SOHRA GOVERNMENT COLLEGE

SOHRA

SELF STUDY REPORT - 2016

CYCLE - 1

PREFACE

I take the opportunity to submit this Self Study Report along with the evaluative report of different departments for NAAC Accreditation Cycle 1(one) of Sohra Government College ,Sohra which is an authentic documentation of all the progress made by the institution since its establishment.

This report has been prepared with utmost care and effort by the IQAC ,keeping in mind that the peer team will validate and assess the report during their visit to the College to enable us to work on our strength and weaknesses and for further enhancement and improvement of the quality of the College.

Sd/-
Shri.D.B.Lynser
Principal
Sohra Government College
Sohra

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EXECUTIVE SUMMARY

Cherrapunjee or locally called 'Sohra', the wettest place on planet earth, has been the inspiration for the name. These undulating green carpeted hills were nostalgically called by the British as the "Scotland of the East".

Prior to 1982, there was no college in the Sohra Civil Sub-Division which is an educationally backward area. Situated 52 KM from Shillong, the State Capital, Sohra Civil Sub-Division is a border area with Bangladesh. Since parents living in the area where from time to time deprived of the opportunity to get their sons and daughters admitted in colleges in Shillong due to financial constraints, an idea to set up a college at Sohra sprang up in the mind of the Teacher-Educators, youth and prominent citizens of the area.

Aiming at fulfilling the long aspirations of the people and students community of Sohra Civil Sub-Division and its surrounding areas, Sohra Government College formally known as Sohra College was established by the people themselves in 1982. In the first committee for the establishment of Sohra College held on 18.06.1982, members representing from different areas of the subdivision unanimously resolved to open the college with effect from the academic session of 1982-83.

Sohra College started when it did not have anything of its own neither land nor building. Classes were conducted at Cherra Presbyterian High School with the permission from the managing committee of the school and also to utilize at least three classrooms in the evening hours from 5:00 PM to 8:30 PM for a period of 1982-87. As per the decision of the Governing Body meeting held on 2-10-1987 to have a Day-Shift/Day section of the college, classes were conducted on a rented house at Rs.250/- month and the College accommodated there till shifted to Hostel of Government Normal Training School, Cherrapunjee on May, 1988. In 1989 the college was allotted a plot of land measuring 8330.7 Square Metre by the Executive Committee of the Dorbar of Sirdar Elaka Saitsohpen, Cherrapunjee. The construction of building was started during the winter of 1989 and completed till late 1990. Though classes in this campus started in 1991 yet construction for extension of the building so that there will be provision for staff common room, student common room, library reading room etc. were continued. It was after the provincialisation of the college on 19-01-2009 that the Government of Meghalaya considered this existing campus as temporary campus and correspondingly a plot of land measuring 15.56 acres was allotted by the Disaster and Revenue Department, Government of Meghalaya on 26-May-2015. From 2009 onwards the Government had

stopped the extension and renovation of the college with the intension of shifting to the permanent campus (15.56 acres) but till now no sign of construction. Therefore with the existing infrastructure the college faces the problem of admitting students even from its own area.

Sohra Government College has a distinction of being the only degree college in the whole Sohra Civil Sub-Division which comprises of a population of more than 1.5 lakh. As such its location is of strategic important for the education of the youth in this region at degree level especially Science and Commerce stream.

SWOC Analysis Summary

Strengths:

➤ Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.

➤ The College provides bad teacher-student ratio.

➤ Homogeneity of the college community.

➤ The College campus is an ideal place for conducting academic program to become a centre of higher learning.

➤ The Government provides support schemes (scholarship).

➤ Conduct of Remedial Coaching and Coaching for Entry in Services.

➤ Good facilities for different kinds of sports activities becoming sports complex.

➤ Committed teaching faculty and non-teaching staff.

➤ Adequate space for building extension and other construction works.

Weaknesses:

➤ About 99 % of the students are from economically low income group.

➤ High enrollment of students but limited infrastructure.

➤ Retention rate of faculty members is not so high.

➤ Poor educational back round of the students.

➤ Limited course option for students. The College introduces only Arts Stream.

➤ Non existence of staff quarters. Most of the teachers are staying in rented houses.

➤ Inadequate infrastructure and insufficient funds.

➢   Absence of continuing study centre.

Opportunities:

➢   The Institution has potential to become reputed centre of higher learning cum sports complex.

➢   It is the lone degree college in the whole area of Sohra Civil Sub-Division and its its adjoining areas having vast scope for introduction of Science and Commerce subjects.

➢   Being situated in the areas where it is famous for tourist destination, there is a wide scope of introducing of tourism study (Vocational courses),so as to link education with employment.

Challenges/Threats:

➢   Language barrier, as most of the students had their early education in rural area in Khasi medium.

➢   Limited funding from state government and other agencies.

➢   Shortage of research publications.

➢   Catering to changing educational requirements.

➢   Motivating students and teachers for better performance.

2.2.1.   Strategic Plan based on SWOC analysis:

Since the College has no scope to develop in terms of infrastructure and academic at a faster rate, there is no scope for the College to attain the status of prestigious institutions of other states provided the following Strategic Plan developed for institutional development (based on SWOC analysis) has been approved and materialized:

●   Starting the process of opening Science and Commerce streams within 5 years as Five Higher Secondary Schools both Science & Commerce Streams are the main feeder of students to this College,

●   Strong encouragement of Teaching-Learning Process- More emphasis on learning in the teaching learning process with teachers as facilitators.

●   Introduction of Language Laboratory to improve command of English language for the students.

●   Motivation of students for state/national level competitive examinations.

- Introduction of hand some Incentive Cash Awards for deserving students.
- Enhancement of research and consultancy activities.

SECTION B: PREPARATION OF SELF STUDY REPORT

1. Profile of the Affiliated/ Constituent College

1. Name and Address of the College:

Name:	Sohra Government College	
Address:	Saitsohpen, PO. Cherrapunjee	
City:	Pin: 793108	State: Meghalaya
Website:	www.sohragovernmentcollege.nic.in	

2. For Communication:

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	Shri.D.B.Lynser	O: R:	9856007323		dblynser@gmail.com
Vice Principal	NIL	O: R:	Nil		Nil
SteeringCommittee Co-ordinator	Shri.P.Hynniewta	O: R:	9615706315		7ta.sohra@gmail.com

3. Status of the Institution:

Affiliated College ✓
Constituent College ☐
Any other (Specify) ☐

4. Type of Institution:
a. By Gender
i) For Men ☐
ii) For Women ☐
iii) Co-education ✓
b. By Shift
i) Regular ☐
ii) Day ✓
iii) Evening ☐

5. It is a recognized minority Institution?
Yes ☐
No ✓
If yes specify the minority status (Religious/linguistic/any other) and provide
documentary evidence. [   ]

6. Sources of funding:

Government	✓
Grant-in-aid	
Self-financing	
Any other	

7. a. Date of establishment of the college:<u>18th July 1982</u> (dd/mm/yyyy)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college): North Eastern Hill University.

c. Details of UGC recognition:

Under Section		Date Month & Year (dd-mm-yyy)	Remarks (If any)
i.	2(f)	14.12.2004	
ii.	12 (B)	03.03.2005	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/ approval by stationary/ regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under section/ clause	Recognition/ approval details Institution/Department Programme	Day, Month and Year (dd,mm,yyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/ approval letter)

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC) on its affiliated colleges?

Yes [ ]   No [✓]

If yes, has the college applied for availing the autonomous status?

Yes [ ]   No [✓]

9. Is the college recognized

a. By UCG as a college with potential for Excellence (CPE)?

Yes [ ]   No [✓]

If yes, date of recognition ……………………… (dd/ mm/yyy)

b. For its any performance by any other Governmental agency?

Yes ☐ No ☑ ✓

If Yes name of the agency…………………………… and

Date of recognition …………………………………… (dd/mm/yyy)

10. Location of the campus and area in sq.mts:

Location*	Saitsohpen ,Sohra
Campus area in sq. mts	10,988sqm
Built up area in sq.mts	2000sq m

(* Urban,Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide number or other details at appropriate places) or in case the institute has an arrangement with other agencies in using any of the listed facilities provide information on the facilities covered under the arrangement.

Auditorium/ Seminar complex with infrastructural facilities

✓ Sport facilities- cricket,football,basketball,indoor games

✓ Play ground-   arrangement with the SDO(Civil)

Swimming pool

Gymnasium

- Hostel
  - ❖ Boy's Hostels
    - i.   Number of Hostels
    - ii.   Number of inmates
    - iii.   Facilities (mention available facilities)
  - ❖ Girls' Hostel
    - i.   Number of Hostel
    - ii.   Number of inmates
    - iii.   Facilities (mention available facilities)
  - ❖ Working Women Hostel
    - i.   Number of inmates
    - ii.   Facilities (mention available facilities)
- Residential facilities for teaching and non teaching staff (give numbers available- cadre wise)
- Cafeteria
- Health centre

First aid, inpatient, Outpatient, Emergency care facilities,

Ambulance……………Health centre staff

Qualified Doctor   Full time ☐   Part- time ☐

Qualified Nurse   full time   Part time

- Facilities like banking, post office, book shops
- Transport facilities to cater to the needs of student and staff
- Animals house
- Biological waste disposal
- ✓ Generator or other facility for management/ regulation for electricity and voltage----   1(one)

- Solid waste management facility
- Waste water management
- Water harvesting

12. Details of Programmes offered by the college (give data for account academic year)

	Programme level	Name of the programme/ course	Duration	Entry Qualification	Medium of Instruction	Sanction/ approved Student Strength	No. of students admitted
	Under-Graduate	BA	3 Years/6 Semester	+2	English	1000	685
	Post-Graduate	X	X	X	X	X	x
	Integrated Programme PG	X	X	X	X	X	x
	Ph.D	X	X	X	X	X	x
	M.Phil.	X	X	X	X	X	x
	Ph.D.	X	X	X	X	X	x
	Certificate course	X	X	X	X	X	x
	UG Diploma	X	X	X	X	X	x
	PG Diploma	X	X	X	X	X	x
	Any Other (specify and provide details)	X	X	X	X	X	x

13. Does the college offer the finance programme?

Yes [ ]   No [✓]

If Yes, how many? [   ]

14. New programmes introduced in the college during the last five years if any?

Yes		No	Number		

15. List the Departments: (respond if applicable only and do not its facilities like library, physical Education as Departments, unless they are also offering academic degree awarding programme similarly do not list the Departments offering common compulsory subject for all the Programmes like English, regional Languages etc.)

Faculty	Departments	UG	PG	Reserch
Science	X	X	X	x
Arts	Hist, Eco, Pol.Sc, Edn Second language (Khasi)			
Commerce	X	X	X	x
Any other (specify)	X	X	X	x

16. Number of Programme offered under (programme means like degree course BA,Bsc,MA,M.com.)

   a. Annual system | BA |

   b. Semester system | BA |

   c. Trimester system | |

17. Number of programme with

   a. Choice based Credit System | |

   b. Inter/Multidisplinary Approah | |

   c. Any other (specify and provide details) | |

18. Does the college offer UG and /or PG programme in teacher education?
   Yes | | No | ✓ |
   If yes,
   a. Year of introduction of the programme (s) …………………………..(dd/mm/yyy)
      And number of batches that completed the programme | |
   b. NCTE recognition detail (if applicable)
      Notification No………………….X…………………………
      Date……………………………………… (dd/ mm/ yyy)   Validity ………………………………

c. Is the Institution opting for assessment and accreditation of teacher education programme separately?

Yes ☐   No ☐

19. Does the college offer UG or PG Programme in physical Education?

Yes ☐   No ☑

If, Yes

a. Year of introduction of the programme (s)............................... (dd/mm/yyy)
    And number of batches that completed the programme ☐

b. NCTE recognition details (if applicable)
    Notification No…………………………………..
    Date…………………………………….(dd/mm/yyy)
    Validity…………………………………….

c. Is the Institution opting for assessment and accreditation of Physical education programme separately?

Yes ☐   No ☐

20. Number of Teaching and Non Teaching position in the institution

Positions	Teaching faculty								Non teaching staff		Technical staff
	Professor	Associated Professor	Assistant Professor		Lecturer		Non teaching staff				Technical staff
			M	F	M	F	M	F			
Sanctioned by the State Government/ UGC/University/ Recruited	--------	--------	3	10	5	11	2	2			NIL
Yet to recruit					-----	2					
Sanctioned by the management/society or other authorized bodies Recruited Yet to recruit	------ -------	-------- ------	----- ----		1		NIL ---				Nil

21. Qualification of the teaching staff

Highest Qualification	Professor		Associate Professor		Assistant Professor		Lecturer		Total
Permanent teachers	M	F	M	F	M	F	M	F	nil
M.Phil	Nil	Nil	Nil	Nil	01	04	02	nil	07
MA/PG	Nil	Nil	Nil	Nil	02	05	03	11	21
Temporary teachers									
M.Phil	Nil	Nil	Nil	Nil;	Nil	Nil	01	nil	01
MA/PG									

22. Number of visiting faculty/ Guest engaged with the college.

> ➢ NIL

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2012-13		Year 2 2013-14		Year 3 2014-15		Year 4 2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	1	1	1	1	2	2	10	10
ST	229	174	168	332	191	385	251	380
OBC	X	X	X	X	X	x	3	2
General	X	X	X	X	X	X	X	x
Others	X	X	X	X	X	X	X	x

24. Detail on students enrollment in the college during the Current academic year:

Type of Students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	680	X	X	X	X
Students from other states of India	05	X	X	X	x
NRI Students	X	X	X	X	x
Foreign students	X	X	X	X	x
Total					

25. Dropout rate in UG and PG (average of the last two batches)

UG -- 17numbers   PG [   ]

26. Unit cost of education

(Unit cost= total annual recurring expenditure (actual) divided by total number of students enrolled)

a) Including the salary component   Rs. 1,57,88716

b) Excluding the salary component   Rs. 13,2,2050

27. Does the college offer any programme/s in distance education programme of another University

Yes [✓]   No [   ]

If Yes,

a) Is it a register centre for offering distance education programmes of another University

Yes [✓]   No [   ]

b) Name of the university which has granted such registration.
   ➢ IGNOU

c) Number of programmes offered
   ➢ 6 numbers

d) Programme carry the recognition of the Distance Education Council.

Yes [✓]   No [   ]

28. Provide Teacher Student ratio for each of the Programme/ course offered.
   ➢ English-1:44.4, Khasi-1:63.6, Political Science-1:53.8,
      History-1:56.2,Education-1:154,Economics-1:19,
      Environmental Studies-1:104

29. Is the college applying for

Accreditation: Cycle 1 [✓] Cycle 2 [   ] Cycle 3 [   ] Cycle 4 [   ]

Re-Assessment: [   ]

(Cycle 1 refers to first accreditation and cycle 2, cycle 3 and cycle 4 refers to re-accreditation)

30. Date of accreditation * (applicable for cycle2, cycle3, cycle4 and re-assessment only)

Cycle 1: ………………………………. (dd/mm/yyy) Accreditation outcome/Result………………

Cycle 2: ………………………………. (dd/mm/yyy) Accreditation outcome/Result………………

Cycle 3 ……………………………….. (dd/mm/yyy) Accreditation outcome/Result………………

kindly enclose copy of accreditation certificate (s) and peer team report (s) as an annexure.

31. Numbers of working days during the last academic year

> ➤ 278 days

32. Numbers of teaching days during the last academic years

(Teaching days means days on which lectures were engaged excluding the examination days)

> ➤ 252 days

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 22/05/2014 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Report (AQAR) to NAAC.

AQAR (i)……………………………………. (dd/ mm/yyyy)

AQAR (ii) ……………………………………. (dd/ mm/yyyy)

AQAR (iii)…………………………………… (dd/ mm/yyyy)

AQAR (iv) ……………………………………. (dd/ mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/ descriptive information)

2. Criteria – wise Inputs

CRITERIA I:CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1   State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

It is expected that the College will be brought to the forefront of Higher Education in Meghalaya because of the aspirations, efficiency and leadership of the College Administration and the commitment, service and flexibility of teaching and non-teaching staff; support of the parents and the people of Sohra Civil Sub Division, Prayer of the employees, the financial support of the Government (State) and the hard works of the students.

Mission:

Sohra Govt College is committed to the cause of empowerment of rural youth (boys and girls of this region who could not afford to move to other places for further studies in higher education), through access to higher education, enabling them to develop as intellectually alive, socially responsible citizens ever ready for continuous personal and professional growth, to inculcate social moral and spiritual values. Moreover, it is committed to provide possible range of professional and vocational courses besides conventional ones for rural students to meet the changing needs.

The **objectives** of Sohra Govt College are:

- Physical, intellectual and spiritual development of an individual.
- Development of balanced personality in the students.
- Broadening of the mind, inculcation of values and building of character.
- To enlighten the youngsters in the line of education in order to meet their future requirement.

  The College's motto 'Progress with wisdom' conveys that the College shall render education that will lead people from ignorance to knowledge and uplift their well being.

- Regular meetings are held to plan and implement various programmes and activities related with the Mission, Vision and Objective of the College.

Decisions taken are communicated through the Student's Union, Notice Board, Staff Meetings,Prospectus,Advisory Committee and College Website.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- At the beginning of the academic session, the Principal conduct meeting with the teaching staff to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart education through methods such assignments , internal tests,discussion,seminars,field trip besides the traditional teaching methods.

There after, departmental meeting are conducted and formulate plans for the coming session. The syllabus is divided equally among the faculty so as to complete the course within the stipulated time. Each department follows the academic calendar issued by the affiliating University.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- As per UGC guidelines, the College encourages teachers to participates/organised Orientation Course Refresher Course, Workshops ,Seminars and Conferences as well as to present papers so as to keep pace with the recent development in the respective areas which in turns updates the teaching practices.

- The College also provides teaching and reference materials like books, magazines, journals, laptops,etc to ensure effective handling of the curriculum

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- Though we have to follow the curriculum prepared by NEHU, but in order to ensure its effective implementation, the College give weightage not only to the academic development but the holistic development of the students through extracurricular activities like Student' s Union,NSS etc. In addition to regular classes, the College organises lectures, inviting experts from various fields to shares the knowledge with the students communities.

- The College also organised exposure trip, field work etc for the academic enhancement of the students.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

- The College through different departments has been organising study tours and exposure trip for students within the country especially in major industrial areas of the country. This has somehow link with the effective operationalisation of the curriculum.

1.1.6   What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- The College have to follow the curriculum framed by NEHU .The faculty members can only make suggestions for recommendations through the "Board of Studies" which comprises of representatives from the Colleges, which may be accepted or rejected by NEHU.

1.1.7   Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- The College does not enjoy the freedom to frames its own curriculum as it had to follow the curriculum offered by the University

1.1.8   How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- For achieving the stated objectives of curriculum in the course of implementation , the College undertake strict maintenance of student's attendance internal tests, assignments, and reviewing of examination results.

1.2 Academic Flexibility

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

- Being a state government owned educational institution, the college cannot offer any certificate/diploma/skill development courses,etc as it depends wholly on the decision of the Government.

1.2.2   Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

- No. The affiliating University does not permit such degree.

1.2.3   Give details on the various institutional provisions with reference to academic flexibility and how it has helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

  - ➢ Range of Core/Elective options offered by the University and those opted by the college
    - ➢ NEHU prescribes a 3 Year Degree Course with Honour at the Under Graduate level. Along with honours papers ,option for elective papers are m are available to students. The college has opted for Honours in Khasi,Economics,Poliotical Science,History and Education
    - ➢ Under the semester system there six semesters of six months duration. There is a theory examination in each papers as well as assignments and internal assessment.

- ➤ Choice Based Credit System and range of subject options
  - ➤ NIL
- Course offered in modular form.
  - ➤ NIL
- Credit transfer and accumulation facility
  - ➤ NIL
- Lateral and vertical mobility within and across programmes and courses .
  - ➤ Students are not allowed to change the Honour or elective subjects once they have opted.
- Enrichment courses
  - ➤ NIL

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.
  - ➤ NO

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.
  - ➤ No

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?
  - ➤ No

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

- Teachers are encouraged to provide students with materials for the courses prescribed in order to ensure that the academic programmes and institution's goals and objectives are integrated.
- Through remedial coaching class and tutorial/ extra classes
- camps and seminars on voters awareness,blood donation, AIDS awareness, Nation building etc.are organised from time to time by the NSS Unit and Red Ribbon Club.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?
  - ➤ The College is not offering any course which are skilled oriented to suit the dynamic employment market.
  - ➤ In a very limited way the college tried to achieved this linkage through the career guidance committee.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

> The College does not have any programme to integrate these issues, but the issues on Climate change ,ecology ,environment protection and preservation are already covered in the subject Environmental Studies offered by the affiliating University .

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development students?

- Moral and ethical values
  > The NSS Cell regularly organised camps and workshops in and around the locality whereby people are made aware of social moral and ethical values.
- Employable and life skills
  > Nil
- Better career options
  > In a very limited way the college tried to achieve a better career options through the career guidance committee.
- Community orientation .
  > The NSS Cell,and Red Ribbon Club organises various community orientation programmes.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

> Does not arise.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

> As of now this is yet to be done.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

> The College at present does not have the opportunity to design and develop the curriculum prepared by the affiliating University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes/

> There is no such provision.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

> NIL

Any other relevant information regarding curricular aspects which the college would like to include.

> NIL

CRITERION II: TEACHING – LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

*   By displaying notice of admission in the College Notice board.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

*   Any one who fulfil the eligibility criteria set by NEHU is being admitted into the institution without looking into the merit,religious background etc.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

*   For the Under Graduate level a minimum of 33% and a maximum of 100% is required for admission

*   Since this is the only Collge in the Sohra Civil Sub-Division thus there is no question of comparison.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

*   The Admission Committee reviews the Admission process and students profile and suggest measures to improve them.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
  - ➢ Since the College is located in the Rural area admission of students are mostly from SC/ST.
- OBC
  - ➢ Students from OBC section are also admitted.
- Women
  - ➢ Being a Co-educational institution the College admits women students without discrimination.
- Differently abled

> the College admits students which are differently abled .

- Economically weaker sections
  > Since the College is located in the economically backward arears thus most of the students admitted are from economically weaker sections of the society.
- Minority community
  > All are admitted without discrimination.
- Any other
  > NIl

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.

	Programmes	Number of applications	Number of students admitted	Demand Ratio
	UG			
1	2012-13	405	405	405
2	2013-14	502	502	502
3	2014-15	580	580	580
4	2015-16	626	626	626

2.2 Catering to student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

* Being a Government educational institution, the college admits candidates which are differently abled with any discrimination.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

* At the commencement of every academic session,orientation programme is being conducted for the fresher by the the principals and the admission committee members explaining the students about the rules and regulation of the college.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

* Remedial Coaching Classes and Tutorial are being conducted after the regular classes are over.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

*   with regard to environmental issues the College through the NSS Cell use to conduct clining drive by envolving all the students and staffs within the college campus and also in different tourist spots of the area.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

*   Advanced learners and students with better opportunities seek admission outside the Sohra Civil Sub-Division .

2.2.6 how does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies sort of support is not provided)?

*   The College authority takes different steps to checked the risk of drop out by organising counselling programmes.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

*   The affiliating University provides for all the College an academic calendar and along with its own institutional calendar, the College follows carefully.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

*   The IQAC which is recently formed is responsible for preparing the assessment and accreditation. The task of improving the teaching learning process is entrusted to the academic committee.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

*   Courses are modified according to the current needs of academics . Assigning project works enables the student to develop advanced skills.

*   foe holistic development students are assigned internal test,assignments seminars,group discussion, field trip and study tour.

*   The Classroom lecturers are supplemented with audio visual aids along with traditional white board module. Assistance were given to the students with effective presentation in writing and seminars sessions.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

*   Through the internal and external activities the college nurture the students to develop creativity and scientific temper . In the College week items like quiz,debate,extempore speech,painting ,essay writing are being organised.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) AND National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

*   The work of Installation of LCD Projectors is still in progress

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

*   The College organises seminars and workshops in collaboration with different Government departments ,NGO's etc.

2.3.7 Detail (process and the number of students\benefited) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advise) provided to students?

*   The career guidance committee has been given the responsibility to look into this matter.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution top encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

*   The College still continue with the conventional method of lecture and white board module.

2.3.9 How are library resources used to augment the teaching-learning process?

*   It is being used to supplement the teaching learning process.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

*   Almost all Courses are completed in time. If not extra classes are being arranged accordingly.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

*   Through feedback system, meeting of different departments and students results of the End Term Examination.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Qualification of the teaching staff

Highest Qualification	Professor		Associate Professor		Assistant Professor		Lecturer		Total
Permanent teachers	M	F	M	F	M	F	M	F	nil
M.Phil	Nil	Nil	Nil	Nil	01	04	02	nil	07
MA/PG	Nil	Nil	Nil	Nil	02	05	03	11	21
Part Time teachers									
M.Phil	Nil	Nil	Nil	Nil;	Nil	Nil	01	nil	01
MA/PG									

*   The recruitment of teachers is done by the Government and the Meghalaya Public Service Commission has been given the responsibility for screening teachers for appointmemnt.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

*   The affiliating University takes the responsibility for giving training to teachers before any new area of study is introduce

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

(a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	04
HRD programmes	Nil
Orientation programmes	12
Staff training conducted by the university	02
Summer/winter schools, workshops, etc.	05

(b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ❖ Teaching learning methods/approaches
  - ➢
- ❖ Handling new curriculum
- ❖ Content/knowledge management
- ❖ Selection, development and use of enrichment materials
- ❖ Assessment
- ❖ Cross cutting issues
- ❖ Audio Visual Aids/multimedia
- ❖ OER's
- ❖ Teaching learning material development, selection and use

(c) Percentage of faculty

- invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies.
  - ➢ 2%
- participated in external Workshops/Seminars/Conferences recognized by national/international professional bodies.
  - ➢ 90%
- presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies
  - ➢ 40%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.).

*   As per Government rules the faculty members are not yet entitled for study leave.

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

*   NIL

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

*   Not yet.

2.5　Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

* faculty and students are being made aware of the examination process through the evaluation committee and teachers respectively.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

* From Annual Examination tom End Semester Examination.

* All the major evaluation reforms are being done by NEHU. Thus the institution have no say in this regard.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

* The institution strictly adhere to routine for the internal assessment.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

* Annual Examination- under this the institution conducted selection test before students are sent to appear the Final Examination.

* Internal assessment within the institution for 25 marks comprises of internal tests and assignments.

* external assessment for 75 marks.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

*the weightage for behavioural and communicative skill is yet to be allotted by the institution. But the system of evaluation which is being followed by the College at present has to a great extent improved their percentage.

2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

* The percentage specified by the affiliating University are

i. First Division- 60% and above
ii. Second Division -45% to less than 60%
iii.Third Division- 30% to less than 45%

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

*   Through workshop and seminars

2.6 Student performance and learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

*   Through the result declared by the affiliating University.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievements across the programmes/courses offered.

*

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

*   The teaching and learning process depends entirely on the curriculum decide by the University.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

*   the Career Counselling Cell guides students to face the society after completing their studies.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

*   the College monitor and analyse the performance of students through the results declared by the University.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

*   By completing the Curriculum in time.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a fe4w examples.

- No. The College and teachers follow the system as instructed by the affiliating University.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?

*   No.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what si its composition? Mention a few recommendation made by the committee for implementation and their impact.

*   No.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

*   No. The institution has not taken any measures to facilitate smooth progress and implementation of research schemes/projects.

- Autonomy to the principal investigator
- Timely availability or release of resources
- Adequate infrastructure and human resources
- Time-off, reduced teaching load, special leave etc. to teachers
- Support in terms of technology and information needs
- Facilitate timely auditing and submission of utilization certificate to the funding authorities
- Any other

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

*   Not yet taking any measures at present

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

*   At present 2(two) faculty members are engaged in Ph.D.

3.1.6 Give details of workshops/training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

*   No workshops/training programmes/sentizisation programmes have been conducted this year.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution?

Faculty members are encourage to pursue research activities.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

*   No efforts have been made till today.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

*   None.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

* None. Depends on the individual capacity of teachers.

3.2 Resource mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

*   No separate budget earmarked.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

*   No..

3.2.3 What are the financial provisions made available to support student research projects by students?

*   No financial provision available to support studen's research project

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research/ Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

*   No interdisciplinary research undertaken so far.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

*   The College always encouraged teachers any possible help for facilities available in the college for their research works

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

*   No.

3.2.7 Enumerate the support provided to the faculty in securing research funds various funding agencies, industry and other organisations. Provide details of on-going and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	Nil	Nil	Nil	Nil	Nil	Nil
Major projects	Nil	Nil	Nil	Nil	Nil	Nil
Interdisciplinary projects	Nil	Nil	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil	Nil	Nil
Students' research projects	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil	Nil	Nil

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

* NIL

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

* NIL

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

* NIL

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

* NIL

3.3.5 Provide details on the library/information resource centre or any other facilities available specifically for the researchers?

*   NIL

3.3.6 What are the collaborative research facilities developed/created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

*   NIL

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patent obtained and filed (process and product)
    - ➢ NIL
- Original research contributing to product improvement
    - ➢ NIL
- Research studies or surveys benefiting the community or improving the services
    - ➢ NIL
- Research input contributing to new initiatives and social development
    - ➢ NIL

3.4.2 Does the Institute publish or partner in publication of research journal (s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

*   NO

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty
    - ➢ NO
- Number of papers published by faculty and students in peer reviewed journals (national/international)
    - ➢ NO
- Number of publications listed in International database (for Eg: web of Science, Scopus, Humanities International Complete, dare database – International social Sciences Directory, EBSCO host etc.)
    - ➢ NO
- Monographs
    - ➢ NO

- Chapter in Books
  - ➢ No
- Books Edited
  - ➢ NO
- Books with ISBN/ISSN numbers with details of publishers
  - ➢ No
- Citation Index
  - ➢ No
- SNIP
  - ➢ No
- SJR
  - ➢ No
- Impact factor
  - ➢ No
- h-index
  - ➢ No

3.4.4 Provide details (if any) of

- research awards received by the faculty
  - ➢ NIL
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
  - ➢ Nil
- incentives given to faculty for receiving state, national and international recognitions for research contributions.
  - ➢ Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

*   NIL

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

*   NIL

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

*   Staff are encouraged to attend any programme.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

*   Presiding Officers during General Elections(MP/MLA/MDC) and also as Resource person or judged in the debates/quiz/training programme conducted by the Sohra Civil Sub-Division.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

*   None.

3.6 Extension Activities and Institutional social responsibility (ISR)

3.6.1 How does the institution promote institution neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

*   The NSS Cell of the College undertake the task to promote institution-neighbourhood-community network through different camps,workshops,cleaning drive and tree plantation.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movement/activities which promote citizenship roles?

*   Through the NSS Cell the College track the students involvement in various activities which promote citizenship roles.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

*   Through contact with the stakeholders.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

*   Through the NSS Cell the institution plan and organised its extension and outreach programme.

*   depending on the availability of funds from the State Government , the institution plan and organised its extension and outreach programme.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

*   NSS- The Cell organises various programmes to students and staffs to enable them to contribute to various community service activities.

*   NCC- applied for.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

*   None

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

*   Through participation in various extension programmes like NSS,students have undergone changes in their attitude ,discipline team work, love for nature, national integration etc

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

*   No initiative have been taken so far.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

*   None.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

*   Outstanding Academic Merit from SDO Sohra Civil Sub-Divion,2012.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives-collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

*   There is no collaboration with institutes or industry so far. But if the case arise all are free to do so.

3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

*   None

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student

and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

*   None

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

*   None

3.7.5 How many of the linkages/collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-

   a) Curriculum development/enrichment
      - NIL
   b) Internship/On-the-job training
      - NIL
   c) Summer placement
      - NIL
   d) Faculty exchange and professional development
      - NIL
   e) Research
      - NIL
   f) Consultancy
      - NIL
   g) Extension
      - NIL
   h) Publication
      - NIL
   i) Student Placement
      - NIL
   j) Twinning programmes
      - NIL
   k) Introduction of new courses
      - NIL
   l)]student exchange
      - NIL
   m) Any other
      - NIL

3.7.6 Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

*   Does not arise

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

CRITERION IV:INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

* The College has constituted the infrastructure committee whereby its duties are to identify the loopholes in existing building ,and to propose for the construction of New Buildings in the Newly acquired land measuring 15.56.acres to the Principal, which in turn will submit the same to the Education Department of the State Department.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
   - Main Building- The present building is one storey with its plinth area of only 2000sq m.
   - Classrooms- 7 numbers with different sizes.
   - Principal's room-1 number.
   - Administrative Office-1 number.
   - Library- 1 number.
   - Staff Common Room-1 number.
   - Student's Common Room- 2 numbers(one for boys' and one for Girls')
   - IGNOU Study Room- 1 number.
   - Toilet- 7 numbers
b) Extra-curricular activities-sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

* Sports-(Outdoor) =Football,Cricket,Basketball,athletics related activities-at present we have only Basket ball court but for football and Cricket the College used the playground of the Sohra Civil Sub-Division.

* Indoor= Carrom board, Chess, draught- are played in the College itself.

* at present we do not have a gymnasium or separate auditorium.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

*   At present the limited infrastructure are fully utilised and proposal have been sent to the State Government for construction of New Building in the Newly acquired land.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

*   The present infrastructure does not provide facilities for the physically disabled students but in the New campus such facilities are yet to be taken up.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available
- Recreational facilities, gymnasium, yoga centre, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Library facility in the hostels
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy Constant supply of safe drinking water
- Security
  - ➢ No residential facilities are available at present.

4.1.6 What are the provisions made available to students and staff in terms of health care on the camp-us and off the campus?

*   The Government does not provide for healthcare in the Campus, but staff of the Sohra PHC are available if required.

4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

*   The common facilities available in the College are Canteen and Safe Drinking Water facility, other are not available.

4.2 Library as a Learning Resource

4.2.1 Does the library have an advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

     *YES

Convener-   Smt.Deidorlang Marbaniang
Chairperson: Shri.D.B.Lynser,Principal
Members: Shri.K.Niangmih
               Smt.C.Syngai
               Smt.C.Swer
               Smt.T.Sinha
               Shri.A.K.Choudhury
               Shri.S.Kharwanlang
               Smt.R.P.Muktieh

*Implementation of Internet and N-List

4.2.2 Provide details of the following:

✦ Total area of the library (in Sq. Mts.)
   ➢ 14.2 metre x 9.60metre.
✦ Total seating capacity
   ➢ 30 seats.
✦ Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
   ➢ 10 am to 5 pm.
✦ Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
   ➢ NIL

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year –1 2012-13		Year – 2 2013-14		Year – 3 2014-15		Year – 4 2015-16	
	Number	Total cost	Number	Total cost	Number	Total cost	Number	Total cost
Text books	6380	285000/-	7174	274000/-	7328	103000/-	7726	180000/-
Reference Books	462		123		2		29	
Journals/ Periodicals			9	10930/-	9	9150/-	10	9960/-
e-resources								
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

OPAC

NIL

✦ Electronic Resource Management package for e-journals
- ➢ NIL

✦ Federated searching tools to search articles in multiple database
- ➢ NIL

✦ Library Website
- NIL

✦ In-house/remote access to e-publications
- ➢ NIL

✦ Library automation
- ➢ E-granthalaya

✦ Total number of computers for public access
- ➢ 5 numbers

✦ Total number of printers for public access
- ➢ 2 numbers

✦ Internet band width/speed ☐ mbps ☐) mbps ☐) (GB)

✦ Institutional Repository
- ➢ Nil

✦ Content management system for e-learning
- ➢ NIL

✦ Participation in Resource sharing network/consortia (like Inflibnet)
- ➢ N-List.

4.2.5 Provide details on the following items:

✦ Average number of walk-ins
- ➢ 150 numbers

✦ Average number of books issued/returned
- ➢ 50 numbers

✦ Ratio of library books to students enrolled
- ➢ 1:12

✦ Average number of books added during last three years
- ➢ 500

✦ Average number of login to opac (OPAC)
- ➢ Yet to start.

✦ Average number of login to e-resources
- ➢ Yet to start.

✦ Average number of e-resources downloaded/printed
- ➢ Yet to start.

✦ Number of information literacy trainings organized
- ➢ NIL

✦ Details of "weeding out" of books and other materials
- ➢ 1000 numbers

4.2.6 Give details of the specialized services provided by the library

✦ Manuscripts
- ➢ Nil

✦ Reference
  ➢ North East and general reference
✦ Reprography
  ➢ Nil
✦ ILL (Inter Library Loan Service)
  ➢ Nil
✦ Information deployment and notification (Information Deployment and Notification)
  ➢ Nil
✦ Download
  ➢ The Library use to download all relevant materials related with the current syllabus
✦ Printing
  ➢ Nil
✦ Reading list/Bibliography compilation
  ➢ Yet to start
✦ In-house/remote access to e-resources
  ➢ Yet to start
✦ User Orientation and awareness
  ➢ Nil
✦ Assistance in searching Databases
  ➢ Nil
✦ INFLIBNET/IUC facilities
  ➢ N-List

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers and teachers of the college.
  ➢ Library staff are always cooperative towards and teachers.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.
  ➢ Does not exist.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)
  ➢ Yes, it was analysed through transaction register, attendance register and report from the concern departments.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)
  - ➤ 8 numbers
- Computer –student ratio
  - ➤ 1:130
- Stand alone facility
  - ➤ Nil

- LAN facility
  - ➤ 5 numbers
- WiFi facility
  - ➤ Nil
- Licensed software
  - ➤ Nil
- Number of nodes/computers with Internet facility
  - ➤ 7 numbers
- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

*   5 numbers

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

*   to installed in each and every classrooms visual or smart class teaching.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

*   2012-13- Rs 10000/-

*   2013-14-Rs 15000/-

*   2014-15-Rs 15000/-

*   2015-16- Rs.21,800/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

*   ICT resources under process.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching – learning process and render the role of a facilitator for the teacher.

*   ICT enable classrooms under process.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

*   No.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

A	Building -	Rs.391586
B	Furniture	Rs.239229
C	Equipment	Rs.1051831
D	Computers	Rs.21,800
E	Vehicles	Rs.229385
F	Any other	Rs16245

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

*   The institution does not have any mechanism for maintenance and upkeep of the infrastructure etc as everything depends on the State Government.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

*   Depends on the State Government.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

*   By writing to the concerned Government Departmen

CRITERION V: STUDENT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

*   Yes, the College publishes updated prospectus every year and detailed admission, procedure rules and regulations for students and fee structure,etc are listed.

5.1.2 Specify the type, number and amount of institutional scholarships/free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

*   Students are granted scholarship by the State Government, but the amount is not available with the College since the amount is directly credited to the students account.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

*   90%.

5.1.4 What are the specify support services/facilities available for

✓ Students from SC/ST, OBC and economically weaker sections
> ➢ The State Government provides scholarship and book frant.

✓ Students with physical disabilities
> ➢ As per Government rules .

✓ Overseas students
> ➢ Does not arise

✓ Students to participate in various competitions/National and International
> ➢ Students are encourage to take part in different event in the College, at the Sub-Divisional level, State level like sports and games. Inter College competition organised by the University the college use to take part every year

✓ Medical assistance to students: health centre, health insurance etc.
> ➢ The College does not have any medical assistant or health insurance for students.

✓ Organizing coaching classes for competitive exams
> ➢ The College use to undertake remedial classes for this purpose.

✓ Skill development (spoken English, computer literacy, etc.)
> ➢ The College through tutorial classes use to undertake training for students regarding spoken English.

> For Computer literacy the college has not taken yet.
✓ Support for "slow learners"

> For slow learners' the college through its faculty members
supplement students with materials available in te library

✓ Exposures of students to other institution of higher learning/corporate/business
house etc.

> Students were once a year starting from 2015b are getting th
opportunity of exposure outside the State through the finance from
the state government of Rs 150000/- lakh a year

> Detailed exposure trip during the year 2015
English Department- to Kerala
Khasi ,History,education.department- Kerela
Economics,Political Science-Mumbai,Goa

✓ Publication of student magazines

> The college has produced magazine only thrice till today. This year
with the constitution of magazine committee comprises of teaching
staff and students the publication is under process.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills,
among the students and the impact of the efforts.

*   No effort has been made yet.

5.1.6 Enumerate the policies and strategies of the institution which promote participation
of students in extracurricular and co-curricular activities such as sports, games, Quiz
competitions, debate and discussions, cultural activities etc.

*   Special guidance and training are being given to students by the faculty members.

✦ Additional academic support, flexibility in examinations
> In case of internal assessment only.
✦ Special dietary requirements, sports uniforms and materials
> These are being provided by the college.
✦ Any other
> If necessary.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for
the competitive exams, give details on the number of students appeared and qualified in
various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET,
ATE/CAT/GRE/TOFEL/GMAT/Central/State services, Defense, Civil Services, etc.

> ➢ The college does not have any such support to students for such examination except in the remedial coaching classes.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc?)

*   The academic committee and the career guidance committee are entrusted to guides the students in these matter.

5.1.9 Does the institution have a structures mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

*   No

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redresse4d during the last four years.

*   Yes, till now such cases has come out for redressal.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

*   No report on such matter so far.

5.1.12 is there an anti-ragging committee/ how many instances (if any) have been reported during the last four years and what action has been taken on these?

* Yes. Till now no such matter has been reported yet.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

*   Except scholarship provided by the government , there is no welfare scheme provided by the students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

*   No, the college does not have registered alumni association. Just recently it has been form but has not function yet.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	The College does not keep track about its students after they have pass out.
PG to M.Phil.	
PG to Ph.D.	
Employed • Campus selection • Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

RESULT YEAR WISE

		No.of students appeared	No.of students passed in			Total no of students Pass	%
			I div	IIdiv	IIIdiv		
2011-12	XII	97	x	11	36	47	48.45%
	BA I(Pass)	107	x	x	X	36	33.64%
	BA I(Hons)	63	X	X	X	30	47.61%
	BA II(Pass)	38	X	X	X	24	63.15%
	BA I(Hons)	40	X	X	X	31	77.5%
	BA III(Pass)	25	X	X	11	11	44.00%
	BA III(Hons)	39	2	12	17	31	79.48%
2012-13	XII	87	1	12	43	56	64.36%
	BA I(Pass)	144	X	X	X	82	56.94%
	BA I(Hons)	87	X	X	X	70	80.45%
	BA II(Pass)	51	X	X	X	43	84.31%
	BA I(Hons)	38	X	X	X	29	76.31%
	BA III(Pass)	34	X	X	19	20	58.82%
	BA III(Hons)	36	X	11	9	20	55.55%
2013-14	XII	114	X	21	66	87	76.31%
	BA I(Pass)	123	X	X	X	49	39.83%
	BA I(Hons)	76	X	X	X	41	53.94%
	BA II(Pass)	80	X	X	X	34	42.5%
	BA I(Hons)	69	X	X	X	36	52.17%
	BA III(Pass)	45	X	X	32	32	71.11%
	BA III(Hons)	42	x	19	17	36	85.71%
2014-15	XII	119	1	21	53	75	63.02%
	BA I(Hons)	264	x	x	x	264	100%
	BA II(Pass)	58	X	X	X	42	72.41%
	BA I(Hons)	44	X	X	X	34	77.27%
	BA III(Pass)	67	X	3	40	43	64.17%
	BA III(Hons)	61	1	18	30	49	80.32%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

* the college does not provide any facilities for students progression to higher level of education or towards employment.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

* No special support are given as of now.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Sport and games and their winners during 2015-16 (College Week)

Item	winner
* Debate (English)-	Lurshai Wahlang(1st semester)
* Debate(Khasi)-	Ethelbert Khongrymmai(1st Semester)
* Essay Writing (English)-	Rekha Kr.Gupta(BA 2nd Year)
* Essay Writing(Khasi)-	Syrpailang Khongrymmai(BA 3rd Year)
* Poetry Competition(English)-	Cleofast Shabong(1st Semester)
* Race 100mts (Boys)-	Iateilang Kharumni(BA 3rd Year)
* Race 100mts(Girls)-	Ferrary Kharnaior(1st Semester)
* Race 200mts(Boys)-	Iateilang Kharumni(BA 3rd Year)
* Race 200mts(Girls)-	Evakordor Hynniewta(BA 2nd Year)
* Table tennis(Boys single)-	Jefferson Thabah (1st semester)
* Table tennis(Girls single)-	Bakit Wahlang (BA 2nd Year)

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/state/ Zonal/ national/ International, etc. for the previous four years.

* Students are encourage to participate in various competition, Sub Division, District and at State level.

* In 2015, the college took part in football and cricket competition organised by the University.

*   At the Sub-Division level students take part every year in the marathon,debates,drawing competition especially in the National Voters Day.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

*   The College has not collected feedback yet from students or parents to improved the performance and quality of the institutional provisions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

*   The College is yet to start to published magazine this year though previously it has been done. Students are encouraged to contribute to it through articles.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

*   The College have a student body by the name of " The Sohra Government College Student Union" (SGCSU). The president and the Office bearer are from the student.

Post of the SGCSU-

1.   President

2   Vice President
3   3   General secretary
4   4Asstt.General Secretary
5   Cultural Secretary
6   Social Welfare Secretary
7   Finance Secretary
8   Class Representative
    *   General Election are held every year to fill up the above posts and the election procedure is entrusted to the principal and social welfare committee of the College.
    *   funding for this Union is from the State Government through the Principal for conducting the College Week and different activities.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

*   Socio and Cultural Committee.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

*   This has not yet been taken up as the alumni association had not been formed

Any other relevant information regarding Student Support and Progression which the college would like to include.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seek to serve, institution's traditions and value orientations, vision or the future, etc.

Vision:

It is expected that the College will be brought to the forefront of Higher Education in Meghalaya because of the aspirations, efficiency and leadership of the College Administration and the commitment, service and flexibility of teaching and non-teaching staff; support of the parents and the people of Sohra Civil Sub Division, Prayer of the employees, the financial support of the Government (State) and the hard works of the students.

- The College caters to the needs of the rural and weaker section of the area who cannot afford to move out of Civil sub Division for Higher studies.It is expected that the College will be brought tothe forefront of Higher Education in the State because of the efficiency and leadership ability after College administration and committed services of teaching and non-teaching staff.

Mission:

Sohra Govt College is committed to the cause of empowerment of rural youth (boys and girls of this region who could not afford to move to other places for further studies in higher education), through access to higher education, enabling them to develop as intellectually alive, socially responsible citizens ever ready for continuous personal and professional growth, to inculcate social moral and spiritual values. Moreover, it is committed to provide possible range of professional and vocational courses besides conventional ones for rural students to meet the changing needs.

* The College is committed to the cost of empowerment of the youth of the area in particular and the state in general ,through access enabling them to develop as intellectually alive, socially responsible citizens ever ready for continuous personal and professional growth, to inculcate social moral and spiritual values.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

*   The Principal and the academic Committee comprises of the Senior faculty members design quality policy and sent to the Directorate of Higher & Technical Education since our College is a Government College. There is also an Advisory Committee headed by the Deputy Commissioner of the District and this body also is responsible for framing and design policy plans and then submit to the Education Department of Meghalaya.

6.1.3 What is the involvement of the leadership in ensuring?

- The policy statements and action plans for fulfilment of the stated mission
  - The Principal and the academic committee comprises of the Head of Departments and senior faculty members have frequent interaction with teaching ,non-teaching staffs and students' union to ensure that the policy statement and plans for fulfilment of the Mission.
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
  - ➢ It is only when the proposal submitted to the Education Department Government of Meghalaya through the Directorate then action can be taken after its approval.
- Interaction with stakeholders
  - ➢ The Principal from time to time use to have direct interaction with students and also senior citizens which are included in the Advisory Committee.
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
  - ➢ Grievance Committee is formed by the College, at the same time grievances box is placed in the Campus for collecting and address the grievances of the stakeholder.
- Reinforcing the culture of excellence
  - ➢ The College through the Socio & Cultural Committee encourages the students to take part in various co-curricular and extra -curricular activities like NSS,Red-Ribbon Club etc.
- Champion organizational change
  - ➢ The needs of the College both for students and teachers are fulfilled through the maximum utilisation of funds from the State Government and UGC.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

* At present the Principal, steering Committee and the academic Committee are responsible for the smooth and effective implementation of policies and plans of the college.Differrent Sub-Committees have to submit the report of their activities to the steering committee periodically.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

* The Principal has the sole authority to grant permission and issue No-objection Certificate to teacher for their activities like attending seminars, workshop, refresher course, orientation programme etc.

6.1.6 How does the college groom leadership at various levels?

* Students are encourage to take part in various co-curricular and extracurricular activities outside the college and most importantly at every annual College Week .Teachers are also motivated and encouraged to be a member of various committees.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralised governance system?

* Every Departments are given the responsibility to look after the wellbeing of their respective departments.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

* Yes, through the academic committee comprising of all the heads of departments with the Principal as Convener takes all important decision for each and matter for the interest of the college , Every decision are conveyed to each and every department through their respective head. In this way each and every one has the opportunity to give suggestion at every department meeting and the head will take up the matter with the academic committee .For the non-teachinf,office assistant takes care of the administrative matter in consultation with the Principal.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

* No.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

* Proposal for development are sent to the Education department and the same is to be executed depending upon the sanction of grant from the Government.

6.2.3 Describe the internal organizational structure and decision making processes.

*   Principal is the head of the Institution. All functionaries from the teaching to the non-teaching line are systematically co-ordinated by the Principal.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
  - ➢ The College still use the conventional methods of teaching practice using white board and marker. Introduction of LCD projector are yet to be taken up now for three rooms only.
- Research & Development
  - ➢ Teachers are encouraged to take up research and other activities. and are being inform through notices to them if notification received from the College Development Council(NEHU)
- Community engagement
  - ➢ The College use to take part in each and every activities organised by the Office of the Sohra Civil Sub-Division like tree plantation, cleaning drive, awareness programme etc besides NSS programmes.
- Human resource management
  - ➢ Being a Government institution in this respect every decision is taken by the Government, the institution has the power to submit its proposal.
- Industry interaction
  - ➢ No direct interaction the industry except through exposure trip and study tour to industrial areas of the country.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

*   A grievances committee has been set up to collect feedback from students. The collection of feedback are mainly through personal contact and grievances box.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

*   The suggestions given by teaching and non-teaching staff are always welcomed to improve the effectiveness and efficiency of the institutional processes.

6.2.7 Enumerate the resolutions mode by the Management Council in the last year and the status of implementation of such resolution.

*   There are two major management council (state government)

(a)   Shifting of the existing campus of the college to the newly acquired land of area 15.56 acres, and no repairing or renovation works are allowed in the existing campus.

(b)   Delinking of the Higher Secondary Section(+2) from the College.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes' what are the efforts made by the institution in obtaining autonomy?

*   No.

6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

*   A grievances box is placed in the College campus, the grievances committee and the Principal are entrusted to addressed and take care of any grievances.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

*   No.

6.2.11Does the Institution have a mechanism for analysing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

*   A sub-committee known as grievances committee is set up to design feedback from the students.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

*   The professional development of teaching staff is enhanced by organising or attending seminars ,workshops,cvonferences,refresher course and orientation programme.

*   The non-teaching staff were sent for computer training and related office workshop.

*   Grant duty leave to attend seminars ,workshop, refresher course and orientation programme etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

*   Faculty empowerment is ensure through opportunities for attending seminars, workshop and training courses.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

*   Nil

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

*   Nil

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

*   Medical reimbursement(100%)

*   Travel allowances(20%)

*   Pension Schemes and New Pension schemes(100%)

*   Maternity Leave of 4 months(70%)

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

*   Nil. Being a Government College b the institution itself cannot provide any measures for attracting and retaining eminent faculty as everything is decided by the state government.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

*   The Principal being the head of the institution has the authority to monitor the use of financial recourses in an effective and efficient manner

*   the various infrastructure requirement for the entire college are forwarded to the purchase committee.

*   the purchase are made according to the budget allotted.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

*   The external audit from the state and central government .

*   the last external audit has been conducted in 2013.

*   No major audit objections were raised and recorded .Minor objections were there but have been dealt with during the process of audit itself.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

*   The major sources of receipts and funding are through the state government and UGC

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

*   No effort.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell(IQAC)

a) Has the institution established an Internal quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?
   ➢ The college has recently re-constituted the IQAC, following the resignation of the Coordinator. It is hoped that it will help institutionalised and streamline the process of quality assurance regarding the functioning of all aspects of the institution in the near future.
b) How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?
   ➢ 14 numbers have been approved but only 12 numbers have been implemented.
c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.
   ➢ Yes the IQAC has two external members. They are expected to contribute significantly in time to come.
d) How do students and alumni contribute to the effective functioning of the IQAC?
   ➢ Not yet
e) How does the IQAC communicate and engage staff from different constituents of the institution?

> Seven faculty members and one representative from the administrative staff are the key constituent of the IQAC decision making process whose feedback is taken and analyse before any major decision. The minute of the meeting are distributed among the members to get commence and suggestions.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

*   Not yet.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

*   Not yet

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

*   No

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

*   The guiding principles behind the IQAC is drawn from the UGC/NAAC.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcomes?

*   Meetings pertaining to workload and paper allocation were conducted well in advanced in order to enable the Head of Departments to work out and allot the desired unit to the teachers. This enables the teachers to prepare their allocated unit well in advance.

*   Each Department had departmental meetings to discuss and reviewed issues pertaining to syllabus and other economic aspects.

*   Regular monitoring of student's attendance.

*   Internal assessment

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

*   To the faculty members it is communicated through different committees which comprises all teachers .

*   to students it is communicated through an orientation programme for the fresher which was held at the beginning of the new academic session whereby the Principal and admission committee members introduces to the students the rules,regulations,facilities and quality assurance policy.

Any other relevant information regarding Governance Leadership and Management which he college would like to include.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1. **Environment Consciousness**

7.1.1   Does the Institute conduct a Green Audit of its campus and
facilities ?

*.   No. The College does not have any formal mechanism for Green audit. But as an academic institution we are very much aware of the responsibility for conserving and protecting the environment and inculcating eco friendly habits in student.

7.1.2   What are the initiatives taken by the college to make the campus eco-friendly?
* Energy conservation
   ➢ Nil.
* Use of renewable energy
➢ Nil

* Water harvesting
➢ Nil
        * Check dam construction

➢ Nil
   * Efforts for carbon neutrality

➢ Nil
* Plantation
   ➢ We have scarcity of open space, play ground, etc, but in spite of all these it has not stopped us from the practice of planting trees every time we had the opportunity to do so.

      * Hazardous waste management

➢ Being an Arts Stream College, thus no hazardous ways is generated.
➢ As regard the disposed of different types of ways-paper,organic,plastic,etc, the institution has an incinerator where the waste are disposed off.

* E-Waste management

      ➢ Nil

7.2   **Innovations**

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

> during the last four years the College has introduced the following innovative activities which have created a positive impact in the functioning of the College as a whole.
>   - Recognition is the best way to motivate. Thus in this connection the college use to felicitate the students who toped in the Under Graduate Final Examination conducted by NEHU.
>   - The NSS Unit of the College is active all year through. It organises regular and special camp related to social activities and national integration. These camps are usually held in the campus ,affiliated colleges or in the adopted villages. The activities in the camps involved various Youth related Workshops, Seminars and training programmes.

7.3   Best Practice

7.3.1 Elaborate on any two best practices **in the given format at page no.98,** which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

1. <u>**PRACTICE NUMBER 1 :-ENVIRONMENT AWARENESS AND PLANTATION PROGRAMME.**</u>

2. **GOAL:-**
   - To sensitize students about Environment- In this regard the College through the NSS Cell use to conduct various programmes to sensitize students about the importance of protecting the environment and subsequently the need of plantation to protect the same. Workshops and seminars were also conducted by the soil and water Conservation department of Meghalaya on various environmental issues of the area(Sohra) where the College take an active part by sending students to these workshops and seminars.
   - To Make the College Campus and area(Sohra)Green:- In this respect the College use to undertake Tree Plantation in the Campus every year and besides that the Sohra Civil Sub-Division use to organised such programme where large numbers of our students use to take part.

3. **The Context**
   - We are all aware that Environmental pollution and deforestation are the two serious threat rto the very existence of human being. World leaders in the just concluded Paris submit have enumerable discussed to find out solution to solve the problem of global warming caused by environmental pollution and

deforestation. Deforestation has caused increased Carbon Dioxide concentration which has resulted in global warming. So in order to

neutralize Carbon Dioxide, plantation of sampling is required at a faster rate. Unless we do not take great care of this issues we are threatening not only the existent of plants and animals but our own existent also.

4. **Practice:-**

- Environmental protection and plantation programme has been an important part of College activities. The College regularly use to conduct plantation of saplings in the Campus. 5th June every year the College with the rest of the world observed the World Environment Day where large numbers of sapling are planted inside the campus..Besides this the College also participate in Tree plantation in different tourist destination of the area conducted by the soil department of the Government and the Civil Sub Division. As we all know Sohra (Cherrapunjee) recorded the heaviest rainfall on planet Earth, to maintain this record awareness among students was given to conserve Forest. Plantation of saplings are done on two important counts, for making the area green and also for protecting the wash away of the upper layer soil due to heavy rain. The NSS Unit of the College comprises of teachers and students conduct tree plantation and cleaning drive in selected villages of the area apart from giving awareness to the villages every year..The villagers wholeheartedly welcomed our unit and also provide necessary support. The villagers also jointly participated in the execution of the plan. No limitation n this connection is reported so far.

5. **Evidence of Success:-**

- Teachers and students participated in these programme every year.
- The participant could learn the basic things of environmental protection not only within the campus but also in his/her day to day life.
- The students could acquire knowledge about environmental protection through workshops.
- The most astonishing result is that those villages which has been covered by the College NSS Unit for environmental protection are aware in its importance and the habit of cleanliness have been inculcated in each and every villages.
- The College gets a good support from the society of the area and various departments of the Government like Civil Sub Division for assisting the students and from Forest Department and Soil and Water Conservation Department for sapling required for plantation.
- The College has been awarded Participation Certificate on World Environment Day 2014 organised by Meghalaya Progressive Foundation.

WORLD ENVIRONMENT DAY 2014
ENVIRONMENTAL AWARENESS PROGRAMME
Cum
Drawing/ Painting/ Slogan Writing Competition

Participation Certificate

This is to Certify that

SOHRA GOVT COLLEGE

Of Civil Sub – Division, Sohra Participated in the the World Environment Day 2014"

Organized by Meghalaya Progressive Foundation (MPF)

In Collaboration with : Divisional Soil & Water Conservation Dept, Sohra,

Sub- Division Of School & Education Officer, Sohra, & Meghalaya State Legal

Service Authority, Shillong.

Venue :- St. John Bosco Conference Hall, Sohra.

Date :- 5th June 2014

(Kitboklang Hongphlang)
Director Administrative

(Evening Star Warjri)
Environment Secretary

(Ksanboklang Kharshiing)
Block Coordinator

6. **Problems Encountered and Resources Required: -**
   - The College does not face any problems in executing this policy.
   - Financially the College does not have any problem as all necessary requirement like saplings are given free of cost by different departments of the Government as mentioned above.
   - Necessary transportation for students are also borne by this department.

   - The College has an enrolment of not less than 600 students ,so within a particular area no shortage of man power.

1. **<u>PRACTICE NUMBER .2:-PROMOTING SOCIAL RESPONSIBILITY</u>**
2. **GOAL:**
   - To infuse a since of social responsibility on students .
   - To involved students in meaningful services that meets community needs .
3. **Context:**
   - The purpose of education is not just preparing the students for a bright future but also to make them good and responsible citizen and above all good human beings. Values of caring and sharing with the underprivileged are one of the most important elements of such education. It is our concerted responsibility to empower the underprivileged to become independent so that they can live a life of respect and dignity. Our College support the values of community service.
4. **The Practice:**
   - The College has an NSS Unit and Red Ribbon Club which gives opportunity to students not only to attend and take part in camps and workshops but also instil in them a sense of social responsibility and dedication towards the nation at large. Broadly the work includes cleaning drive, organising awareness campaign, poster and painting competition, tree plantation, blood donation camp.
5. **Evidence of Success:-**
   - A change in the outlook/character of then students where they are now more involved in different social activity organised not only by the NSS Unit and Red Ribbon Club of the College but by any social organisation of the locality
   - The College has been awarded the Second Position for participating in the "Best Practices" (educational category) held for Mission Green Campaign, 2015 organised by Government of Meghalaya & District Basin Development Unit East Khasi Hills, Shillong.

Government of Meghalaya
&
District basin Development unit
East Khasi Hills, Shillong

Certificate

This certificate is awarded to *Sohra Govt. College,*

of *Sohra* under *Shella-Bholaganj C&RD Block*

for participating in the *Best Practices (Education) Category* and securing

2nd position held for *Mission Green Campaign '2015*

on the *3rd June'* 2015

Shri L. Kynjing
Block Development Officer
Shella Bholaganj
East Khasi Hills

Shri Sanjay Goyal, IAS
Deputy Commissioner & Chariman
Basin Development Unit
East Khasi Hills

- **Lurshai Wahlang** the 1st Semester student has got the second prize in the "**Open Eye Exhibition**" to commememorate the World Aids Day in 1st December, 2015, organised by Meghalaya Aids Control Society.
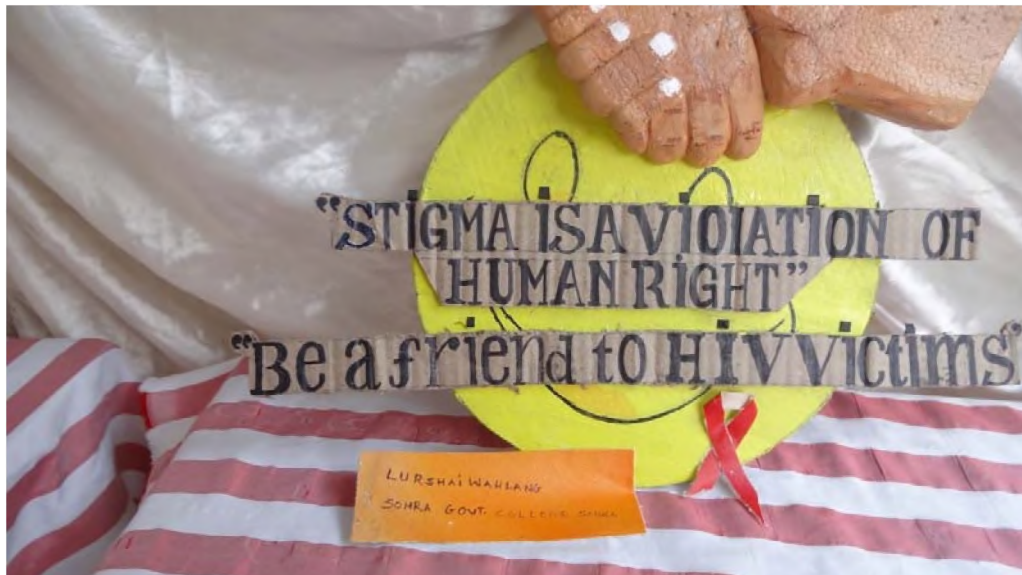
6. **Problems Encountered and Resources Required:-**
   - The College does not face any problems in executing the above stated programme.
   - For organising any such programme financial resources is required .
   - Financially, in relation to NSS Programme the affiliating University does not provide the necessary financial resources in time, thus the expenditure will have to be borne in advanced by the members of the Cell until they received the recoupment from the University.
   - In relation to Red Ribbon Club Programme financially the College does not faced any problem as necessary resources is met by the Club itself.

7. **Contact Details**

   Name of the Principal: Shri.D.B.Lynser.

   Name of the Institution:Sohra Government College,Sohra

   City: Sohra

   Pin Code: 793108

   Accredited Status:

   Mobile: 9856007323

   Website: www.sohragovernmentcollege.nic.in

   E-mail:sohragovernmentcollege@gmail.com

3. Evaluative Report of the <u>English</u> Department

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
    ➢ English
2. Year of establishment :
    ➢ 18.7.1982
3. Names of programmes/course offered (UG, PG, M.Phil., Ph.D., integrated masters; integrated Ph.D.,etc.):-
    ➢ U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
    ➢ NIL
5. Annual/semester/choice based credit system (program wise):-
    ➢ Annual & Semester.
6. Participation of the department in the courses offered by other departments.
    ➢ NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
    ➢ NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
    ➢ NIL

9. Number of teaching post

	Sanctioned	Filled
Professors	Nil	
Associate professors	Nil	
Asst. professors	2	2
Lecturers	3	3

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.   /PhD/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Tapashi .Sinha	MA	Lecturer		25 years
Iaiphyrnai Mitri	MA	Lecturer		16 yrs
Kamailang Ranee	MA,Mphil	Asstt Professor		10yrs
W.Moning belgit Monsang	MA	Lecturer		8yrs
Banita Mawiong Kynta	MA	Asstt.Professor		4yrs

11. List of senior visiting faculty
   ➢ Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
   ➢ Nil
13. Student-Teacher Ratio (programme wise)
   ➢ 1:44.4
14. Number of academic support staff (technical) and administrativbe staff; sanctioned and filled
   ➢ Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Tapashi .Sinha	MA
Iaiphyrnai Mitri	MA
Kamailang Ranee	MA,Mphil
W.Moning belgit Monsang	MA
Banita Mawiong Kynta	MA

16. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   ➢ Nil
17. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   ➢ Nil
18. Research centre/facility recognized by the University
   ➢ Nil

19. Publications:

- Publication per faculty
  - ➤ Nil
- Number of papers published in peer reviewed journals (national /intertional)by faculty and students
  - ➤ Nil
- Number of publications listed in intertional database (For Eg: Web of science , scopes, humanities intertional complete, dare database – intertional Social sciences directory, EBSCO host, etc.)

  - ➤ Nil
- Monographs

  - ➤ Nil

- Chapter in Books
  - ➤ Nil

- Books edited
  - ➤ Nil
- Books with ISBN/ISSN numbers with details of publishers
  - ➤ Nil
- Citation Index

  - ➤ Nil
- SNIP
  - ➤ Nil

- SJR
  - ➤ Nil
- Impact factor
  - ➤ Nil
- h-index
  - ➤ Nil
  20. areas of consultancy and income generated
  - ➤ Nil
  21. faculty as members in
  a) National Committees b) International Committees c) Editorial Boards....
  - ➤ Nil

22. Students projects
a) Percentage of students who have done in-house projects including inter departmental/ programme
   ➢ Nil
b) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies
   ➢ Nil
23. Awards / Recognitions received by faculty and students
   ➢ Nil
24. List of eminent academicians and scientist / visitors to the department
   ➢ Nil

25. Seminars /conference /workshops organized & the source of funding
a) National
   ➢ Nil
b) Intertional
   ➢ Nil
26. Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

27.   Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	100%	Nil	Nil
BA 2nd Yr	98.94%	1.06%	Nil
BA 3rd Yr	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as   NET, SLET, GATE, Civil services, Defense services,etc.?
> Nil

29. Student progression
> The College has no mechanism of keeping track of outgoing students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PhD.	
PhD to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities
a) Library
> The College Library has Books, Journals, Magazines, Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant

for circulation among the faculty and students. The Library Advisory Committee is responsible for the overall quality improvement of the Library. Books are procured every year as pe4 departmental requirements.

b) Internet facilities for staff & students
   - ➢ 5 numbers
c) Classrooms with ICT facility
   - ➢ Under process
d) Laboratories
   - ➢ Nil

31. Number of students receiving financial assistance from college, university, government or other agencies.
    - ➢ 222 numbers
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
    - ➢ None
33. Teaching methods adopted to improve student learning
    - ➢ Lecturers and discussion
34. Participation in Institutional Social Responsibility (ISR) and extension activities
    - ➢ Nil
35. SWOC analysis of the department and Future plans

Strengths:

- ➢ Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.
- ➢ The College provides bad teacher-student ratio.
- ➢ Homogeneity of the college community.
- ➢ The College campus is an ideal place for conducting academic program to become a centre of higher learning.
- ➢ The Government provides support schemes (scholarship).
- ➢ Committed teaching faculty and non-teaching staff.

Weaknesses:

- ➢ About 99 % of the students are from economically low income group.
- ➢ High enrolment of students but limited infrastructure.
- ➢ Retention rate of faculty members is not so high.
- ➢ Poor educational back round of the students.

Opportunities:

➢ To promote social responsibility and qualities of leadership..

➢ To organised special lectures for students by external experts ..

➢ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Threats/Challenges:

➢ Language barrier, as most of the students had their early education in rural area in Khasi medium.

➢ Limited funding from state government and other agencies.

➢ Shortage of research publications.

➢ Catering to changing educational requirements.

➢ Motivating students and teachers for better performance.

3. Evaluative Report of the Political Science Departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
    -   Political Science
2. Year of establishment :
    -   18.7.1982
3. Names of programmes/course offered (UG, PG, M.Phil., Ph.D., integrated masters; integrated Ph.D.,etc.):-
    -   U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
    -   NIL
5. Annual/semester/choice based credit system (program wise):-
    -   Annual & Semester.
6. Participation of the department in the courses offered by other departments.
    -   NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
    -   NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
    -   NIL

9. Number of teaching post

	Sanctioned	Filled
Professors	Nil	
Associate professors	Nil	
Asst. professors	1	1
Lecturers	4	4

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.   /Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Catherine Syngai	MA	Lecturer	International politics	16 yrs
Mayfair Wahlang	MA	Lecturer		13 yrs
Shidalin Nongkhlaw	MA	Lecturer		13yrs
Albis Kurkalang	MA	Lecturer		10yrs
Baiadalynti Christine Lanong	MA,Mphil	Asstt.Professor		1yr

11. List of senior visiting faculty
   ➢ Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
   ➢ Nil
13. Student-Teacher Ratio (programme wise)
   ➢ 1:53.8
14. Number of academic support staff (technical) and administrative: staff; sanctioned and filled
   ➢ Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Catherine Syngai	MA
Mayfair Wahlang	MA
Shidalin Nongkhlaw	MA
Albis Kurkalang	MA
Baiadalynti Christine Lanong	MA,Mphil

16. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   ➢ Nil
17. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   ➢ Nil
18. Research centre/facility recognized by the University
   ➢ Nil

19. Publications:

- Publication per faculty
  - ➤ Nil
- Number of papers published in peer reviewed journals (national /intertional)by faculty and students
  - ➤ Nil
- Number of publications listed in intertional database (For Eg: Web of science , scopus, humanities intertional complete, dare database – intertional Social sciences directory, EBSCO host, etc.)

  - ➤ Nil
- Monographs

  - ➤ Nil

- Chapter in Books
  - ➤ Nil

- Books edited
  - ➤ Nil

- Books with ISBN/ISSN numbers with details of publishers
  - ➤ Nil
- Citation Index

  - ➤ Nil
- SNIP
  - ➤ Nil

- SJR
  - ➤ Nil
- Impact factor

  - ➤ Nil
- h-index
  - ➤ Nil
  20. areas of consultancy and income generated
  - ➤ Nil

21. faculty as members in

a)National Committees b) International Committees c) Editorial Boards....

> Nil

22. Students projects

a)Percentage of students who have done in-house projects including inter departmental/ programme

> Nil

b)Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies

> Nil

23. Awards / Recognitions received by faculty and students

> Nil

24. List of eminent academicians and scientist / visitors to the department

> Nil

25. Seminars /conference /workshops organized & the source of funding
a) National

> Nil

b) Intertional

> Nil

26. Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

27. Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	99.14%	0.86%	Nil
BA 2nd Yr	98.68%	1.32%	Nil
BA 3rd Yr	98.76%	1.24%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services,etc.?
   ➢ Nil
29. Student progression
   ➢ The College has no mechanism of keeping track of out going students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PH.d.	
Ph.D to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities
a) Library
   ➢ The College Library has Books ,Journals,Magazines,Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant for circulation among the faculty and students. The Library Advisory Committee is responsible for

the overall quality improvement of the Library. Books are
procured every year as pe4 departmental requirements.

b) Internet facilities for staff & students
> 5 numbers
c) Classrooms with ICT facility
> Under process
d) Laboratories
> Nil

31. Number of students receiving financial assistance from college,university,
government or other agencies.
> 269 numbers

32. Details on student enrichment programmes (special lectures / workshops /
seminar) with external experts
> None

33. Teaching methods adopted to improve student learning
> Lecturers and discussion

34. Participation in Institutional Social Responsibility (ISR) and extension activities
> Nil

35. SWOC analysis of the department and Future plans

Strengths:

> Adequate land measuring 15.56 acre is enough for the constructions – Class
rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium,
Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel,
spread over more than five thousand 684640 sq.metres.

> The College provides bad teacher-student ratio.

> Homogeneity of the college community.

> The College campus is an ideal place for conducting academic program to
become a centre of higher learning.

> The Government provides support schemes (scholarship).

> Committed teaching faculty and non-teaching staff.

Weaknesses:

> About 99 % of the students are from economically low income group.

> High enrolment of students but limited infrastructure.

> Retention rate of faculty members is not so high.

> Poor educational background of the students.

Opportunities:

➢ To promote social responsibility and qualities of leadership..

➢ To organised special lectures for students by external experts ..

➢ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Threats/Challenges:

➢ Language barrier, as most of the students had their early education in rural area in Khasi medium.

➢ Limited funding from state government and other agencies.

➢ Shortage of research publications.

➢ Catering to changing educational requirements.

➢ Motivating students and teachers for better performance.

3. Evaluative Report of the Economics Departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
    - ➢ Economics
2. Year of establishment :
    - ➢ 18.7.1982
3. Names of programmes/course offered (UG, PG,M.Phil.,Ph.D., integrated masters; integrated Ph.D.,etc.):-
    - ➢ U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
    - ➢ NIL
5. Annual/semester/choice based credit system (program wise):-
    - ➢ Annual & Semester.
6. Participation of the department in the courses offered by other departments.
    - ➢ NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
    - ➢ NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
    - ➢ NIL

9. Number of teaching post

	Sanctioned	Filled
Professors	Nil	
Associate professors	Nil	
Asst. professors	1	1
Lecturers	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Ajay Kr.Choudhury	MA,Mphil	Lecturer		27 years
Uniqueen Khyllep	MA	Lecturer		16 yrs
Pyllun Well Hynniewta	MA	Asstt Professor	Econometrics	15yrs
G.Syrpailang Kharwanlang	MA	Lecturer		120yrs
Heini Wanka Kharshiing	MA	lecturer		5yrs

11. List of senior visiting faculty
   ➢ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise)
   ➢ Nil

13. Student-Teacher Ratio (programme wise)

   ➢ 1:19

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
   ➢ Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Ajay Kr.Choudhury	MA,Mphil
Uniqueen Khyllep	MA
Pyllun Well Hynniewta	MA
G.Syrpailang Kharwanlang	MA
Heini Wanka Kharshiing	MA

16. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   ➢ Nil

17. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   ➢ Nil

18. Research centre/facility recognized by the University

   ➢ Nil

19.Publication

- Publication per faculty
  - ➢ Nil
- Number of papers published in peer reviewed journals (national /intertional)by faculty and students
  - ➢ Nil
- Number of publications listed in intertional database (For Eg: Web of science , scopes, humanities intertional complete, dare database – international Social sciences directory, EBSCO host, etc.)

  - ➢ Nil
- Monographs

  - ➢ Nil

- Chapter in Books
  - ➢ Nil

- Books edited
  - ➢ Nil

- Books with ISBN/ISSN numbers with details of publishers
  - ➢ Nil

- Citation Index
  - ➢ Nil

- SNIP
  - ➢ Nil

- SJR
  - ➢ Nil
- Impact factor

  - ➢ Nil
- h-index
  - ➢ Nil
  20.areas of consultancy and income generated
  - ➢ Nil

21.faculty as members in

a) National Committees b) International Committees c) Editorial Boards....
   - ➤ Nil

22.Students projects

a)Percentage of students who have done in-house projects including inter departmental/ programme

   - ➤ Nil

b)Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies

   - ➤ Nil

23.Awards / Regnitions received by faculty and students
   - ➤ Nil

24.List of eminent academicians and scientist / visitors to the department
   - ➤ Nil

25.Seminars /conference /workshops organized & the source of funding

c) National
   - ➤ Nil
d) Intertional
   - ➤ Nil

26.Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

27. Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	100%	Nil	Nil
BA 2nd Yr	100%	Nil	Nil
BA 3rd Yr	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services,etc.?

> Nil

29. Student progression
> The College has no mechanism of keeping track of out going students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PhD.	
PhD to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities
a) Library
> The College Library has Books ,Journals,Magazines,Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant for circulation among the faculty and students. The Library Advisory Committee is responsible for

the overall quality improvement of the Library. Books are procured every year as pe4 departmental requirements.

b. Internet facilities for staff & students
  ➢ 5 numbers
a) Classrooms with ICT facility
  ➢ Under process
b) Laboratories
  ➢ Nil

31. Number of students receiving financial assistance from college, university, government or other agencies.
  ➢ 95 numbers
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
  ➢ None
33. Teaching methods adopted to improve student learning
  ➢ Lecturers and discussion
34. Participation in Institutional Social Responsibility (ISR) and extension activities
  ➢ Nil
35. SWOC analysis of the department and Future plans

Strengths:

➢ Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.

➢ Homogeneity of the college community.

➢ The College campus is an ideal place for conducting academic program to become a centre of higher learning.

➢ The Government provides support schemes (scholarship).

➢ Committed teaching faculty and non-teaching staff.

Weaknesses:

➢ About 99 % of the students are from economically low income group..

➢ Retention rate of faculty members is not so high.

➢ Poor educational back round of the students.

Opportunities:

➢ To promote social responsibility and qualities of leadership..

➢ To organised special lectures for students by external experts ..

➢ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Threats/Challenges:

➢ Language barrier, as most of the students had their early education in rural area in Khasi medium.

➢ Limited funding from state government and other agencies.

➢ Shortage of research publications.

➢ Catering to changing educational requirements.

➢ Motivating students and teachers for better performance.

3. Evaluative Report of the Khasi Department

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
    - ➢ Khasi
2. Year of establishment :
    - ➢ 18.7.1982
3. Names of programmes/course offered (UG, PG,M.Phil.,Ph.D., integrated masters; integrated Ph.D.,etc.):-
    - ➢ U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
    - ➢ NIL
5. Annual/semester/choice based credit system (program wise):-
    - ➢ Annual & Semester.
6. Participation of the department in the courses offered by other departments.
    - ➢ NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
    - ➢ NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
    - ➢ NIL

9. Number of teaching post

	Sanctioned	Filled
Professors	Nil	
Associate professors	Nil	
Asst. professors	4	4
Lecturers	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Klustardhon Niangmih	MA	Lecturer		25 yrs
Danny Orlis Mary Wahlang	MA,Mphil	Asstt Professor		19yrs
Evadondor Lyngdoh	MA,Mphil	Asstt Professor		14yrs
Arkidor Burom Lyngdoh	MA	Asstt Professor		13yrs
Phiiada Khyriem	MA,Mphil	Asstt.Professor		7yrs
Eddie Vernon war	MA,Mphil	Lecturer		8yrs

11. List of senior visiting faculty
   ➢ Nil

12.Percentage of lectures delivered and practical classes handled (programme wise)
   ➢ Nil

13. Student-Teacher Ratio (programme wise)
   ➢ 1:63.6

14. Number of academic support staff (technical) and administrativbe staff; sanctioned and filled
   ➢ Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Klustardhon Niangmih	MA
Danny Orlis Mary Wahlang	MA,Mphil
Evadondor Lyngdoh	MA,Mphil
Arkidor Burom Lyngdoh	MA
Phiiada Khyriem	MA,Mphil
Eddie Vernon war	Ma,Mphil

16. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   ➢ Nil

17. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   ➢ Nil

18. Research centre/facility recognized by the University
   ➢ Nil

19. Publications:

- Publication per faculty
  - ➤ Nil
- Number of papers published in peer reviewed journals (national /intertional)by faculty and students
  - ➤ Nil
- Number of publications listed in intertional database (For E.g.: Web of science , scopes, humanities intertional complete, dare database – intertional Social sciences directory, EBSCO host, etc.)

  - ➤ Nil
- Monographs

  - ➤ Nil

- Chapter in Books
  - ➤ Nil

- Books edited
  - ➤ Nil

- Books with ISBN/ISSN numbers with details of publishers
  - ➤ Nil

- Citation Index

  - ➤ Nil
- SNIP
  - ➤ Nil
- SJR
  - ➤ Nil
- Impact factor

  - ➤ Nil
- h-index
  - ➤ Nil

20. areas of consultancy and income generated
  - ➤ Nil

21. faculty as members in

a)National Committees b) International Committees c) Editorial Boards....

> Nil

22. Students projects

a)Percentage of students who have done in-house projects including inter departmental/ programme

> Nil

b)Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies

> Nil

23. Awards / Recognitions received by faculty and students
> Nil

24. List of eminent academicians and scientist / visitors to the department
> Nil

25. Seminars /conference /workshops organized & the source of funding
   c. National
   > Nil
   d. Intertional
   > Nil

26. Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

27. Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	100%	Nil	Nil
BA 2nd Yr	98.94%	1.06%	Nil
BA 3rd Yr	Nil	Nil	Nil

27. How many students have cleared national and state competitive examinations such as   NET, SLET, GATE, Civil services, Defence services,etc.?
   ➢ Nil
28. Student progression
   ➢ The College has no mechanism of keeping track of out going students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PH.d.	
Ph.D to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

29. Details of infrastructural facilities
30. Library
   ➢ The College Library has Books ,Journals,Magazines,Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant for circulation among the faculty and students. The Library Advisory Committee

is responsible for the overall quality improvement of the Library. Books are procured every year as pe4 departmental requirements.

31. Internet facilities for staff & students
    ➢ 5 numbers
32. Classrooms with ICT facility
    ➢ Under process
33. Laboratories
    ➢ Nil

34. Number of students receiving financial assistance from college, university, government or other agencies.
    ➢ 382 numbers
35. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
    ➢ None
36. Teaching methods adopted to improve student learning
    ➢ Lecturers and discussion
37. Participation in Institutional Social Responsibility (ISR) and extension activities
    ➢ Nil
38. SWOC analysis of the department and Future plans

Strengths

➢ Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.

➢ The College provides bad teacher-student ratio.

➢ Homogeneity of the college community.

➢ The College campus is an ideal place for conducting academic program to become a centre of higher learning.

➢ The Government provides support schemes (scholarship).

➢ Committed teaching faculty and non-teaching staff.

➢ Language is not a barrier, as most of the students in rural area had their early education in Khasi medium.

Weaknesses:

➢ About 99 % of the students are from economically low income group.

➢ High enrolment of students but limited infrastructure.

➢ Retention rate of faculty members is not so high.

➢ Poor educational back round of the students.

Opportunities:

➢ To promote social responsibility and qualities of leadership..

➢ To organised special lectures for students by external experts ..

➢ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Challenges:

➢ Limited funding from state government and other agencies.

➢ Shortage of research publications.

➢ Catering to changing educational requirements.

➢ Motivating students and teachers for better performance.

3. Evaluative Report of the Education Department

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
   - ➢ Education
2. Year of establishment :
   - ➢ 18.7.1982
3. Names of programmes/course offered (UG, PG,M.Phil.,Ph.D., integrated masters; integrated Ph.D.,etc.):-
   - ➢ U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
   - ➢ NIL
5. Annual/semester/choice based credit system (program wise):-
   - ➢ Annual & Semester.
6. Participation of the department in the courses offered by other departments.
   - ➢ NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
   - ➢ NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
   - ➢ NIL

9. Number of teaching post

	Sanctioned	**Filled**
Professors	Nil	
Associate professors	Nil	
Asst. professors	2	2
Lecturers	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Lucia Mary Synrem	MA	Asstt.Professor		15 years
Melita Mary Nongbri	MA	Asstt.Professor		10 yrs

11. List of senior visiting faculty
   - ➤ Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
   - ➤ Nil
13. Student-Teacher Ratio (programme wise)
   - ➤ 1:154
14. Number of academic support staff (technical) and administrativbe staff; sanctioned and filled
   - ➤ Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Lucia Mary Synrem	MA
Melita Mary Nongbri	MA

16. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   - ➤ Nil
17. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   - ➤ Nil
18. Research centre/facility recognized by the University
   - ➤ Nil
19. Publications:

- Publication per faculty
   - ➤ Nil
- Number of papers published in peer reviewed journals (national /intertional)by faculty and students
   - ➤ Nil

- Number of publications listed in intertional database (For Eg: Web of science , scopus, humanities intertional complete, dare database – intertional Social sciences directory, EBSCO host, etc.)

  ➢ Nil

- Monographs

  ➢ Nil

- Chapter in Books
  ➢ Nil

- Books edited
  ➢ Nil

- Books with ISBN/ISSN numbers with details of publishers
  ➢ Nil

- Citation Index

  ➢ Nil

- SNIP
  ➢ Nil

- SJR
  ➢ Nil
- Impact factor

  ➢ Nil
- h-index
  ➢ Nil

  20. areas of consultancy and income generated
  ➢ Nil

  21. faculty as members in

  a)National Committees b) International Committees c) Editorial Boards....

  ➢ Nil
  22. Students projects

a) Percentage of students who have done in-house projects including inter departmental/ programme
> Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies
> Nil

23. Awards / Recognitions received by faculty and students
> Nil

24. List of eminent academicians and scientist / visitors to the department
> Nil

25. Seminars /conference /workshops organized & the source of funding
   e. National
> Nil
   f. Intertional
> Nil

26. Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

27.   Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	39%	97.43%	12.57%
BA 2nd Yr	169%	98.82%	1.18%
BA 3rd Yr	66%	98.48%	1.52%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services,etc.?
> Nil

29. Student progression
> The College has no mechanism of keeping track of outgoing students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PH.d.	
Ph.D to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities
31. Library
> The College Library has Books ,Journals,Magazines,Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant for circulation among the faculty and students. The Library Advisory Committee is responsible for

the overall quality improvement of the Library. Books are procured every year as pe4 departmental requirements.

Internet facilities for staff & students
  ➢ 5 numbers
Classrooms with ICT facility
  ➢ Under process

Laboratories

  ➢ Nil

32. Number of students receiving financial assistance from college, university, government or other agencies.
  ➢ 305 numbers
33. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
  ➢ None
34. Teaching methods adopted to improve student learning
  ➢ Lecturers and discussion
35. Participation in Institutional Social Responsibility (ISR) and extension activities
  ➢ Nil
36. SWOC analysis of the department and Future plans

Strengths:

  ➢ Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.
  ➢ The College provides bad teacher-student ratio.
  ➢ Homogeneity of the college community.
  ➢ The College campus is an ideal place for conducting academic program to become a centre of higher learning.
  ➢ The Government provides support schemes (scholarship).
  ➢ Committed teaching faculty and non-teaching staff.

Weaknesses:

  ➢ About 99 % of the students are from economically low income group.
  ➢ High enrolment of students but limited infrastructure.
  ➢ Retention rate of faculty members is not so high.
  ➢ Poor educational back round of the students.

Opportunities:

➤ To promote social responsibility and qualities of leadership..

➤ To organised special lectures for students by external experts ..

➤ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Threats/Challenges:

➤ Language barrier, as most of the students had their early education in rural area in Khasi medium.

➤ Limited funding from state government and other agencies.

➤ Shortage of research publications.

➤ Catering to changing educational requirements.

➤ Motivating students and teachers for better performance.

3. Evaluative Report of the History Departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
   - ➤ History
2. Year of establishment :
   - ➤ 18.7.1982
3. Names of programmes/course offered (UG, PG,M.Phil.,Ph.D., integrated masters; integrated Ph.D.,etc.):-
   - ➤ U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
   - ➤ NIL
5. Annual/semester/choice based credit system (program wise):-
   - ➤ Annual & Semester.
6. Participation of the department in the courses offered by other departments.
   - ➤ NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
   - ➤ NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
   - ➤ NIL

9. Number of teaching post

	Sanctioned	Filled
Professors	Nil	
Associate professors	Nil	
Asst. professors	3	3
Lecturers	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Catherine Swer	MA	Lecturer		18 years
Donna Ruth Rani	MA	Lecturer		13 yrs
P.Mumsimai Syiem	MA	Asstt Professor		10yrs
Carienea Liza Sunn	MA	Asstt.Professor		14yrs
Klur Manik Syiem	MA	Asstt.Professor		6yrs

10. List of senior visiting faculty
   ➢ Nil
11. Percentage of lectures delivered and practical classes handled (programme wise)
   ➢ Nil
12. Student-Teacher Ratio (programme wise)
   ➢ 56.2
13. Number of academic support staff (technical) and administrativbe staff; sanctioned and filled
   ➢ Nil

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Catherine Swer	MA
Donna Ruth Rani	MA
P.Mumsimai Syiem	MA
Carienea Liza Sunn	MA
Klur Manik Syiem	MA

15. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   ➢ Nil
16. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   ➢ Nil
17. Research centre/facility recognized by the University
   ➢ Nil

18. Publications:

- Publication per faculty
  - ➤ Nil
- Number of papers published in peer reviewed journals (national /intertional)by faculty and students
  - ➤ Nil
- Number of publications listed in intertional database (For Eg: Web of science , scopus, humanities intertional complete, dare database – intertional Social sciences directory, EBSCO host, etc.)

  - ➤ Nil
- Monographs

  - ➤ Nil

- Chapter in Books
  - ➤ Nil

- Books edited
  - ➤ Nil
- Books with ISBN/ISSN numbers with details of publishers
  - ➤ Nil

- Citation Index

  - ➤ Nil
- SNIP
  - ➤ Nil

- SJR
  - ➤ Nil

- Impact factor

  - ➤ Nil
- h-index
  - ➤ Nil

19. areas of consultancy and income generated
  - ➤ Nil

➢ -103-

20. faculty as members in
c) National Committees b) International Committees c) Editorial Boards....
  ➢ Nil
21. Students projects
a) Percentage of students who have done in-house projects including inter departmental/ programme
  ➢ Nil
b) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies
  ➢ Nil
22. Awards / Recognitions received by faculty and students
  ➢ Nil
23. List of eminent academicians and scientist / visitors to the department
  ➢ Nil

24. Seminars /conference /workshops organized & the source of funding
  g. National
    ➢ Nil
  h. Intertional
    ➢ Nil
25. Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

26. Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	235%	99.14	0.86%
BA 2nd Yr	26%	92.31%	7.69%
BA 3rd Yr	18%	94.44%	5.56%

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services,etc.?
  ➢ Nil

28. Student progression
  ➢ The College has no mechanism of keeping track of out going students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PH.d.	
Ph.D to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

29. Details of infrastructural facilities

30. Library
  ➢ The College Library has Books ,Journals,Magazines,Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant for circulation among the faculty and students. The Library Advisory Committee is responsible for

the overall quality improvement of the Library. Books are procured every year as pe4 departmental requirements.

Internet facilities for staff & students

> 5 numbers

Classrooms with ICT facility

> Under process

Laboratories

> Nil

31. Number of students receiving financial assistance from college, university, government or other agencies.

> 281 numbers

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

> None

33. Teaching methods adopted to improve student learning

> Lecturers and discussion

34. Participation in Institutional Social Responsibility (ISR) and extension activities

> Nil

35. SWOC analysis of the department and Future plans

Strengths:

> Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.

> The College provides bad teacher-student ratio.

> Homogeneity of the college community.

> The College campus is an ideal place for conducting academic program to become a centre of higher learning.

> The Government provides support schemes (scholarship).

> Committed teaching faculty and non-teaching staff.

Weaknesses:

> About 99 % of the students are from economically low income group.

> High enrollment of students but limited infrastructure.

> Retention rate of faculty members is not so high.

> Poor educational back round of the students.

Opportunities:

➤ To promote social responsibility and qualities of leadership..

➤ To organised special lectures for students by external experts ..

➤ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Threats/Challenges:

➤ Language barrier, as most of the students had their early education in rural area in Khasi medium.

➤ Limited funding from state government and other agencies.

➤ Shortage of research publications.

➤ Catering to changing educational requirements.

➤ Motivating students and teachers for better performance.

3. Evaluative Report of the Environmental studies Department

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
   - ➢ Environmental studies.
2. Year of establishment :
   - ➢ 18.7.1982
3. Names of programmes/course offered (UG, PG,M.Phil.,Ph.D., integrated masters; integrated Ph.D.,etc.):-
   - ➢ U.G(Pass& Honours)
4. Names of interdisciplinary courses and the departments/units involved:-
   - ➢ NIL
5. Annual/semester/choice based credit system (program wise):-
   - ➢ Annual & Semester.
6. Participation of the department in the courses offered by other departments.
   - ➢ NIL
7. Courses in collaboration with other universities , industries, foreign institutions, etc.:_
   - ➢ NIL
8. Details of courses /programmes discontinued (if any)with reasons :_
   - ➢ NIL

9. Number of teaching post

	Sanctioned	Filled
Professors	Nil	
Associate professors	Nil	
Asst. professors	Nil	Nil
Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.   /Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience
Shembhalang Kharwanlang	MA,Mphil	Lecturer		9 years

11. List of senior visiting faculty
   ➢ Nil

12. Percentage of lectures delivered and practical classes handled (programme wise)
   ➢ Nil

13. Student-Teacher Ratio (programme wise)
   ➢ 1:104

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
   ➢ Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

Shembhalang Kharwanlang	MA,Mphil

16. Number of faculty with ongoing projects from a)National b)international funding agencies and grants received
   ➢ Nil

17. Departmental projects funded by DST – FIST;UGC, DBT, ICSSR, etc. And total grants received
   ➢ Nil

18. Research centre/facility recognized by the University
   ➢ Nil

19. Publications:

• Publication per faculty
   ➢ Nil

• Number of papers published in peer reviewed journals (national /intertional)by faculty and students
   ➢ Nil

• Number of publications listed in intertional database (For Eg: Web of science , scopus, humanities intertional complete, dare database – intertional Social sciences directory, EBSCO host, etc.)

➢ Nil
- Monographs

  ➢ Nil

- Chapter in Books
  ➢ Nil

- Books edited
  ➢ Nil
- Books with ISBN/ISSN numbers with details of publishers
  ➢ Nil

- Citation Index

  ➢ Nil
- SNIP
  ➢ Nil
- SJR
  ➢ Nil
- Impact factor

  ➢ Nil
- h-index
  ➢ Nil
  20. areas of consultancy and income generated
  ➢ Nil
  21. faculty as members in
  d) National Committees b) International Committees c) Editorial Boards....
  ➢ Nil
  22. Students projects
  c) Percentage of students who have done in-house projects including inter departmental/ programme
  ➢ Nil
  d) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies
  ➢ Nil
  23. Awards / Regnitions received by faculty and students
  ➢ Nil

24. List of eminent academicians and scientist / visitors to the department
   ➤ Nil

25. Seminars /conference /workshops organized & the source of funding
i.   National
   ➤ Nil
j.   Intertional
   ➤ Nil

26. Student profile programme/course wise : N/A

Name of the course /programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

27.   Diversity Of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
BA 2nd Semester (Hons)	Nil	Nil	Nil
BA 2nd Yr	Nil	Nil	Nil
BA 3rd Yr	104%	99.04%	0.96%

28. How many students have cleared national and state competitive examinations such as   NET, SLET, GATE, Civil services, Defense services,etc.?
   ➤ Nil

29. Student progression
   ➢ The College has no mechanism of keeping track of out going students.

Student progression	Against 5% enrolled
UG to PG	
PG to M.Phil.	
PG to PH.d.	
Ph.D to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities
   a. Library
      ➢ The College Library has Books ,Journals,Magazines,Enclycopedia which are related with the prescribed curriculum of the affiliating University. Most of these materials are meant for circulation among the faculty and students. The Library Advisory Committee is responsible for the overall quality improvement of the Library. Books are procured every year as pe4 departmental requirements.
   b). Internet facilities for staff & students
      ➢ 5 numbers
   c). Classrooms with ICT facility
      ➢ Under process
   d). Laboratories
      ➢ Nil

31. Number of students receiving financial assistance from college,university, government or other agencies.
      ➢ 104 numbers

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
      ➢ None

33. Teaching methods adopted to improve student learning
      ➢ Lecturers and discussion

34. Participation in Institutional Social Responsibility (ISR) and extension activities

> ➢ Nil

35. SWOC analysis of the department and Future plans

Strengths:

> ➢ Adequate land measuring 15.56 acre is enough for the constructions – Class rooms, administrative building, Academic block, Indoor Stadium, Outdoor Stadium, Tennis Court, Basket Ball Court, Volley Ball Court, Girls' Hostel and Boys' Hostel, spread over more than five thousand 684640 sq.metres.
> ➢ The College provides bad teacher-student ratio.
> ➢ Homogeneity of the college community.
> ➢ The College campus is an ideal place for conducting academic program to become a centre of higher learning.
> ➢ The Government provides support schemes (scholarship).
> ➢ Committed teaching faculty and non-teaching staff.

Weaknesses:

> ➢ About 99 % of the students are from economically low income group.
> ➢ High enrollment of students but limited infrastructure.
> ➢ Retention rate of faculty members is not so high.
> ➢ Poor educational back round of the students.

Opportunities:

> ➢ To promote social responsibility and qualities of leadership..
> ➢ To organised special lectures for students by external experts ..
> ➢ The position of the College can be utilised to undertake certificate/diploma courses in tourism as this area is famous for tourist destination..

Threats/Challenges:

> ➢ Language barrier, as most of the students had their early education in rural area in Khasi medium.
> ➢ Limited funding from state government and other agencies.
> ➢ Shortage of research publications.
> ➢ Catering to changing educational requirements.
> ➢ Motivating students and teachers for better performance.

Manual for Self-study Report
Affiliated/ Constituent Colleges _____

7.   DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

D.B. Lynser
Principal
Govt. College
Sohra

Signature of the Head of the Institution
With seal.

Place:Sohra
Date: 01 - 03 - 2016

NORTH-EASTERN HILL UNIVERSITY

Permanent Campus, Mawlai Mawkynroh,

Shillong–793022 (Meghalaya)

Dated: 26th FEBRUARY, 2016

TO WHOM IT MAY CONCERN

This is to certify that **Sohra Government College, Sohra**, East Khasi Hills District, Meghalaya is affiliated to the **North Eastern Hill University** since 30th January, 1993 and recognized by the University Grants Commission and the following courses/subjects are taught in the said College as per approval:

Sl. No.	Name of the course(s) and duration	Affiliation Permanent / Temporary	Period of validity for the year(s)
1.	3 years B.A.(Pass) courses in English, Alt. English, Political Science, Economics, History, Education, Khasi(MIL), Khasi(SL).	Permanent	....
2.	3 years B.A.(Hons) courses in Political Science, Economics, History, Education, Khasi(SL).	Permanent	....
3.	6 (six) Semester B.A.(Hons) in English	Temporary	2015-2016

Name: DR. J. N. NAYAK

Designation:_____

Signature:_____

Seal:

Principal
Sohra Govt. College
Sohra

उपसचिव / Registrar
नेहु, शिलांग
NEHU, Shillong

Shri C.P Gotmare, I.A.S.,
DIRECTOR,
Higher &Technical Education
Meghalaya, Shillong.

Addl. Secretariat, Shillong, 793001
Phone: 2226015 (Office)
Fax: 0364 2226015 PABX 2421

No. DHTE/ESTT/2016/23

Date: 25th February, 2016

Provisional Certificate

This is for information of all concerned that the "Sohra College" which was established on 28th June, 1982 is also known as "Sohra Government College" after its provincialization on 16th August, 2011.

"Sohra College" and "Sohra Government College" is the same entity and the name "Sohra Government College" may be used for all purposes and intents of the erstwhile "Sohra College".

Director of Higher and Technical Education
Meghalaya Shillong.

Principal
Sohra Govt. College
Sohra

NAAC for quality and Excellent in higher education

SOHRA GOVERNMENT COLLEG

SOHRA

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