. 1. welcome speech - Shri P. Rajamouli

13. 2. Inaugural speech - Shri D. B. Jeyaraj (Principal)

14. 3. Regretful Address -


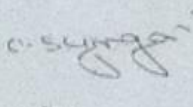

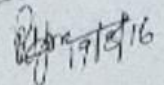
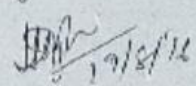
15. 4. Vote of thanks - Shri. B. M. Raju

16. 5. - The committee has also decided to consider the
17. arrangement of the venue to the college students
18. hostel.

19. 6. - The meeting was adjourned at 3:00 PM with
20. vote of thanks from the member Secretary of
21. the career guidance and counselling committee
22. Shri L. M. Srinivasan.

A meeting of the IQAC had on 19th Aug 2016 in the office of the principal,

members present :

- 1) Shri D.B. Lyasa (Principal) 
- 2) Smt Catherine Syngal 
- 3) Smt. T. Smita 
- 4) Shri P. Nirmal Kumar 
- 5) Smt I. Dhangra - 

Shri K. Mangrulkar, Shri A.K. Chaudhary and Smt C.L. Suran had expressed their inability to attend the meeting.

Agenda:

- workshop on NAAC preparation: It was unanimously decided that before the NAAC field team visit to the college, it was felt necessary that a one day workshop on NAAC preparation is required. Therefore it was resolved that a workshop will be held in the college on 26th August 2016.

In relation to the said workshop the following matters were resolved :-

- a) stage preparation - Incharge Staff P.
- b) food - Staff K. Parvi
- c) collage - Smt. C. L. Swam
- d) Light refreshment - G.S. Prabhakar
- e) Lunch 40 Nos @ 250 = 10,000/-
- f) Note pad and pen - (35 Nos) - Incharge
- g) Honorarium for Resource person -
2 Nos @ 2000 = 4000/-
may increase depend on the availability
fund.
(Increase to 2500 per head = 5000/-)
- h) Programme:
chairperson - Smt. C. Syngal
welcome address - Smt. D.B. Lyndert, Principal
- i. Session 1
Time 10:00 AM - 11:00 AM
Resource person - Smt. D. Wanshewar (Prin
Syed college, Smt.)
Tea break 11:00 AM - 11:30 AM

Session II

11:30 - 12:30 PM

Resource Person No II

Shri M. Ranee (Co-ordinator
IATE, Sree College, Sullia)

3. Interaction session

4. Vote of Thanks - Smt C.L. Suman

Lunch

- Regarding the expenditure for the visit of the IATE field team, the members had kept it in consequence as the expenditure to be incurred depend on the time of visit.

- It was also decided that an invitation will also be given to the IATE and also to the external members of the IATE, Sree Coll. Sullia.

To
The Member secretary
Steering Committee
Sohra Government College, Sohra.

Subject: Report of the Internal Quality Assurance Cell (IQAC) of Sohra Government College, Sohra during June 2016 - September 2018.

Sir,

As per the subject mentioned above, I am pleased to place the report of the working of the IQAC of the college for the year 2016 – 2018.

The second meeting of the IQAC was held on 15th June 2016. The Agenda discussed were:

- (a) **Construction of a Strong Room:** The existing Strong Room was too small thus it was resolved to extend as per the instructions of the NEHU Inspection Team.
The work has been completed, whereby an amount of Rs 33,561/- was spent.
- (b) **Repairing of Water Pipes:** Repairing of water pipes is necessary for regular water supply to the College. The work has been completed. The amount spent was Rs 5,800/-.
- (c) **Restructuring of Room 1 and Room 2:** As the enrolment of students has exceed the present seating capacity of Room 1 and 2, hence it was necessary to reconstruct the two Rooms so as to accommodate the new admitted students.
The work has been completed and the amount spent was Rs 5,700/-.

A joint meeting of the IQAC, RUSA and Heads of Departments Sohra Government College, Sohra was held on 26th July 2016. The matters taken up during the meeting were:

- (a) **Announcement of change of name from Sohra College to Sohra Government College:** The Principal informed that necessary changes have been made with the relevant authorities as regard the change of nomenclature of the College.
- (b) **Departmental Meeting:** The Principal re-emphasised the need to hold Departmental Meetings and also to maintain records of such meetings.
- (c) **Report from IQAC:** The Co-ordinator informed that necessary formalities have been completed as regard to the Letter of Intent (LOI) and that the Self Study Report (SSR) has been uploading in the College Website. The other formalities are still in progress.
- (d) **Report from RUSA:** The Co-ordinator informed that the IDP of the College has been prepared. He also intimate about the Equity Initiative sanctioned by RUSA to the tune of Rs 1.25 lakhs. The amount can be availed only after steps are taken towards assessment and accreditation.

A joint meeting of the IQAC and Career Guidance and Counselling Committee, Sohra Government College, Sohra was held on 8th August 2016.

- (a) **One day programme on Career Guidance and Counselling:** The Committee has decided to hold a one day programme on career guidance and counselling for the students of the college on 23rd September 2016. For conducting the said programme, the Committee has

requested for funds from the IQAC. After examining the budget proposal submitted by the Member Secretary of the Career Guidance and Counselling Committee, the IQAC agreed to provide the necessary funds.

The programme has been conducted on the date fixed and the amount spent was Rs 20,875/-.

The fifth meeting of the IQAC was held on 19th August 2016. The agenda are:

- (a) **Workshop on NAAC preparation:** It was decided that before the NAAC peer team visit to the college, it was necessary to conduct a one day workshop on NAAC preparation.

The workshop has been successfully conducted and the amount spent was Rs 20,718/-

A joint meeting of the IQAC along with the teaching and non-teaching staff of the college was held on 20th September 2016.

- (a) **NAAC Preparation:** In this meeting the IQAC has allotted the responsibility to the different committees of the College to do the needful for assessment and accreditation.

The seventh meeting of the IQAC was held on 30th May 2017. The matters discussed and deliberated upon were:

- (a) **Construction of Temporary garage for the College Bus:** The Member Secretary of the Transport Committee has requested the IQAC for funds to construct a temporary garage for the college bus. After deliberations it was decided to provide funds to the Transport Committee.

- (a.1) **Construction of temporary store room for keeping the miscellaneous articles.**

The works has been completed and the entire amount spent was Rs 2,47,524/- (Two lakhs, forty seven thousand, five hundred twenty four) only.

- (b) **College Phone:** The Principal urged the need for a college phone (Mobile) to deal with official matters of the college.

The mobile phone and its accessories has been purchased and the amount spent was Rs 9,600/-

- (c) **Xerox Machine:** It was resolved to purchase a Xerox Machine for the teachers and students of the college.

The machine has been purchased and the total amount was Rs 1,08,360/- (One lakh, eight thousand, three hundred sixty) only.

A wooden Almirah was also purchased for keeping the Xerox papers. For this the amount spent was Rs 2500/- (Two thousand, five hundred) only.

The eighth meeting of the IQAC was held on 15th March 2018. The agenda were:

- (a) **Construction of one Tutorial Room:** The meeting resolved to construct one tutorial room. It was also decided that the plan and estimate to be prepared by the PWD (Building) and the execution of the work has been entrusted to the Building Committee of the college.

The work is still in progress.

(b) **Purchase of Books:** The meeting resolved to purchase books for the library. The Library Advisory Committee has been given the responsibility to procure the necessary books.

The task has been completed and the entire amount comes to Rs 2,94,750/-

(c) **Purchase of other necessary equipment for the College:** The meeting decided to purchase other necessary items for the college. The Co-ordinator of the IQAC has been entrusted to see and procure the necessary equipment. The amount sanctioned was Rs 1,83,890/-

The materials already purchased were Canon Scanner, Sony video camera, canon SLR camera and one laptop. The other materials like lamination machine, two laptops, book support (100 Nos) order have been placed but not received as yet.

(d) **Conduct fieldwork/survey:** It was also decided to allot RS 65,500/- each to all the departments to conduct fieldwork/survey.

The resolution could not be implemented.

The ninth meeting of the IQAC was held on 28th March 2018. The agenda discussed were:

(a) **Assessment and Accreditation:** The Co-ordinator informed the members present that the Director NAAC, Bengaluru has sent an email informing that the college has to undergo NAAC assessment and accreditation. It was resolved that the college will undergo cycle 1 for assessment and accreditation.

The job is still in progress.

(b) **Four days career counselling programme:** one of the members informed that Shantanu Sharma, SDO Sohra Civil Subdivision, wanted to hold a four days career counselling programme for the Higher Secondary and College students. The meeting resolved to hold another meeting with the Career Guidance and Counselling Committee of the College to discuss this matter.

To meet the needs of the above two agendas, the meeting passed a resolution to rectify resolution No (d) of the last meeting held on 15th March 2018. The amount be diverted to the above two resolutions.

The tenth meeting of the IQAC was held jointly with the Career Guidance and Counselling Committee of the College on 30th March 2018.

(a) **Four days career counselling programme:** After thorough discussion the meeting resolved to accept the proposal given by Shantanu Sharma, SDO Sohra Civil Subdivision, for holding a four days career counselling programme for the Higher Secondary and College students. The date fixed was 3rd, 4th, 5th and 10th April 2018.

The programme was conducted as per the date fixed and it was found to be very beneficial for the students.

The eleventh meeting of the IQAC was held on 14th May 2018. The only agenda discussed was:

(a) **One day workshop on NAAC Preparation:** As the UGC has implemented new rules for NAAC assessment and accreditation, the meeting unanimously decided to hold a one day workshop on NAAC Preparation on 31st May 2018.

The workshop was conducted accordingly.

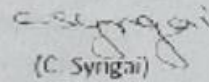
The twelfth meeting of the IQAC was held on 4th June 2018. The matters discussed were:

- (a) **Outcome of the Workshop held on 31st May 2018:** The meeting thoroughly discussed the outcome of the workshop held on 31st May 2018 and takes the following resolutions:
1. The Co-ordinator will write to all the teachers individually as well as to the relevant committee seeking all the necessary information as per UGC guidelines for assessment and accreditation and to submit the same within two weeks' time.
 2. The IQAC will entrust the Steering Committee of the College to collect the report from all the Committees for the last five years and also to inform them to take up activities at the earliest in case they have not done or conduct any programme.

This is a brief report on the working of the Internal Quality Assurance Cell (IQAC) of Sohra Government College, Sohra from June 2016 to September 2018.

Thanking you

Yours faithfully,



(C. Syngai)

Co-ordinator, IQAC
Sohra Govt. College, Sohra

Date: 9th September 2019

To

The Principal,
Sohra Government College



Subject: Report on the Hands-on Workshop on ICT

Madam,

With reference to the subject above, I have the honour to submit herewith, the report of the Hands-on workshop conducted by Sohra Government College on the 5th and 6th of September, 2019 as follows

**Brief Report on the
“Hands-on Workshop on *Capacity Building on ICT*”
for the Teaching Staff of Sohra**

Hands on workshop on “Capacity Building on ICT for the Teaching Staff of Sohra Government College” on the 5th and 6th of September 2019 in Sohra Government College, Sohra. The two resource persons, namely Smt. A M Mitri and Shri. B. Mukhim taught on various tools for enhancing classroom teaching. The participants were taught how to use the following tools on Day One: -

1. Using Power point, snipping tool (Hands on)
2. Email
3. Google drive
4. WhatsApp on laptop
5. Google form
6. Google meet
7. Google Docs



Ms. Aiom Mitri & Prof. B. Mukhim (in violet coloured shirt) (Resource Persons) during the workshop

The following tools were taught on Day Two: -

1. Using Freecam for screen (cum lecture) recording
2. Video editing and compressing
3. Creating a YouTube channel and uploading
4. Google classroom



The hands-on training was enthusiastically participated by all teaching faculty who also greatly appreciated the benefit of such a workshop. The workshop was relevant and timely keeping in view the present 'lock-down' scenario and the necessity for online mode of teaching. The teachers who participated during the two-day workshop are:

1. Smti. TapashiSinha
2. Smti. IaiphyrnaiMitri
3. Dr. KamailangNongmalieh
4. Shri.W.MoningBelgitMonsang
5. Smti. BanitaMawiongKynta
6. Shri. KlustardhonNiangmih
7. Smti. Danny OrliMaryWahlang
8. Smti. EvadondorLyngdoh
9. Smti. ArkikorB.Lyngdoh
10. Smti. PhiiadaKhyriem
11. Shri. Eddie Vernon War
12. Smti. Catherine Syngai
13. Smti.MayfairWahlang
14. Smti. ShidalinNongkhlaw
15. Smti. AlbisKurkalang
16. Smti. Baiadalynti C. Lanong
17. Smti.Catherine Swer

18. Smti.Carienea Liza Sunn
19. Smti. Donna Ruth Rani
20. Smti. P.MumsimaiSyiem
21. Shri. KlurManikSyiem
22. Smti. UniqueenKhylllep
23. Shri. PyllunwellHynniewta
24. Shri. G. SyrpailangKharwanlang
25. Smt. B. Kharbuli
26. Smt. Banylla Dopri
27. Dr. I. Kharpran



Dr. A. L. Lyngdoh (Principal) with
Teachers-participants of the Hands-on workshop conducted by the College

Submitted by

Smt. I Mitri
Secretary
Seminar Committee



SOHRA GOVERNMENT
COLLEGE

2019-2020

CURRICULUM FEEDBACK REPORT

FEEDBACK (2019-2020)

Gathering feedback from the stakeholders is most crucial for the success of every institution. All these feedbacks were analysed by using a five-point rating scale. The maximum score is 5 and the minimum score is 1, when 5 indicates highly satisfied, 4 means satisfied, 3 indicates neutral, 2 indicates dissatisfied and 1 indicates highly dissatisfied.

Feedback- Alumni

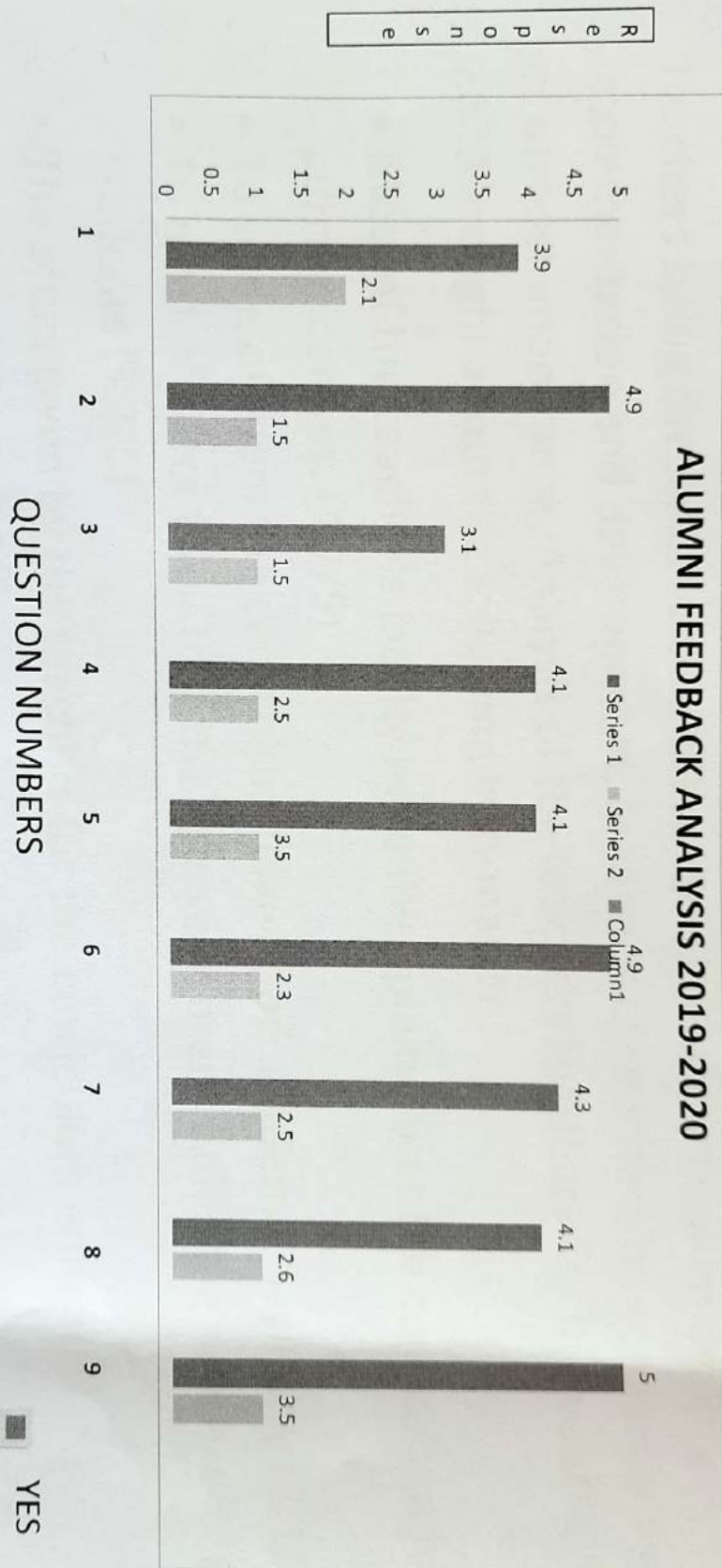
Analysis of the alumni feedback for the year 2019-2020 revealed the following:-

- It is revealed by the alumni that the syllabus is updated enough with the score 3.9/5

- Most of the alumni are satisfied with the course content and admit that the course is interesting. The score obtained is 4.9/5
- The stakeholders think that there is a need to update the syllabus or the curriculum in the college (3.1/5)
- The alumni feedback revealed that the course curriculum fulfilled their expectations with the score of 4.1/5
- The syllabus was quite helpful for them to pursue post-graduation in the particular subject (4.1/5)
- Most of the student are satisfied with the subject or the course that it helps in developing their personality which is revealed through a score of 4.9/5
- These stakeholders are satisfied that the subject taken are applicable in their practical or daily life which revealed by the score of 4.3/5

- Most of the student are satisfied with the accessibility of reading materials and reference regarding curriculum or the subject that they can easily found which is revealed through a score of 4.1/5
- Moreover, these stakeholders are highly satisfied with the subject is relevant to their career or job with the score of 5/5 and the curriculum provided in the college helps in their future aspiration.

ALUMNI FEEDBACK ANALYSIS 2019-2020



YES
 NO

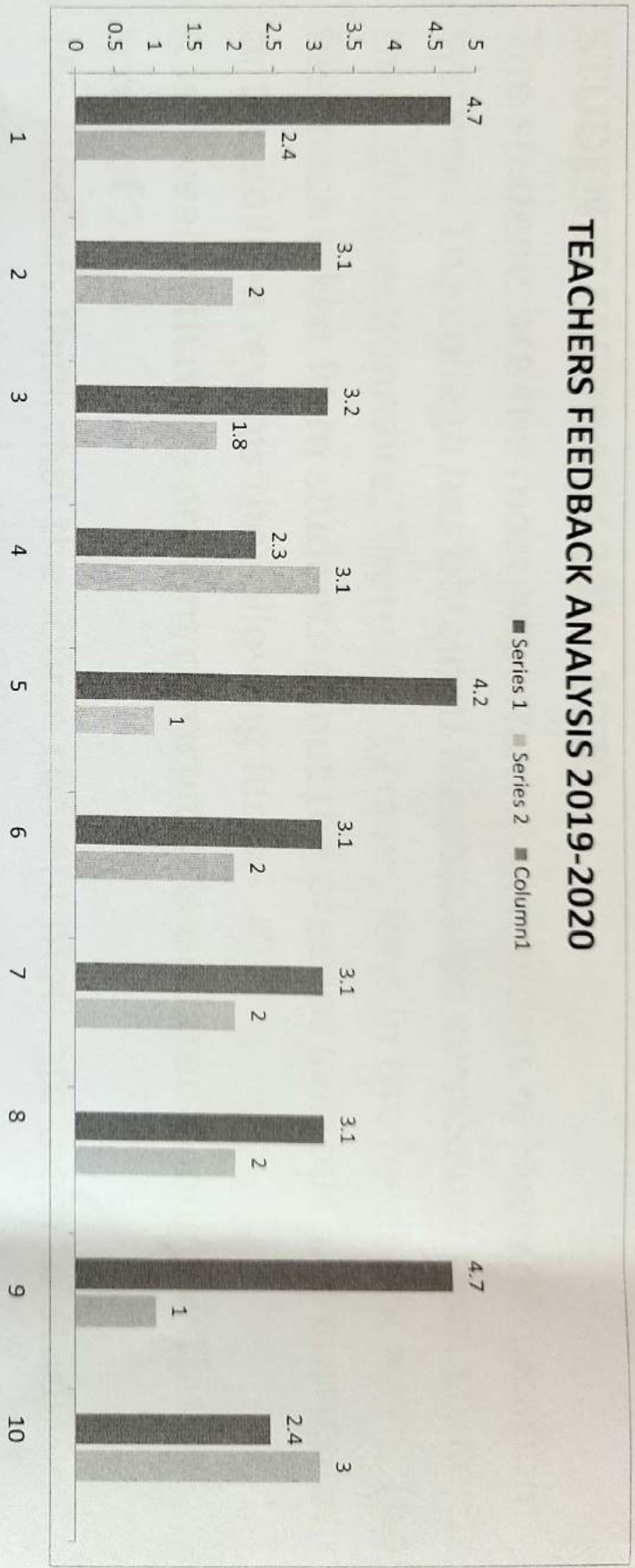
TEACHERS FEEDBACK 2019-2020.

Teachers being the most important person in the curriculum design, implementation and development, feedback of teachers on curricular aspects of utmost importance. Analysis of the teachers feedback for the year 2019-2020 brought about the following Information.

- Most of the teacher's faculty have the opinion that the curriculum has a current content (4.7/5)
- To some of them the curriculum have good academic flexibility (3.1/5)
- To most of them think that the course content fulfils the needs of the students (3.2/5)
- The score given by the teachers for the curriculum enhances employability is 2.3/5
- Almost all of them are contented that there is a need of review of the syllabus (4.8/5)

- The score obtained that the syllabus correspond with the time allotted is 3.1/5
- Some of them agree that the book prescribed as reference materials is relevant and updated (3.1/5)
- Most of the teachers also observed that the course studies carries sufficient number of optional papers (3.1/5)
- The essential learning objective addressed effectively in the unit is rated good by most of the teachers with a value of 4.7/5
- It is revealed that the assessment provide opportunities for students to adequately demonstrate their learning through higher order thinking with the score of 2.4/5

TEACHERS FEEDBACK ANALYSIS 2019-2020



RESPONSE

QUESTION NUMBERS

YES
 NO

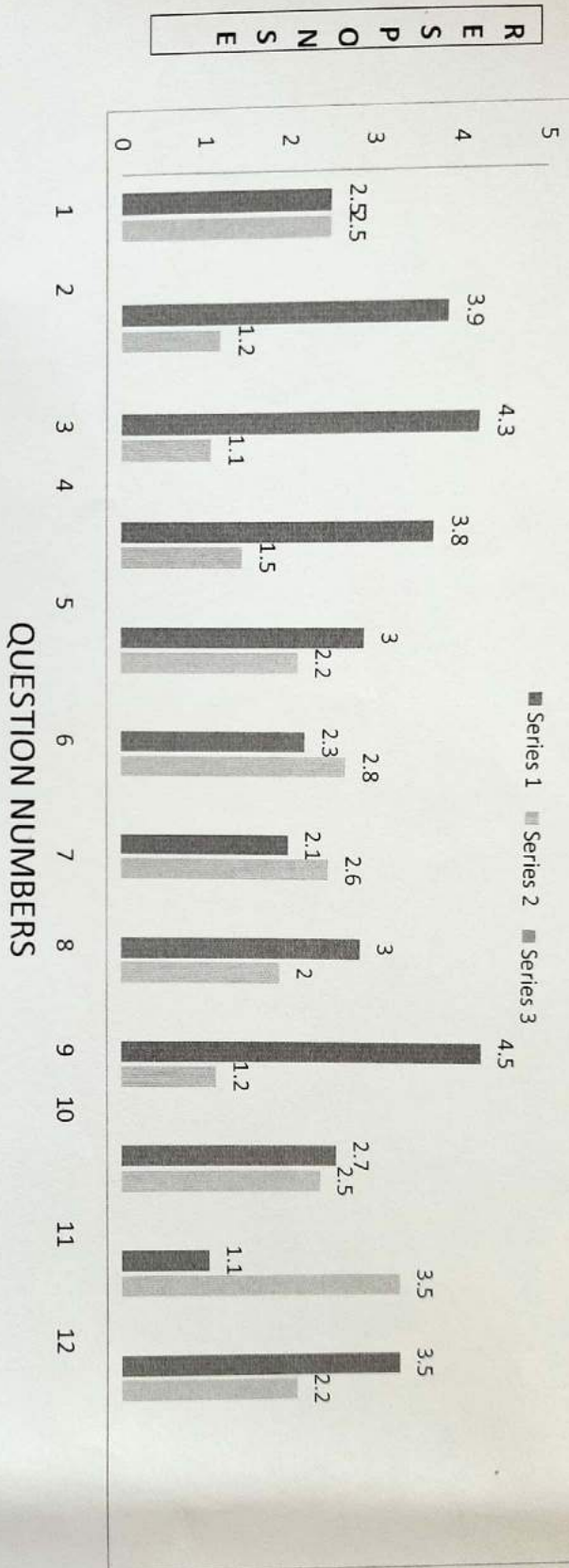
STUDENTS FEEDBACK 2019-2020

The students are the most important stakeholders of Higher Education systems. The college has obtained feedback on curriculum from students through questionnaire. There are 12 questions in the feedback form. The feedback taken from students about the present syllabus and curriculum of the college reveals the following facts:-

- It is revealed that the present curriculum is updated enough with the score of 2.5/5
- The students think that the course content motivate them to study further for post graduation (3.9/5)
- Most of the students are satisfied with the course content that it is interesting. The score obtained is 4.3/5
- It is observed that the students find themselves intellectually enhanced by the course content (3.8/5)

- To some of them the curriculum is applicable in daily interaction with others in the society (3.0/5)
- The score obtained that the curriculum content is relevant enough to broaden the students perspective of life is 2.3/5
- To some of them the curriculum satisfied their expectations (2.1/5)
- Some of them agree that the reading materials and references regarding the curriculum are readily found 3.0/5
- The subject /course help in developing the personality of the students is rated good with the value of 4.5/5
- To most of them think that there is a need to include skill based content in the current syllabus. The score obtained is 2.7/5
- It is revealed that the students think that the curriculum is inclusive enough to assume employability with the score 1.1/5
- Most of them feel that the subject combination is relevant enough to assist with honours subject 3.5/5

STUDENTS FEEDBACK ANALYSIS 2019-2020



R
E
S
P
O
N
S
E

■ YES
■ NO

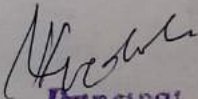
[Signature]
Principals
 Sohna Govt. College
 Sohna

SOHRA GOVERNMENT COLLEGE
TEACHERS FEEDBACK ON CURRICULUM

1. Does the curriculum have current content
Yes/ No
2. Does the curriculum have good academic flexibility
Yes/ No
3. Do you think the course content fulfils the need of the students
Yes/ No
4. Does the curriculum enhances employability
Yes / No
5. Is there a need of review of the syllabus
Yes/ No
6. Does the syllabus correspond with the time allotted
Yes/ No
7. Are the books prescribed as reference materials relevant and updated
Yes/ No
8. Does the course studies carries sufficient number of optional papers
Yes/ No
9. Are the essential learning objectives addressed effectively in the unit
Yes/ No
10. Do the assessment provide opportunities for students to adequately demonstrate their learning through higher order thinking
Yes/ No

DATE- 17/9/20

NAME- Banulla Dopi
SIGNATURE- Dopi

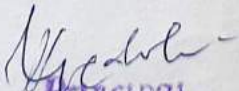

Principal
Sohra Govt. College
Sohra

SOHRA GOVERNMENT COLLEGE
TEACHERS FEEDBACK ON CURRICULUM

1. Does the curriculum have current content
✓ Yes/ No
2. Does the curriculum have good academic flexibility
✓ Yes/ No
3. Do you think the course content fulfils the need of the students
✓ Yes/ No
4. Does the curriculum enhances employability
✓ Yes / No
5. Is there a need of review of the syllabus
✓ Yes/ No
6. Does the syllabus correspond with the time allotted
✓ Yes/ No
7. Are the books prescribed as reference materials relevant and updated
✓ Yes/ No
8. Does the course studies carries sufficient number of optional papers
✓ Yes/ No
9. Are the essential learning objectives addressed effectively in the unit
✓ Yes/ No
10. Do the assessment provide opportunities for students to adequately demonstrate their learning through higher order thinking
✓ Yes/ No

DATE- 17/9/2020

NAME- Shri Ryllunwell .
SIGNATURE- Hynrewta


Principal
Sohra Govt. College
Sohra



Sohra Government College Saitsohpen, Sohra

Format for ascertaining Stress Issues and Mentoring

A: Personal Information:

1. Student's Name : _____
2. Date of Birth : _____ Age as on 1st January/ _____ :
3. Gender : _____
4. Community : _____
5. Religion : _____
6. Parent's Name
Father's Name : _____
Occupation : _____ Income: _____
Mother's Name : _____
Occupation : _____ Income: _____
7. Present Address : _____
8. Permanent Address : _____
9. Personal Problem/ Stress Issues
10. a. Family : _____
b. Financial : _____
c. Personal : _____
d. Communication : _____
Issues
e. Time : _____
Management
Issues
f. Any Other : _____
g. _____
h. Aim in Life : _____



Sohra Government College
Saitsohpen, Sohra

Format for ascertaining Stress Issues and Mentoring

Comments /Remarks*: (For Teachers Only)

*May identify whether the student is a Slow Learner or an Advanced Learner and steps taken to address the student's issues.